

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
March 6, 2025**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Daniel A. Bosley, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No. 025-077

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **January 23, 2025** be accepted, and the reading of the minutes be dispensed with.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

Public Comment - None

**TOWN OF PLATTSBURGH
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Resolution No. 025-078

Abstract 3A-2025

RESOLVED, that the abstract of audited claims **No. 3A-2025** for \$167,974.55, **Abstract 3A-2025** prepays for the amount \$247,806.67 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Charles A. Kostyk

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 025-079

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds – **January 2025**
Codes and Zoning – **January 2025**
Dog Control Officer –
Historian –
Highway Superintendent – **January 2025**
Justice Court –
Parks and Recreation – **January 2025**
Planning and Community Development –
Safety Committee –
Supervisors Financial Report – **January 2025**
Tax Receiver –
Town Clerk – **January 2025**
Water Wastewater – **January 2025**

Motion: Daniel A. Bosley

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 025-080

Request to Attend PERMA Annual Member Conference

WHEREAS, it is in the best interest of the Town that the Business Office Associates remain current and informed concerning the areas of Worker’s Compensation and Safety Coordinator; and

WHEREAS, training through the Public Employer Risk Management Association (PERMA) is being offered in Verona, New York at Turning Stone from May 14-16, 2025; therefore, be it

RESOLVED, that Senior Account Clerk/Typists, Karen Provost and Jodie Seymour be approved to attend the Annual PERMA Member Conference and that conference fees, travel, and meal expenses are not to exceed \$1,100.00; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 025-081

Recreation Program Contract of Services

WHEREAS, Parks and Recreation utilizes instructional services for programs in the Town of Plattsburgh; and

WHEREAS, the Youth Services and Recreation Director recommends contract services for program and said person(s) get a W9; now, therefore be it

Spring/Summer Program Contracts:

Matt Medeiros	\$440	Family Fun Run/Walk Series	<i>June 25, July 2, 9, 16, 23, 30, August 6,13</i>
Stacie Minchoff	\$440	Family Fun Run/Walk Series	<i>June 25, July 2, 9, 16, 23, 30, August 6,13</i>
Preston Sellars	\$440	Youth Pickleball	<i>August 18-22, 2025</i>
Roxana Palmer	\$726	Art (4 sessions)	<i>July 14-17, July 21-22, July 24-25</i>
Lexie Denis	\$660	Readers Rock Programs (2 sessions)	<i>June 30-July 4, 2025</i>
Courtney St. Pierre	\$400	Cookie Decorating (adult)	<i>March 19, 2025</i>
Courtney St. Pierre	\$400	Cookie Decorating (youth)	<i>July 8, 2025</i>
Lindsay Going-Swaim	\$693	Outdoor Adventure Programs (3 sessions)	<i>August 11-13, 18-20, 25-27, 2025</i>
Patty Husband	\$480	Adult Pickleball	<i>May 17, June 9, June 17, June 30,2025</i>
Patty Husband	\$462	Youth Pickleball	<i>July 28-30, August 1, 2025</i>
Fultons Folly	\$400	Concert	<i>June 30, 2025</i>
Quasimojo	\$300	Concert	<i>August 11, 2025</i>
Adirondack Regional Theatre	\$500	Play	<i>August 7, 2025</i>
Kaleb Stanton	\$330	Tennis	<i>August 11-15, 2025</i>

RESOLVED, that the Supervisor is authorized to sign all necessary documents necessary for these short term contract services.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: Charles A. Kostyk

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 025-082

**3% Site Plan Return Deposit for
Maken Motel Site Plan 2022**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and granted detailed preliminary plan approval, which expired on November 23, 2024, of the Maken Motel Site Plan 2022; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$1,987.95 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning & Community Development Department Secretary, with the return of deposit to Nadeem Maken.

Motion: Dana M. Isabella

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 025-083

**Appointment of Austin Devins as MEO II
in the Highway Department**

WHEREAS, the Highway Department has a vacancy and there is a need to add another staff member to that Department; and

WHEREAS, all applications for said position have been reviewed and the job has been posted by Greg Burnell, Highway Superintendent, as per union contract; and

WHEREAS, the Highway Superintendent recommends that Austin Devins be appointed to said position; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the hiring and appointment of Mr. Devins' to the vacant position of MEO II at an hourly rate of \$25.64 as indicated by the current Teamster's Agreement, and a copy be given to Civil Service for their final review and approval; and be it further

RESOLVED, that this appointment will become effective March 17, 2025, and following Civil Service final approval, the Supervisor is hereby authorized to sign all necessary documents for the appointment of Mr. Devins to the position of MEO II in the Highway Department with a probation period not to exceed twelve months; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Highway Superintendent and also be placed in Mr. Devins' personnel file.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 025-084

**Authorization to Advertise Bids for
Town Hall North Entrance Vestibule**

WHEREAS, the Town Board has previously authorized the development of construction documents required for the renovation of the main entrance vestibule; and

WHEREAS, A.E.D.A. has prepared documents for the bid proposals to be advertised; now therefore be it

RESOLVED, that the Town Clerk is hereby authorized to advertise bids for the vestibule renovation, and that said advertisement shall be placed on the Town Website and in the Press Republican, with bids to be opened at the Town of Plattsburgh Town Hall located at 151 Banker Road, Plattsburgh, NY 12901 on Friday April 8th, 2025 at 12:00 pm (noon); and, be it further

RESOLVED, that the Town of Plattsburgh Town Board reserves the right to reject any or all bids offered; and be it further

RESOLVED, that a certified copy of this Resolution is to be given to the Town Clerk, The Planning & Community Development Department and the Finance Manager.

Motion: Dana M. Isabella

Seconded by: Daniel A. Bosley

Discussion: Michael S. Cashman

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 025-085

**Resolution to Hold a Public Hearing and Type
SEORA Action for Local Law #1 of 2025**

WHEREAS, proposed Local Law No. 1 of 2025 of the Town of Plattsburgh which imposes a twelve-month moratorium on applications for Battery-Based Energy Storage Systems; and

WHEREAS, due consideration has been given to the adoption of Proposed Local Law No. 1 of 2025 by all members of the Town Board who were present; and

WHEREAS, Part 617 of the Environmental Conservation Law - "State Environmental Quality Review Act" (SEQRA), provides for the review of any "ACTION" to determine the effect of the action on the environment, along with any related administrative procedures for the implementation, authorization or approval of the action; and

WHEREAS, the adoption of a moratorium on land development or construction is a Type II action under 6NYCRR Part 617 requiring no further environmental review; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 20th day of March, 2025 at 6:05 P.M., at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, to consider the adoption of Proposed Local Law No. 1 of 2025;

NOW, on motion duly made and seconded, it was

RESOLVED, that the Town of Plattsburgh's Planning Board after a review of proposed Local Law #1 of 2025 does hereby determine that the proposed project is a Type II action requiring no further environmental review; and be it further

RESOLVED, that a public hearing be held on the 20th day of March, 2025 at 6:05 P.M. EST, at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, on the question of the enactment of Proposed Local Law No. 1 of 2025; and be it further

RESOLVED, that a Notice of Hearing on Proposed Local Law No. 1 of 2025 shall be published in the Press Republican not less than five (5) days prior to that hearing; and be it further

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Motion to go into Executive Session to discuss collective bargaining negotiations per Article 14 of Civil Service Law.

Motion to come out of Executive Session.

Motion by: **Thomas E. Wood**
Seconded by: **Charles A. Kostyk**
Time: **6:08 PM**

Motion by: **Charles A. Kostyk**
Seconded by: **Dana M. Isabella**
Time: **7:45 PM**

	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Thomas E. Wood	x		Thomas E. Wood	x	
Charles A. Kostyk	x		Charles A. Kostyk	x	
Dana M. Isabella	x		Dana M. Isabella	x	
Daniel A. Bosley	x		Daniel A. Bosley	x	
Michael S. Cashman	x		Michael S. Cashman	x	

RESOLVED, that this Town Board meeting be adjourned at 7:45 PM.

Motion by: **Charles A. Kostyk**
Seconded by: **Dana M. Isabella**
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
Thomas E. Wood	x		x
Charles A. Kostyk	x		
Dana M. Isabella	x		
Daniel A. Bosley	x		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk