

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
February 6, 2025**

Resolution No. 025-xxx

**Publish a Request for Proposals (RFP)
Intended for Professional IT Services**

WHEREAS, the Town of Plattsburgh is seeking proposals from qualified Computer & Information Technology Firms to provide professional services for the Town of Plattsburgh; and

WHEREAS, firms offering proposals should be familiar with the infrastructure, hardware, software, programs and services utilized by the Town of Plattsburgh; and

WHEREAS, The Town of Plattsburgh will rank the responses received on an evaluation of certification that your firms provides services to municipal clients, technical skills, experience and reference information. The Town of Plattsburgh reserves the right to reject any or all proposals and to conduct interviews at its sole discretion. Responses must be sealed and marked "Proposal for Computer & Information Technology Services for Town Offices" and received at the Town of Plattsburgh by 2:00 pm, March 7th, 2025. Additional information regarding this Request for Proposals may be obtained by calling the Town Clerk at 562-6832 during business hours Monday – Friday or going to the Town of Plattsburgh website: now, therefore it is

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to solicit and receive informal bid proposals for Computer & Information Technology Services for Town Offices, to administer and deliver the scope of services, and that the Town Clerk post notice on the Town's Clerks bulletin board and post on the Town's Website; and, it is further

RESOLVED, that a copy of this Resolution be given to the Town Finance Manager

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Charles A. Kostyk
Dana M. Isabella
Daniel A. Bosley
Michael S. Cashman**