

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
December 5, 2024**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Also in attendance: Jennifer Whitney, William Ryan

Resolution No. 024-271

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **October 10, 2024** and **October 17, 2024** be accepted, and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk
Seconded by: Dana M. Isabella
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Public Comment – None

Resolution No. 024-272

Abstract 12A- 24

RESOLVED, that the abstract of audited claims **No. 12A-24** for \$84,837.10, **Abstract 12A-24** prepays for the amount \$24,671.64 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barbara E. Hebert
Seconded by: Dana M. Isabella
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-273

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

- Building and Grounds – **October 2024**
- Codes and Zoning – **October 2024**
- Dog Control Officer –
- Historian –
- Highway Superintendent – **October 2024**
- Justice Court –
- Parks and Recreation – **October 2024**
- Planning and Community Development –
- Safety Committee –
- Supervisors Financial Report – **October 2024**
- Tax Receiver –
- Town Clerk – **October 2024**
- Water Wastewater –

Motion: Charles A. Kostyk
Seconded by: Thomas E. Wood
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-274

Appointment of Jennifer Whitney as Finance Manager for Town of Plattsburgh

WHEREAS, the Town of Plattsburgh Business Office is responsible for a variety of complex accounting and fiscal management functions, including the collection, receipt, and processing of revenue; installation and maintenance of the accounting system; management of

cash flow; monitoring departmental budgets; making recommendations regarding debt instruments; processing necessary documents; and managing recent changes in reporting, auditing, and administering municipal budgets; and

WHEREAS, it is in the best interest of the Town of Plattsburgh to establish succession planning; the Town consulted with Public Sector HR Consultants LLC, formed a Search Committee, and collaborated with the Clinton County Civil Service Personnel Department, which resulted in recruitment, interviews, and certification of qualifications inclusive of the NY HELPS program; and

WHEREAS, the interviews resulted in a unanimous recommendation by the Search Committee for the appointee to this position; now, therefore, be it

RESOLVED, that the Town Board hereby appoints Jennifer Whitney to the position of Finance Manager, effective January 6, 2025, pending final Civil Service approval, with an annual salary of \$88,400.00 (Step 1 of the Salary Schedule), along with benefits and terms and conditions of employment as per the Policy for Full-Time Non-Union Employees; and be it further

RESOLVED, that after final review and concurrence, the Supervisor is authorized to sign all necessary documents related to the appointment of Jennifer Whitney, with a probationary period not to exceed twelve months; and be it further

RESOLVED, that a copy of this resolution be provided to the Finance Manager and placed in Jennifer Whitney’s personnel file.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: Michael S. Cashman, All Board Members In Attendance Welcomed Jennifer.

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-275

**Reappointment for Parks and Recreation
Advisory Committee**

WHEREAS, the Town Board passed resolution 020-117 establishing a Parks and Recreation Advisory Committee; and,

WHEREAS, committee member Betsy Metz is willing to serve the Parks and

Recreation Advisory Committee as a reappointment from January 1, 2025 to December 31, 2026; therefore be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby reappoint the aforementioned individual to the Parks and Recreation Advisory Committee; and, be it further

RESOLVED, that Betsy Metz take the oath of office within thirty days of this Resolution and a copy be given to the Parks and Recreation Department.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: Charles A. Kostyk

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-276

Reappointment of Gabriel Alexandrou to the Finance Committee

WHEREAS, the Town Board passed Resolution 014-183 authorizing the formation of a Finance Committee to improve accountability and controls over finances and accounts and to play an advisory role to the Town Supervisor, Town Board and Finance Manager; and

WHEREAS, Mr. Gabriel Alexandrou, a resident of the Town who possesses skills and experience with finance and financial systems, is willing to continue serving as a member of the Finance Committee; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby reappoint Mr. Alexandrou to the Finance Committee for a term to expire 12/31/2028 effective January 1, 2025; and, be it further

RESOLVED, that a certified copy of this Resolution be given to Mr. Alexandrou and the Finance Manager; and be it further

RESOLVED, that he take the oath of office within thirty days of this Resolution.

Motion: Barbara E. Hebert

Seconded by: Dana M. Isabella

Discussion: Barbara E. Hebert

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood x
Barbara E Hebert x
Charles A. Kostyk x
Dana M. Isabella x
Michael S. Cashman x

Resolution No. 024-277

Reappointments of the Water Advisory Committee

WHEREAS, the following members of our community possess skills and experience, and a willingness to serve as members of the Water Advisory Committee; therefore, be it

Charles A. Kostyk (Deputy Town Supervisor)
 Mike Zurlo (Clinton County Government)
 Wayne Silver (Resident)
 Scott Ewing (Deputy Fire Chief)
 Eric Day (Emergency Services Management/Resident)

RESOLVED, that the Town of Plattsburgh Town Board does hereby reappoint the individuals listed above to the Water Advisory Committee, to serve a two-year term, expiring December 31, 2026; and, be it further

RESOLVED, that each committee member take the oath of office within thirty days of this Resolution.

Motion: Dana M. Isabella
Seconded by: Thomas E. Wood
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-278

Reappointment of Terry Senecal as a Member of the Planning Board

WHEREAS, Terry Senecal is willing to serve as a Planning Board Member; now therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby re-appoint Mr. Senecal, a resident of the Town of Plattsburgh, to the Planning Board as a regular Board Member for a term to expire December 31, 2031; and, be it further

RESOLVED, that Mr. Senecal take the oath of office within thirty days of this Resolution and the Supervisor send a letter of appointment and appreciation to Mr. Senecal, and be it further

RESOLVED, that a copy of this Resolution be given to the Planning & Community Development Department Head, and a certified copy also be given to Mr. Senecal.

Motion: Barbara E. Hebert
Seconded by: Dana M. Isabella
Discussion: Michael S. Cashman

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-279

Appointment of Court Clerk Pam St. John

RESOLVED, to receive and place on file a letter dated November 20, 2024 from Town Justice James D. Joyce and Town Justice Kristofer Michaud appointing Pamela St. John as full time Court Clerk for the Town of Plattsburgh Town Justices for 2025; and, be it further

RESOLVED, that a copy of this Resolution be placed in Ms. St. John’s personnel files; and, be it further

RESOLVED, that Ms. St. John take an oath of office within thirty days of this Resolution

Motion: Charles A. Kostyk
Seconded by: Thomas E. Wood
Discussion: Michael S. Cashman, Thomas E. Wood

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-280

Appointment of Court Clerk Justin Dunham

RESOLVED, to receive and place on file a letter dated November 20, 2024 from Town Justice James D. Joyce and Town Justice Kristofer Michaud appointing Justin Dunham as full time Court Clerk for the Town of Plattsburgh Town Justices for 2025; and, be it further

RESOLVED, that a copy of this Resolution be placed in Mr. Dunham’s personnel files; and, be it further

RESOLVED, that Mr. Dunham take an oath of office within thirty days of this Resolution.

Motion: Dana M. Isabella
Seconded by: Charles A. Kostyk
Discussion: Dana M. Isabella

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-281

November 2024 Budget Amendment

WHEREAS, the Town may need to amend the 2024 budget to reflect changes in revenues and expenditures during the year; and

WHEREAS, the budget amendments will be offset from existing fund balance or additional revenues; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached:

and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Barbara E. Hebert
Seconded by: Charles A. Kostyk
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-282

Request to Attend Annual Code Enforcement Educational Conference 2025

WHEREAS, it is in the best interest of the Town Code Enforcement Officers to remain current and informed concerning changes in regulation and participation in the Annual Conference will enable the codes Officers to earn 24 credits to maintain their license; therefore it is

RESOLVED, that Stephen Imhoff, Allen Reece, and Brett Baker, Code Enforcement Officers, be allowed to attend the Northern Adirondack Code Enforcement Officials Association’s 30th Annual Educational Conference held from March 24, 2025 through March 27, 2025, in Lake Placid, New York at The Cambria Hotel; and it is further

RESOLVED, that \$3,525.00 for dues, conference fees, lodging, and meals be charged to the Codes and Zoning Budget for 2025; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Codes Enforcement Officers.

Motion: Barbara E. Hebert

Seconded by: Dana M. Isabella

Discussion: Michael S. Cashman, Charles A. Kostyk, Barbara E. Hebert

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-283

Permanent Appointment of Brianna Gravelle as Senior Typist

WHEREAS, the Civil Service examination for the position of Senior Typist was held and Brianna Gravelle, provisional Senior Typist, has successfully completed said examination; now, therefore be it



Plattsburgh, NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT12921 - Budget Adjustment November 2024

Adjustment Number	Budget Code	Description	Adjustment Date
BA0023035	Adopted 2024 Budget	November Budget Adjustment	11/30/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>AAA.1000.1120.0000</u> November: -128,000.00	COUNTY SALES TAX DISTRIBUT...	November Budget Adjustment	-2,898,797.00	-128,000.00	-3,026,797.00
<u>AAA.1355.4710.0000</u> November: -2,000.00	LEGAL CONSULTATION	November Budget Adjustment	29,000.00	-2,000.00	27,000.00
<u>AAA.1355.4720.0000</u> November: -60.00	COMPUTER SERVICES	November Budget Adjustment	5,000.00	-60.00	4,940.00
<u>AAA.1355.4900.0000</u> November: 2,000.00	DUES,SUB,SUPP.ETC.	November Budget Adjustment	3,700.00	2,000.00	5,700.00
<u>AAA.1355.8500.0000</u> November: 60.00	HOSP MED INS	November Budget Adjustment	10,300.00	60.00	10,360.00
<u>AAA.1430.2000.0000</u> November: 200.00	EQUIP. & CAP. OUTLAY	November Budget Adjustment	3,300.00	200.00	3,500.00
<u>AAA.1430.4410.0000</u> November: -200.00	CONFERENCES	November Budget Adjustment	2,650.00	-200.00	2,450.00
<u>AAA.1610.4000.0000</u> November: -2,000.00	MEDIA SERVICES	November Budget Adjustment	6,000.00	-2,000.00	4,000.00
<u>AAA.1610.4102.0000</u> November: 1,500.00	MISCELLANEOUS EXPENDITUR...	November Budget Adjustment	2,750.00	1,500.00	4,250.00
<u>AAA.1620.2000.0000</u> November: 2,200.00	EQUIP.& CAP.OUTLAY	November Budget Adjustment	355,000.00	2,200.00	357,200.00
<u>AAA.1620.2000.1000</u> November: -2,000.00	PARK EQUIPMENT & CAPITAL ...	November Budget Adjustment	223,000.00	-2,000.00	221,000.00
<u>AAA.1620.4112.1000</u> November: -200.00	PARK CLEANING SUPPLIES	November Budget Adjustment	3,000.00	-200.00	2,800.00
<u>AAA.1620.4115.0000</u> November: 200.00	SAFETY SUPPLIES	November Budget Adjustment	4,500.00	200.00	4,700.00
<u>AAA.1620.4116.0000</u> November: -2,000.00	PARK FIELD MAINTENANCE	November Budget Adjustment	40,000.00	-2,000.00	38,000.00
<u>AAA.1620.4116.0000</u> November: -5,500.00	PARK FIELD MAINTENANCE	November Budget Adjustment	40,000.00	-5,500.00	34,500.00
<u>AAA.1620.4180.0000</u> November: 1,000.00	UNIFORMS	November Budget Adjustment	4,200.00	1,000.00	5,200.00
<u>AAA.1620.4210.1000</u> November: 100.00	PARK WATER	November Budget Adjustment	2,500.00	100.00	2,600.00
<u>AAA.1620.4220.1000</u> November: -100.00	PARK SEWER	November Budget Adjustment	1,500.00	-100.00	1,400.00
<u>AAA.1620.4401.0000</u> November: 5,500.00	VEHICLE FUEL	November Budget Adjustment	11,000.00	5,500.00	16,500.00
<u>AAA.1620.4530.0000</u> November: 800.00	VEHICLES REP.&SERV.	November Budget Adjustment	6,350.00	800.00	7,150.00
<u>AAA.1620.4700.0000</u> November: -800.00	CONTRACTUAL SERVICES	November Budget Adjustment	1,000.00	-800.00	200.00
<u>AAA.1620.8500.0000</u>	HOSP MED INS.	November Budget Adjustment	124,100.00	250.00	124,350.00

Budget Adjustment Register

Packet: GLPKT12921 - Budget Adjustment November 2024

November:	250.00					
<u>AAA.1620.8550.0000</u>		RETIRED HEALTH INS.	November Budget Adjustment	3,000.00	-250.00	2,750.00
November:	-250.00					
<u>AAA.8010.4320.0000</u>		COPIER RENTAL/SUPPLIES	November Budget Adjustment	300.00	100.00	400.00
November:	100.00					
<u>AAA.8010.4401.0000</u>		VEHICLE, FUEL	November Budget Adjustment	5,000.00	-100.00	4,900.00
November:	-100.00					
<u>AAA.8010.4600.0000</u>		LEGAL NOTICES	November Budget Adjustment	1,000.00	400.00	1,400.00
November:	400.00					
<u>AAA.8010.8000.0000</u>		NYS RETIREMENT	November Budget Adjustment	42,000.00	-400.00	41,600.00
November:	-400.00					
<u>AAA.8020.1000.0000</u>		PERSONNEL SERVICES PLANNI...	November Budget Adjustment	226,200.00	9,000.00	235,200.00
November:	9,000.00					
<u>AAA.8020.4717.0000</u>		BATTLEFIELD MEMORIAL IMPL...	November Budget Adjustment	144,950.00	-9,000.00	135,950.00
November:	-9,000.00					
<u>AAA.8020.8000.0000</u>		NYS RETIREMENT	November Budget Adjustment	32,600.00	-650.00	31,950.00
November:	-650.00					
<u>AAA.8020.8500.0000</u>		HOSP MED INS	November Budget Adjustment	79,100.00	650.00	79,750.00
November:	650.00					
<u>AAA.8030.4000.0000</u>		GENERAL RESEARCH	November Budget Adjustment	86,600.00	1,300.00	87,900.00
November:	1,300.00					
<u>AAA.8030.4100.0000</u>		TOWNWIDE RESEARCH	November Budget Adjustment	3,400.00	-1,300.00	2,100.00
November:	-1,300.00					
<u>AAA.9950.9000.0000</u>		CAPITAL PROJECT	November Budget Adjustment	0.00	128,000.00	128,000.00
November:	128,000.00					
<u>DAA.1000.2401.0000</u>		INTEREST EARNINGS	November Budget Adjustment	-30,000.00	-60,000.00	-90,000.00
November:	-60,000.00					
<u>DAA.5112.1000.0000</u>		IMPRVMTS,PERS.SERV.	November Budget Adjustment	362,500.00	60,000.00	422,500.00
November:	60,000.00					
<u>DAA.5112.1100.0000</u>		P.S. OVERTIME	November Budget Adjustment	12,250.00	3,000.00	15,250.00
November:	3,000.00					
<u>DAA.5112.4000.0000</u>		MISCELLANEOUS	November Budget Adjustment	20,500.00	400.00	20,900.00
November:	400.00					
<u>DAA.5112.4100.0000</u>		GAS FOR VEHICLES	November Budget Adjustment	8,000.00	3,000.00	11,000.00
November:	3,000.00					
<u>DAA.5112.4101.0000</u>		DIESEL FOR VEHICLES	November Budget Adjustment	20,000.00	2,000.00	22,000.00
November:	2,000.00					
<u>DAA.5112.4200.0000</u>		PAVING MATERIALS	November Budget Adjustment	32,500.00	-8,400.00	24,100.00
November:	-8,400.00					
<u>DAA.5130.4500.0000</u>		MOTOR OIL	November Budget Adjustment	9,000.00	2,000.00	11,000.00
November:	2,000.00					
<u>DAA.5130.4800.0000</u>		VEHICLE & EQUIPMENT INSUR...	November Budget Adjustment	40,000.00	-2,000.00	38,000.00
November:	-2,000.00					
<u>DAA.9000.8000.0000</u>		NYS RETIREMENT	November Budget Adjustment	146,500.00	-20,000.00	126,500.00
November:	-20,000.00					
<u>DAA.9000.8500.0000</u>		HOSP MED INS	November Budget Adjustment	271,100.00	20,000.00	291,100.00
November:	20,000.00					
<u>SLC.5182.2000.0000</u>		EQUIP. & CAP. OUTLAY	November Budget Adjustment	75,000.00	-2,200.00	72,800.00
November:	-2,200.00					
<u>SLC.5182.4530.0000</u>		VEHICLE REPAIR/TESTING	November Budget Adjustment	1,500.00	2,000.00	3,500.00
November:	2,000.00					
<u>SLC.5182.8000.0000</u>		NYS RETIREMENT	November Budget Adjustment	4,100.00	200.00	4,300.00
November:	200.00					

Budget Adjustment Register

Packet: GLPKT12921 - Budget Adjustment November 2024

<u>SSC.8120.4110.0000</u> November: -3,500.00	SUPPLIES	November Budget Adjustment	8,758.00	-3,500.00	5,258.00
<u>SSC.8120.4200.0000</u> November: 3,500.00	ELECTRICITY	November Budget Adjustment	32,000.00	3,500.00	35,500.00
<u>SWC.8340.4110.0000</u> November: 2,000.00	SUPPLIES & MATERIALS	November Budget Adjustment	7,000.00	2,000.00	9,000.00
<u>SWC.8340.4170.0000</u> November: -2,000.00	WATER METERS	November Budget Adjustment	57,070.00	-2,000.00	55,070.00
<u>WSA.1610.4500.0000</u> November: -600.00	EQUIP. REPAIRS&SERVICE	November Budget Adjustment	18,500.00	-600.00	17,900.00
<u>WSA.1610.4520.0000</u> November: 600.00	WASTE DISPOSAL FEE	November Budget Adjustment	1,000.00	600.00	1,600.00
<u>WSA.1610.4750.0000</u> November: -1,000.00	RESEARCH/CONSULTANT FE	November Budget Adjustment	55,700.00	-1,000.00	54,700.00
<u>WSA.1610.4810.0000</u> November: 1,000.00	GENERAL INSURANCE	November Budget Adjustment	35,450.00	1,000.00	36,450.00
<u>WSA.9000.8000.0000</u> November: -400.00	NYS RETIREMENT	November Budget Adjustment	166,400.00	-400.00	166,000.00
<u>WSA.9000.8550.0000</u> November: 400.00	RETIRED HEALTH INS.	November Budget Adjustment	8,400.00	400.00	8,800.00

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2024	Adopted 2024 Budget	<u>AAA.1000.1120.0000</u>	COUNTY SALES TAX DISTRIBUTION	-2,898,797.00	-128,000.00	-3,026,797.00
		<u>AAA.1355.4710.0000</u>	LEGAL CONSULTATION	29,000.00	-2,000.00	27,000.00
		<u>AAA.1355.4720.0000</u>	COMPUTER SERVICES	5,000.00	-60.00	4,940.00
		<u>AAA.1355.4900.0000</u>	DUES,SUB,SUPP.ETC.	3,700.00	2,000.00	5,700.00
		<u>AAA.1355.8500.0000</u>	HOSP MED INS	10,300.00	60.00	10,360.00
		<u>AAA.1430.2000.0000</u>	EQUIP. & CAP. OUTLAY	3,300.00	200.00	3,500.00
		<u>AAA.1430.4410.0000</u>	CONFERENCES	2,650.00	-200.00	2,450.00
		<u>AAA.1610.4000.0000</u>	MEDIA SERVICES	6,000.00	-2,000.00	4,000.00
		<u>AAA.1610.4102.0000</u>	MISCELLANEOUS EXPENDITURES	2,750.00	1,500.00	4,250.00
		<u>AAA.1620.2000.0000</u>	EQUIP.& CAP.OUTLAY	355,000.00	2,200.00	357,200.00
		<u>AAA.1620.2000.1000</u>	PARK EQUIPMENT & CAPITAL OUT...	223,000.00	-2,000.00	221,000.00
		<u>AAA.1620.4112.1000</u>	PARK CLEANING SUPPLIES	3,000.00	-200.00	2,800.00
		<u>AAA.1620.4115.0000</u>	SAFETY SUPPLIES	4,500.00	200.00	4,700.00
		<u>AAA.1620.4116.0000</u>	PARK FIELD MAINTENANCE	40,000.00	-7,500.00	32,500.00
		<u>AAA.1620.4180.0000</u>	UNIFORMS	4,200.00	1,000.00	5,200.00
		<u>AAA.1620.4210.1000</u>	PARK WATER	2,500.00	100.00	2,600.00
		<u>AAA.1620.4220.1000</u>	PARK SEWER	1,500.00	-100.00	1,400.00
		<u>AAA.1620.4401.0000</u>	VEHICLE FUEL	11,000.00	5,500.00	16,500.00
		<u>AAA.1620.4530.0000</u>	VEHICLES REP.&SERV.	6,350.00	800.00	7,150.00
		<u>AAA.1620.4700.0000</u>	CONTRACTUAL SERVICES	1,000.00	-800.00	200.00
		<u>AAA.1620.8500.0000</u>	HOSP MED INS.	124,100.00	250.00	124,350.00
		<u>AAA.1620.8550.0000</u>	RETIRED HEALTH INS.	3,000.00	-250.00	2,750.00
		<u>AAA.8010.4320.0000</u>	COPIER RENTAL/SUPPLIES	300.00	100.00	400.00
		<u>AAA.8010.4401.0000</u>	VEHICLE, FUEL	5,000.00	-100.00	4,900.00
		<u>AAA.8010.4600.0000</u>	LEGAL NOTICES	1,000.00	400.00	1,400.00
		<u>AAA.8010.8000.0000</u>	NYS RETIREMENT	42,000.00	-400.00	41,600.00
		<u>AAA.8020.1000.0000</u>	PERSONNEL SERVICES PLANNING &..	226,200.00	9,000.00	235,200.00
		<u>AAA.8020.4717.0000</u>	BATTLEFIELD MEMORIAL IMPLEM....	144,950.00	-9,000.00	135,950.00
		<u>AAA.8020.8000.0000</u>	NYS RETIREMENT	32,600.00	-650.00	31,950.00
		<u>AAA.8020.8500.0000</u>	HOSP MED INS	79,100.00	650.00	79,750.00
		<u>AAA.8030.4000.0000</u>	GENERAL RESEARCH	86,600.00	1,300.00	87,900.00
		<u>AAA.8030.4100.0000</u>	TOWNWIDE RESEARCH	3,400.00	-1,300.00	2,100.00
		<u>AAA.9950.9000.0000</u>	CAPITAL PROJECT	0.00	128,000.00	128,000.00
		<u>DAA.1000.2401.0000</u>	INTEREST EARNINGS	-30,000.00	-60,000.00	-90,000.00
		<u>DAA.5112.1000.0000</u>	IMPRVMTS,PERS.SERV.	362,500.00	60,000.00	422,500.00
		<u>DAA.5112.1100.0000</u>	P.S. OVERTIME	12,250.00	3,000.00	15,250.00
		<u>DAA.5112.4000.0000</u>	MISCELLANEOUS	20,500.00	400.00	20,900.00
		<u>DAA.5112.4100.0000</u>	GAS FOR VEHICLES	8,000.00	3,000.00	11,000.00
		<u>DAA.5112.4101.0000</u>	DIESEL FOR VEHICLES	20,000.00	2,000.00	22,000.00
		<u>DAA.5112.4200.0000</u>	PAVING MATERIALS	32,500.00	-8,400.00	24,100.00
		<u>DAA.5130.4500.0000</u>	MOTOR OIL	9,000.00	2,000.00	11,000.00
		<u>DAA.5130.4800.0000</u>	VEHICLE & EQUIPMENT INSURAN...	40,000.00	-2,000.00	38,000.00
		<u>DAA.9000.8000.0000</u>	NYS RETIREMENT	146,500.00	-20,000.00	126,500.00
		<u>DAA.9000.8500.0000</u>	HOSP MED INS	271,100.00	20,000.00	291,100.00
		<u>SLC.5182.2000.0000</u>	EQUIP. & CAP. OUTLAY	75,000.00	-2,200.00	72,800.00
		<u>SLC.5182.4530.0000</u>	VEHICLE REPAIR/TESTING	1,500.00	2,000.00	3,500.00
		<u>SLC.5182.8000.0000</u>	NYS RETIREMENT	4,100.00	200.00	4,300.00
		<u>SSC.8120.4110.0000</u>	SUPPLIES	8,758.00	-3,500.00	5,258.00
		<u>SSC.8120.4200.0000</u>	ELECTRICITY	32,000.00	3,500.00	35,500.00
		<u>SWC.8340.4110.0000</u>	SUPPLIES & MATERIALS	7,000.00	2,000.00	9,000.00
		<u>SWC.8340.4170.0000</u>	WATER METERS	57,070.00	-2,000.00	55,070.00
		<u>WSA.1610.4500.0000</u>	EQUIP. REPAIRS&SERVICE	18,500.00	-600.00	17,900.00
		<u>WSA.1610.4520.0000</u>	WASTE DISPOSAL FEE	1,000.00	600.00	1,600.00
		<u>WSA.1610.4750.0000</u>	RESEARCH/CONSULTANT FE	55,700.00	-1,000.00	54,700.00
		<u>WSA.1610.4810.0000</u>	GENERAL INSURANCE	35,450.00	1,000.00	36,450.00
		<u>WSA.9000.8000.0000</u>	NYS RETIREMENT	166,400.00	-400.00	166,000.00

Budget Adjustment Register

WSA.9000.8550.0000

Packet: GLPKT12921 - Budget Adjustment November 2024

RETIREED HEALTH INS.	8,400.00	400.00	8,800.00
2024 Total:	-72,569.00	-1,300.00	-73,869.00
Grand Total:	-72,569.00	-1,300.00	-73,869.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2024 - Adopted 2024 Budget Fiscal: 2024			
AAA	-1,435,797.00	-1,300.00	-1,437,097.00
DAA	892,350.00	0.00	892,350.00
SLC	80,600.00	0.00	80,600.00
SSC	40,758.00	0.00	40,758.00
SWC	64,070.00	0.00	64,070.00
WSA	285,450.00	0.00	285,450.00
Budget Code 2024 Total:	-72,569.00	-1,300.00	-73,869.00
Grand Total:	-72,569.00	-1,300.00	-73,869.00

RESOLVED, that Ms. Gravelle’s appointment as Senior Typist for the Town of Plattsburgh Codes & Zoning Department be made permanent, effective December 5, 2024, and subject to probation based on original hire date and it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a copy be placed in her personnel file.

Motion: Barbara E. Hebert
Seconded by: Dana M. Isabella
Discission: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-284

Reappointment of Roger Black as a Member of the Zoning Board of Appeals

WHEREAS, Roger Black, a resident of the Town of Plattsburgh, is willing to continue to serve as a full-time member of the Zoning Board of Appeals; therefore, be it

RESOLVED, that as per Local Law #1 of 1999 and with the attached letter of recommendation of Stephen M. Imhoff, Codes Enforcement Department Head, the Town Board does hereby reappoint Mr. Black to the Zoning Board of Appeals for a five (5) year term to expire December 31, 2029; and be it further

RESOLVED, that Mr. Black take an oath of office within thirty days of this appointment and a copy of this Resolution be given to the Zoning Board of Appeals Chairperson, Mr. Black, and to Steve Imhoff.

Motion: Barbara E. Hebert
Seconded by: Thomas E. Wood
Discussion: Michael S. Cashman, all Town Board Members Thanked

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-285

Disposal of Obsolete Items Through Auctions International

WHEREAS, it has been has determined that the items listed below is obsolete and no longer needed; and

Highway Department:

- 2015 Case Loader/Backhoe – Serial #NFC720481
- 2008 Deere 190DW Excavator – Serial #FF190DW031028

WHEREAS, the equipment will be put out for bid through Auctions International for the proper disposal; therefore, be it

RESOLVED, that the Town Board does hereby authorize the sale of said equipment; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Charles A. Kostyk
 Seconded by: Dana M. Isabella
 Discussion: Charles A. Kostyk

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-286

A RESOLUTION APPROVING THE CONSOLIDATION OF TWO TOWN OF PLATTSBURGH WATER DISTRICTS, TO WIT: CONSOLIDATED WATER DISTRICT AND BASE WATER DISTRICT; FOUR EXISTING OUTSIDE USERS AND TWO VACANT PARCELS INTO ONE CONSOLIDATED WATER DISTRICT SUBJECT TO THE COMPLETION OF PROCEEDINGS PURSUANT TO ARTICLE 17-A OF THE GENERAL MUNICIPAL LAW OF THE STATE OF NEW YORK

WHEREAS, there exists within the Town of Plattsburgh two water districts, to wit: **CONSOLIDATED WATER DISTRICT and BASE WATER DISTRICT; FOUR OUTSIDE USERS AND TWO VACANT PARCELS;** and

WHEREAS, the aforesaid two water districts have been created for similar purposes; and

WHEREAS, the Town Board on the 7th day of November, 2024 adopted a Resolution and Order to give notice of a public hearing pursuant to the provisions of Article 17-A of the General Municipal Law of the State of New York to be held at the Plattsburgh Town Hall on the 5th day of December, 2024 at 6:15 p.m. for the purpose of hearing all persons upon the question of consolidating the two water districts of the Town of Plattsburgh, to wit: **CONSOLIDATED WATER DISTRICT AND BASE WATER DISTRICT; FOUR OUTSIDE USERS AND TWO VACANT PARCELS** into a single consolidated water district; and

WHEREAS, the Town Board wishes to plan for the future needs of the Town and its residents and businesses; to consolidate services; to reduce the amount of administrative services and costs within the water districts; to increase the financial base of the water districts in order to obtain a reduction in interest rates on any anticipated future borrowing; to distribute costs more evenly and to establish fair and reasonable rates for services as follows:

- (i) The Consolidated Water District shall pay capital charges on existing and future debt on an ad valorem basis in the amount of \$0.4479/\$1,000;
- (ii) The Base Water District shall pay capital charges on existing and future debt on an ad valorem basis in the amount of \$1.2247/\$1,000;
- (iii) The four out of district users and two vacant parcels shall pay for any capital improvements on any debt on an ad valorem basis in the amount of \$0.4479/\$1,000;
- (iv) Expenses for operation and maintenance for the two existing water districts, four out of district users and two vacant parcels shall equal \$4.00 per 1,000 gallons with the minimal residential and commercial rates, as presently existing, remaining the same; and

WHEREAS, the Town Board and Town Clerk have caused, as required by law, to be posted and published, the Notice of Public Hearing pursuant to the provisions of the aforesaid Article 17-A of the General Municipal Law; and

WHEREAS, the Town Board conducted the Public Hearing on the 5th day of December, 2024 to consider the consolidation of the stated two water districts, four outside users and two vacant parcels into a single consolidated water district at which time all persons interested in the same were afforded ample opportunity to be heard and speak in support of or in opposition to the proposed consolidation; and

WHEREAS, the Town Board has carefully reviewed the issues associated with the consolidation of the aforesaid two water districts, four outside users and two vacant parcels.

NOW, THEREFORE, IT IS hereby resolved that this Town Board acting pursuant to the provisions of Section 754 of the General Municipal Law of the State of New York does hereby consolidate the two water districts of the Town of Plattsburgh, to wit: **CONSOLIDATED WATER DISTRICT AND BASE WATER DISTRICT; FOUR OUTSIDE USERS AND TWO VACANT PARCELS** into a single consolidated water district, said consolidation to be effective January 1, 2025 and upon such consolidation does hereby further determine as follows:

1. This Resolution is adopted pursuant to the provisions of Article 17-A of the General Municipal Law of the State of New York.
2. That all steps required by the provisions of Article 17-A of the General Municipal Law have been carried out in relation to this project.
3. That it is in the public interest to consolidate the aforesaid two water districts, four outside users and two vacant parcels as set forth herein and as set forth in the Joint Consolidation Agreement into one consolidated water district to be executed by the Town of Plattsburgh and each of the existing water districts.
4. All property and assets of the aforesaid two water districts, four outside users and two vacant parcels shall become the property and assets of the new consolidated water district.
5. All property of the existing two water districts, four outside users and two vacant parcels shall become the property of the consolidated water district, and the consolidated water district shall assume and pay for the indebtedness, if any, of each of the existing two water districts, four outside users and two vacant parcels as if such indebtedness had been incurred subsequent to the consolidation, as provided by law and as set forth within this resolution.
6. All expenses of operation and maintenance shall be paid as set forth within this resolution.
7. All expenses for capital charges arising from any existing and future indebtedness shall be paid as set forth within this resolution.
8. The consolidated water district shall be known as the Town of Plattsburgh Consolidated Water District.
9. The Joint Consolidated Agreement between the Town of Plattsburgh and the two water districts is approved, and the Town Supervisor is authorized to execute the same.
10. The Town Clerk is hereby directed within ten (10) days after the adoption of this Resolution to cause a certified copy of this final resolution to be filed in the Clinton County Clerk's Office and in the Office of the State Comptroller in Albany, New York.
11. The boundaries of the Town of Plattsburgh Consolidated Water District are set forth in Schedule A annexed hereto.

Motion: Charles A. Kostyk

Seconded: Thomas E. Wood

Discussion: Charles A. Kostyk, Michael S. Cashman

Roll Call:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Michael Cashman, Supervisor	_ x _	_ _ _	_ _ _
Thomas Wood	_ x _	_ _ _	_ _ _
Barbara Hebert	_ x _	_ _ _	_ _ _
Charles Kostyk	_ x _	_ _ _	_ _ _
Dana Isabella	_ x _	_ _ _	_ _ _

Resolution No. 024-287

A RESOLUTION APPROVING THE CONSOLIDATION OF TWO TOWN OF PLATTSBURGH SEWER DISTRICTS, TO WIT: CONSOLIDATED SEWER DISTRICT AND BASE SEWER DISTRICT; SIX EXISTING OUTSIDE USERS AND ONE VACANT PARCEL INTO ONE CONSOLIDATED SEWER DISTRICT SUBJECT TO THE COMPLETION OF PROCEEDINGS PURSUANT TO ARTICLE 17-A OF THE GENERAL MUNICIPAL LAW OF THE STATE OF NEW YORK

WHEREAS, there exists within the Town of Plattsburgh two sewer districts, to wit: **CONSOLIDATED SEWER DISTRICT and BASE SEWER DISTRICT; SIX OUTSIDE USERS AND ONE VACANT PARCEL**; and

WHEREAS, the aforesaid two sewer districts have been created for similar purposes; and

WHEREAS, the Town Board on the 7th day of November, 2024 adopted a Resolution and Order to give notice of a public hearing pursuant to the provisions of Article 17-A of the General Municipal Law of the State of New York to be held at the Plattsburgh Town Hall on the 5th day of December, 2024 at 6:30 p.m. for the purpose of hearing all persons upon the question of consolidating the two sewer districts of the Town of Plattsburgh, to wit: **CONSOLIDATED SEWER DISTRICT AND BASE SEWER DISTRICT; SIX OUTSIDE USERS AND ONE VACANT PARCEL** into a single consolidated sewer district; and

WHEREAS, the Town Board wishes to plan for the future needs of the Town and its residents and businesses; to consolidate services; to reduce the amount of administrative services and costs within the sewer districts; to increase the financial base of the sewer districts in order to obtain a reduction in interest rates on any anticipated future borrowing; to distribute costs more evenly and to establish fair and reasonable rates for services as follows:

- (i) The Consolidated Sewer District shall pay capital charges on existing and future debt on an ad valorem basis in the amount of \$0.4889/\$1,000;
- (ii) The Base Sewer District shall pay capital charges on existing and future debt on an ad valorem basis in the amount of \$0.4891/\$1,000;
- (iii) The six out of district users and the one vacant parcel shall pay for any capital improvements on an ad valorem basis in the amount of \$0.4889/\$1,000;

- (iv) Expenses for operation and maintenance for the two sewer districts, six out of district users and the one vacant parcel shall equal \$7.85 per 1,000 gallons with the minimal residential and commercial rates remaining the same; and

WHEREAS, the Town Board and Town Clerk have caused, as required by law, to be posted and published, the Notice of Public Hearing pursuant to the provisions of the aforesaid Article 17-A of the General Municipal Law; and

WHEREAS, the Town Board conducted the Public Hearing on the 5th day of December, 2024 to consider the consolidation of the stated two sewer districts, six outside users and one vacant parcel into a single consolidated sewer district at which time all persons interested in the same were afforded ample opportunity to be heard and speak in support of or in opposition to the proposed consolidation; and

WHEREAS, the Town Board has carefully reviewed the issues associated with the consolidation of the aforesaid two sewer districts, six outside users and one vacant parcel.

NOW, THEREFORE, IT IS hereby resolved that this Town Board acting pursuant to the provisions of Section 754 of the General Municipal Law of the State of New York does hereby consolidate the two sewer districts of the Town of Plattsburgh, to wit: **CONSOLIDATED SEWER DISTRICT AND BASE SEWER DISTRICT; SIX OUTSIDE USERS AND ONE VACANT PARCEL** into a single consolidated sewer district, said consolidation to be effective January 1, 2025 and upon such consolidation does hereby further determine as follows:

12. This Resolution is adopted pursuant to the provisions of Article 17-A of the General Municipal Law of the State of New York.
13. That all steps required by the provisions of Article 17-A of the General Municipal Law have been carried out in relation to this project.
14. That it is in the public interest to consolidate the aforesaid two sewer districts, six outside users and one vacant parcel as set forth herein and as set forth in the Joint Consolidation Agreement into one consolidated sewer district to be executed by the Town of Plattsburgh and each of the existing sewer districts.
15. All property and assets of the aforesaid two sewer districts, six outside users and one vacant parcel shall become the property and assets of the new consolidated sewer district.
16. All property of the existing two sewer districts, six outside users and one vacant parcel shall become the property of the consolidated sewer district, and the consolidated sewer district shall assume and pay for the indebtedness, if any, of each of the existing two sewer districts, six outside users and one vacant parcel as if such indebtedness had been incurred subsequent to the consolidation, as provided by law and as set forth within this resolution.

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
PUBLIC HEARING
December 5, 2024**

NOTICE is hereby given that the Town of Plattsburgh Town Board will meet and hold public hearings thereon at the Town Hall located on the Banker Road, in the Town of Plattsburgh, Clinton County, New York on Thursday, December 5, 2024 at 6:30 p.m. prevailing time in relation to consider the consolidation of the two Town of Plattsburgh Sewer Districts, to wit **CONSOLIDATED SEWER DISTRICT AND BASE SEWER DISTRICT AND THE SIX OUT OF DISTRICT USERS AND ONE VACANT PARCEL** into a single consolidated sewer district, known as the Town of Plattsburgh Consolidated Sewer District; to consider the execution and approval of a Joint Consolidation Agreement.

1. Acceptance of Written Comments into the Record of the Hearing: None

2. Open Public Hearing to the Floor for Public Comment: None

Motion to OPEN Public Hearings

Motion by: **Barbara E. Hebert**

Seconded by: **Charles A. Kostyk**

Discussion: **None**

Motion to CLOSE Public Hearings

Motion by: **Barbara E. Hebert**

Seconded by: **Charles A. Kostyk**

Discussion: **None**

	<u>Yes</u>	<u>No</u>		<u>Yes</u>	<u>No</u>
Thomas E. Wood	x		Thomas E. Wood	x	
Barbara E. Hebert	x		Barbara E. Hebert	x	
Charles A. Kostyk	x		Charles A. Kostyk	x	
Dana M. Isabella	x		Dana M. Isabella	x	
Michael S. Cashman	x		Michael S. Cashman	x	

Time: **6:31 PM**

Time: **6:37 PM**

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
PUBLIC HEARING
December 5, 2024**

NOTICE is hereby given that the Town of Plattsburgh Town Board will meet and hold public hearings thereon at the Town Hall located on the Banker Road, in the Town of Plattsburgh, Clinton County, New York on Thursday, December 5, 2024 at 6:15 p.m. prevailing time in relation to consider the consolidation of the two Town of Plattsburgh Water Districts, to wit **CONSOLIDATED WATER DISTRICT AND BASE WATER DISTRICT AND THE FOUR OUT OF DISTRICT USERS AND TWO VACANT PARCELS** into a single consolidated water district, known as the Town of Plattsburgh Consolidated Water District; to consider the execution and approval of a Joint Consolidation Agreement.

1. Acceptance of Written Comments into the Record of the Hearing: None

2. Open Public Hearing to the Floor for Public Comment: None

Motion to OPEN Public Hearings

Motion by: **Barbara E. Hebert**

Seconded by: **Thomas E. Wood**

Discussion: **None**

Motion to CLOSE Public Hearings

Motion by: **Barbara E. Hebert**

Seconded by: **Charles A. Kostyk**

Discussion: **None**

	<u>Yes</u>	<u>No</u>		<u>Yes</u>	<u>No</u>
Thomas E. Wood	x		Thomas E. Wood	x	
Barbara E. Hebert	x		Barbara E. Hebert	x	
Charles A. Kostyk	x		Charles A. Kostyk	x	
Dana M. Isabella	x		Dana M. Isabella	x	
Michael S. Cashman	x		Michael S. Cashman	x	

Time: **6:16 PM**

Time: **6:21 PM**

17. All expenses of operation and maintenance shall be paid as set forth within this resolution.
18. All expenses for capital charges arising from any existing and future indebtedness shall be paid as set forth within this resolution.
19. The consolidated sewer district shall be known as the Town of Plattsburgh Consolidated Sewer District.
20. The Joint Consolidated Agreement between the Town of Plattsburgh and the two sewer districts is approved, and the Town Supervisor is authorized to execute the same.
21. The Town Clerk is hereby directed within ten (10) days after the adoption of this Resolution to cause a certified copy of this final resolution to be filed in the Clinton County Clerk's Office and in the Office of the State Comptroller in Albany, New York.
22. The boundaries of the Town of Plattsburgh Consolidated Sewer District are set forth in Schedule A annexed hereto.

Motion: Charles A. Kostyk
 Seconded: Thomas E. Wood
 Discussion: None
 Roll Call:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Michael Cashman, Supervisor	<u> x </u>	<u> </u>	<u> </u>
Thomas Wood	<u> x </u>	<u> </u>	<u> </u>
Barbara Hebert	<u> x </u>	<u> </u>	<u> </u>
Charles Kostyk	<u> x </u>	<u> </u>	<u> </u>
Dana Isabella	<u> x </u>	<u> </u>	<u> </u>

Supervisors Report: News regarding business on Banker Road. Congrats to Wendell Hughes, looking forward to working together for the community as a whole.

RESOLVED, that this Town Board meeting be adjourned at 6:43 PM.

Motion by: Barbara E. Hebert
Seconded by: Dana M. Isabella
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk