

**TOWN OF PLATTSBURGH  
TOWN BOARD SEMI-MONTHLY MEETING  
July 18, 2024**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

<b>MEMBERS:</b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
<b>Michael S. Cashman, Supervisor</b>	x	
<b>Thomas E. Wood, Councilor</b>	x	
<b>Barbara E. Hebert, Councilor</b>	x	
<b>Charles A. Kostyk, Councilor</b>	x	
<b>Dana M. Isabella, Councilor</b>	x	
<b>Kathryn B. Kalluche, Town Clerk</b>	x	
<b>James J. Coffey, Town Attorney</b>	x	

**Resolution No. 024-163**

**Accept Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of **May 16, 2024** and **May 23, 2024** be accepted, and the reading of the minutes be dispensed with.

**Motion: Charles A. Kostyk**  
**Seconded by: Thomas E. Wood**  
**Discussion: None**

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Public Comment - None**

**Resolution No. 024-164**

**Abstract 7B-24**

**RESOLVED**, that the abstract of audited claims **No. 7B-24** for \$638,294.03, **Abstract 7B-24** prepays for the amount \$357,752.79 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion: Barbara E. Hebert**  
**Seconded by: Dana M. Isabella**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-165**

**Monthly Department Reports**

**RESOLVED**, to receive and place on file Monthly Department Head Reports.

- Building and Grounds – **May 2024**
- Codes and Zoning – **April 2024** and **May 2024**
- Dog Control Officer – **May 2024**
- Historian –
- Highway Superintendent – **May 2024**
- Justice Court –
- Parks and Recreation – **May 2024**
- Planning and Community Development –
- Safety Committee –
- Supervisors Financial Report – **May 2024**
- Tax Receiver –
- Town Clerk – **May 2024**
- Water Wastewater – **May 2024**

**Motion: Charles A. Kostyk**  
**Seconded by: Dana M. Isabella**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-166**

**May 2024 Budget Amendment**

**WHEREAS**, the Town may need to amend the 2024 budget to reflect changes in revenues and expenditures during the year; and

**WHEREAS**, the budget amendments will be offset from existing fund balance or additional revenues; therefore be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached:

and be it further

**RESOLVED**, that a copy of this Resolution be given to Finance Manager.

**Motion: Barbara E. Hebert**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				



# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT11911 - Budget Adjustment May 2024

<b>Adjustment Number</b>	<b>Budget Code</b>	<b>Description</b>		<b>Adjustment Date</b>
BA0023027	Adopted 2024 Budget	Budget Adjustments May 2024		5/31/2024

**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>AAA.1220.2000.0000</u>	EQUIP. & CAP. OUTLAY	Budget Adjustments May 2024	1,500.00	-100.00	1,400.00
May:				-100.00	
<u>AAA.1220.4410.0000</u>	CONF.,MTGS.,ETC.	Budget Adjustments May 2024	2,000.00	100.00	2,100.00
May:				100.00	
<u>AAA.1620.4110.1000</u>	PARK GENERAL SUPPLIES AND...	Budget Adjustments May 2024	4,000.00	2,000.00	6,000.00
May:				2,000.00	
<u>AAA.1620.4241.0000</u>	HEATING, HWY&WS DEPT	Budget Adjustments May 2024	20,000.00	-2,000.00	18,000.00
May:				-2,000.00	
<u>AAA.1620.4500.0000</u>	EQUIP.REPAIRS&SERVICE	Budget Adjustments May 2024	3,000.00	2,000.00	5,000.00
May:				2,000.00	
<u>AAA.1620.4500.2000</u>	BEAUTIFICATION EQUIPMENT ...	Budget Adjustments May 2024	17,500.00	-3,000.00	14,500.00
May:				-3,000.00	
<u>AAA.1620.4510.1000</u>	PARK BLDGS REPAIR & SERVICE	Budget Adjustments May 2024	10,000.00	3,000.00	13,000.00
May:				3,000.00	
<u>AAA.1620.8200.0000</u>	WORKERS COMPENSATION	Budget Adjustments May 2024	30,200.00	-2,000.00	28,200.00
May:				-2,000.00	
<u>AAA.6772.4112.0000</u>	SUPPLIES/MATERIALS MC	Budget Adjustments May 2024	9,500.00	-200.00	9,300.00
May:				-200.00	
<u>AAA.6772.8100.0000</u>	SOCIAL SECURITY	Budget Adjustments May 2024	300.00	400.00	700.00
May:				400.00	
<u>AAA.6772.8200.0000</u>	WORKERS COMPENSATION	Budget Adjustments May 2024	270.00	-100.00	170.00
May:				-100.00	
<u>AAA.8010.4601.0000</u>	LEG.NOTICES BD.APPLS.S	Budget Adjustments May 2024	1,000.00	-400.00	600.00
May:				-400.00	
<u>AAA.8010.4900.0000</u>	DUES, SUBCRIP. ETC.	Budget Adjustments May 2024	500.00	400.00	900.00
May:				400.00	
<u>SLC.5182.4112.0000</u>	SAFETY SUPPLIES	Budget Adjustments May 2024	2,000.00	200.00	2,200.00
May:				200.00	
<u>SLC.5182.4500.0000</u>	EQUIPMENT REPAIRS	Budget Adjustments May 2024	2,000.00	-200.00	1,800.00
May:				-200.00	

**Budget Code Summary**

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2024	Adopted 2024 Budget	<u>AAA.1220.2000.0000</u>	EQUIP. & CAP. OUTLAY	1,500.00	-100.00	1,400.00
		<u>AAA.1220.4410.0000</u>	CONF.,MTGS.,ETC.	2,000.00	100.00	2,100.00
		<u>AAA.1620.4110.1000</u>	PARK GENERAL SUPPLIES AND MA...	4,000.00	2,000.00	6,000.00
		<u>AAA.1620.4241.0000</u>	HEATING, HWY&WS DEPT	20,000.00	-2,000.00	18,000.00
		<u>AAA.1620.4500.0000</u>	EQUIP.REPAIRS&SERVICE	3,000.00	2,000.00	5,000.00
		<u>AAA.1620.4500.2000</u>	BEAUTIFICATION EQUIPMENT REP...	17,500.00	-3,000.00	14,500.00
		<u>AAA.1620.4510.1000</u>	PARK BLDGS REPAIR & SERVICE	10,000.00	3,000.00	13,000.00
		<u>AAA.1620.8200.0000</u>	WORKERS COMPENSATION	30,200.00	-2,000.00	28,200.00
		<u>AAA.6772.4112.0000</u>	SUPPLIES/MATERIALS MC	9,500.00	-200.00	9,300.00
		<u>AAA.6772.8100.0000</u>	SOCIAL SECURITY	300.00	400.00	700.00
		<u>AAA.6772.8200.0000</u>	WORKERS COMPENSATION	270.00	-100.00	170.00
		<u>AAA.8010.4601.0000</u>	LEG.NOTICES BD.APPLS.S	1,000.00	-400.00	600.00
		<u>AAA.8010.4900.0000</u>	DUES, SUBCRIP. ETC.	500.00	400.00	900.00
		<u>SLC.5182.4112.0000</u>	SAFETY SUPPLIES	2,000.00	200.00	2,200.00
		<u>SLC.5182.4500.0000</u>	EQUIPMENT REPAIRS	2,000.00	-200.00	1,800.00
			<b>2024 Total:</b>	<b>103,770.00</b>	<b>100.00</b>	<b>103,870.00</b>
			<b>Grand Total:</b>	<b>103,770.00</b>	<b>100.00</b>	<b>103,870.00</b>

### Fund Summary

Fund	Before	Adjustment	After
Budget Code:2024 - Adopted 2024 Budget Fiscal: 2024			
AAA	99,770.00	100.00	99,870.00
SLC	4,000.00	0.00	4,000.00
<b>Budget Code 2024 Total:</b>	<b>103,770.00</b>	<b>100.00</b>	<b>103,870.00</b>
<b>Grand Total:</b>	<b>103,770.00</b>	<b>100.00</b>	<b>103,870.00</b>





**WHEREAS**, the Town may need to amend the 2024 budget to reflect changes in revenues and expenditures during the year; and

**WHEREAS**, the budget amendments will be offset from existing fund balance or additional revenues; therefore be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached:

and be it further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager.

**Motion: Charles A. Kostyk**

**Seconded by: Dana M. Isabella**

**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				



# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT11994 - Budget Adjustments June 2024

Adjustment Number	Budget Code	Description	Adjustment Date
BA0023030	Adopted 2024 Budget	Budget Adjustment June 2024	6/30/2024

**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>AAA.1355.1100.0000</u> June: 500.00	OVERTIME	Budget Adjustment Juen 2024	500.00	500.00	1,000.00
<u>AAA.1355.4130.0000</u> June: 2,500.00	POSTAGE,PRINT.MAIL	Budget Adjustment June 2024	2,000.00	2,500.00	4,500.00
<u>AAA.1355.4700.0000</u> June: -500.00	CONTRACTUAL SERVICES	Budget Adjustment Juen 2024	53,000.00	-500.00	52,500.00
<u>AAA.1355.4700.0000</u> June: -2,500.00	CONTRACTUAL SERVICES	Budget Adjustment June 2024	53,000.00	-2,500.00	50,500.00
<u>AAA.1610.4115.0000</u> June: -1,000.00	SAFETY SUPPLIES	Budget Adjustment June 2024	5,000.00	-1,000.00	4,000.00
<u>AAA.1610.4720.0000</u> June: 1,000.00	IT CONSULTING SERVICES	Budget Adjustment June 2024	30,000.00	1,000.00	31,000.00
<u>AAA.1620.1800.0000</u> June: -10,400.00	SUMMER SEASONAL HELP	Budget Adjustment June 2024	30,400.00	-10,400.00	20,000.00
<u>AAA.1620.2000.1000</u> June: 10,400.00	PARK EQUIPMENT & CAPITAL O	Budget Adjustment June 2024	165,000.00	10,400.00	175,400.00
<u>AAA.1620.2000.1000</u> June: 19,600.00	PARK EQUIPMENT & CAPITAL O	Budget Adjustment June 2024	165,000.00	19,600.00	184,600.00
<u>AAA.1620.2000.1000</u> June: 40,000.00	PARK EQUIPMENT & CAPITAL O	Budget Adjustment June 2024	165,000.00	40,000.00	205,000.00
<u>AAA.1620.4100.0000</u> June: -2,000.00	IMPROVEMENTS	Budget Adjustment June 2024	10,000.00	-2,000.00	8,000.00
<u>AAA.1620.4110.1000</u> June: 2,000.00	PARK GENERAL SUPPLIES AND	Budget Adjustment June 2024	4,000.00	2,000.00	6,000.00
<u>AAA.1620.4115.0000</u> June: 2,000.00	SAFETY SUPPLIES	Budget Adjustment June 2024	1,500.00	2,000.00	3,500.00
<u>AAA.1620.4241.0000</u> June: -2,000.00	HEATING, HWY&WS DEPT	Budget Adjustment June 2024	20,000.00	-2,000.00	18,000.00
<u>AAA.1620.4500.0000</u> June: 13,000.00	EQUIP.REPAIRS&SERVICE	Budget Adjustment June 2024	3,000.00	13,000.00	16,000.00
<u>AAA.1620.4500.2000</u> June: -13,000.00	BEAUTIFICATION EQUIPMENT	Budget Adjustment June 2024	17,500.00	-13,000.00	4,500.00
<u>AAA.1990.4000.0000</u> June: -3,000.00	CONTINGENT ACCT.	Budget Adjustment June 2024	15,700.00	-3,000.00	12,700.00
<u>AAA.5010.2000.0000</u> June: -200.00	EQUIP.& CAP. OUTLAY	Budget Adjustment June 2024	1,000.00	-200.00	800.00
<u>AAA.5010.4410.0000</u> June: 200.00	CONF.,CONV.,MTGS.ETC.	Budget Adjustment June 2024	700.00	200.00	900.00
<u>AAA.6772.4112.0000</u> June: -700.00	SUPPLIES/MATERIALS MC	Budget Adjustment June 2024	9,500.00	-700.00	8,800.00
<u>AAA.6772.8100.0000</u> June: 700.00	SOCIAL SECURITY	Budget Adjustment June 2024	300.00	700.00	1,000.00
<u>AAA.8010.4700.0000</u>	CONTRACTUAL SERVICES	Budget Adjustment June 2024	18,700.00	-500.00	18,200.00

**Budget Adjustment Register**

**Packet: GLPKT11994 - Budget Adjustments June 2024**

June: -500.00  
AAA.8010.4900.0000  
 June: 500.00  
AAA.8030.4000.0000  
 June: -4,000.00  
AAA.8030.4100.0000  
 June: 4,000.00  
AAA.8810.4000.0000  
 June: 3,000.00  
DAA.5110.1000.0000  
 June: 17,500.00  
DAA.5110.1100.0000  
 June: -4,000.00  
DAA.5110.4101.0000  
 June: -2,000.00  
DAA.5112.1000.0000  
 June: -13,500.00  
DAA.5112.4700.0000  
 June: 2,000.00  
DAA.5130.4115.0000  
 June: 700.00  
DAA.5130.4200.0000  
 June: -700.00  
SSC.8120.2000.0000  
 June: 3,000.00  
SSC.8120.4560.0000  
 June: -3,000.00  
SSC.8130.4211.0000  
 June: 200.00  
SSC.8130.4230.0000  
 June: -200.00  
SWC.1000.2140.0000  
 June: -60,000.00  
SWC.8340.2000.0000  
 June: 60,000.00  
SWC.8340.4110.0000  
 June: 4,000.00  
SWC.8340.4590.0000  
 June: -4,000.00

DUES, SUBCRIP. ETC.	Budget Adjustment June 2024	500.00	500.00	1,000.00
GENERAL RESEARCH	Budget Adjustment June 2024	60,000.00	-4,000.00	56,000.00
TOWNWIDE RESEARCH	Budget Adjustment June 2024	0.00	4,000.00	4,000.00
CONTRACTUAL EXPENDITURE	Budget Adjustment June 2024	9,000.00	3,000.00	12,000.00
REPAIRS, PERS.SERV.	Budget Adjustment June 2024	206,000.00	17,500.00	223,500.00
P.S. OVERTIME	Budget Adjustment June 2024	5,000.00	-4,000.00	1,000.00
DIESEL FOR VEHICLES	Budget Adjustment June 2024	18,000.00	-2,000.00	16,000.00
IMPRVMTS,PERS.SERV.	Budget Adjustment June 2024	276,000.00	-13,500.00	262,500.00
SIGNS,POSTS,RAILS,ETC.	Budget Adjustment June 2024	6,000.00	2,000.00	8,000.00
SAFETY SUPPLIES	Budget Adjustment June 2024	1,500.00	700.00	2,200.00
MACH.REPAIR/SERV.	Budget Adjustment June 2024	172,668.97	-700.00	171,968.97
EQUIP. & CAP. OUTLAY	Budget Adjustment June 2024	19,000.00	3,000.00	22,000.00
REPAIR/MAINT	Budget Adjustment June 2024	15,000.00	-3,000.00	12,000.00
WATER-CPSWRPLANT	Budget Adjustment June 2024	150.00	200.00	350.00
TELEPHONE	Budget Adjustment June 2024	1,200.00	-200.00	1,000.00
WATER RENTS CONS USERS	Budget Adjustment June 2024	-1,166,440.00	-60,000.00	-1,226,440.00
EQUIP. & CAP. OUTLAY	Budget Adjustment June 2024	32,132.50	60,000.00	92,132.50
SUPPLIES & MATERIALS	Budget Adjustment June 2024	2,000.00	4,000.00	6,000.00
REPAIRS	Budget Adjustment June 2024	21,058.00	-4,000.00	17,058.00

**Budget Code Summary**

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2024	Adopted 2024 Budget	<u>AAA.1355.1100.0000</u>	OVERTIME	500.00	500.00	1,000.00
		<u>AAA.1355.4130.0000</u>	POSTAGE,PRINT.MAIL	2,000.00	2,500.00	4,500.00
		<u>AAA.1355.4700.0000</u>	CONTRACTUAL SERVICES	53,000.00	-3,000.00	50,000.00
		<u>AAA.1610.4115.0000</u>	SAFETY SUPPLIES	5,000.00	-1,000.00	4,000.00
		<u>AAA.1610.4720.0000</u>	IT CONSULTING SERVICES	30,000.00	1,000.00	31,000.00
		<u>AAA.1620.1800.0000</u>	SUMMER SEASONAL HELP	30,400.00	-10,400.00	20,000.00
		<u>AAA.1620.2000.1000</u>	PARK EQUIPMENT & CAPITAL OUT	165,000.00	70,000.00	235,000.00
		<u>AAA.1620.4100.0000</u>	IMPROVEMENTS	10,000.00	-2,000.00	8,000.00
		<u>AAA.1620.4110.1000</u>	PARK GENERAL SUPPLIES AND MA	4,000.00	2,000.00	6,000.00
		<u>AAA.1620.4115.0000</u>	SAFETY SUPPLIES	1,500.00	2,000.00	3,500.00
		<u>AAA.1620.4241.0000</u>	HEATING, HWY&WS DEPT	20,000.00	-2,000.00	18,000.00
		<u>AAA.1620.4500.0000</u>	EQUIP.REPAIRS&SERVICE	3,000.00	13,000.00	16,000.00
		<u>AAA.1620.4500.2000</u>	BEAUTIFICATION EQUIPMENT REP	17,500.00	-13,000.00	4,500.00
		<u>AAA.1990.4000.0000</u>	CONTINGENT ACCT.	15,700.00	-3,000.00	12,700.00
		<u>AAA.5010.2000.0000</u>	EQUIP.& CAP. OUTLAY	1,000.00	-200.00	800.00
		<u>AAA.5010.4410.0000</u>	CONF.,CONV.,MTGS.ETC.	700.00	200.00	900.00
		<u>AAA.6772.4112.0000</u>	SUPPLIES/MATERIALS MC	9,500.00	-700.00	8,800.00
		<u>AAA.6772.8100.0000</u>	SOCIAL SECURITY	300.00	700.00	1,000.00
		<u>AAA.8010.4700.0000</u>	CONTRACTUAL SERVICES	18,700.00	-500.00	18,200.00
		<u>AAA.8010.4900.0000</u>	DUES, SUBCRIP. ETC.	500.00	500.00	1,000.00
		<u>AAA.8030.4000.0000</u>	GENERAL RESEARCH	60,000.00	-4,000.00	56,000.00
		<u>AAA.8030.4100.0000</u>	TOWNWIDE RESEARCH	0.00	4,000.00	4,000.00
		<u>AAA.8810.4000.0000</u>	CONTRACTUAL EXPENDITURE	9,000.00	3,000.00	12,000.00
		<u>DAA.5110.1000.0000</u>	REPAIRS, PERS.SERV.	206,000.00	17,500.00	223,500.00
		<u>DAA.5110.1100.0000</u>	P.S. OVERTIME	5,000.00	-4,000.00	1,000.00
		<u>DAA.5110.4101.0000</u>	DIESEL FOR VEHICLES	18,000.00	-2,000.00	16,000.00
		<u>DAA.5112.1000.0000</u>	IMPRVMTS,PERS.SERV.	276,000.00	-13,500.00	262,500.00
		<u>DAA.5112.4700.0000</u>	SIGNS,POSTS,RAILS,ETC.	6,000.00	2,000.00	8,000.00
		<u>DAA.5130.4115.0000</u>	SAFETY SUPPLIES	1,500.00	700.00	2,200.00
		<u>DAA.5130.4200.0000</u>	MACH.REPAIR/SERV.	172,668.97	-700.00	171,968.97
		<u>SSC.8120.2000.0000</u>	EQUIP. & CAP. OUTLAY	19,000.00	3,000.00	22,000.00
		<u>SSC.8120.4560.0000</u>	REPAIR/MAINT	15,000.00	-3,000.00	12,000.00
		<u>SSC.8130.4211.0000</u>	WATER-CPSWRPLANT	150.00	200.00	350.00
		<u>SSC.8130.4230.0000</u>	TELEPHONE	1,200.00	-200.00	1,000.00
		<u>SWC.1000.2140.0000</u>	WATER RENTS CONS USERS	-1,166,440.00	-60,000.00	-1,226,440.00
		<u>SWC.8340.2000.0000</u>	EQUIP. & CAP. OUTLAY	32,132.50	60,000.00	92,132.50
		<u>SWC.8340.4110.0000</u>	SUPPLIES & MATERIALS	2,000.00	4,000.00	6,000.00
		<u>SWC.8340.4590.0000</u>	REPAIRS	21,058.00	-4,000.00	17,058.00
			<b>2024 Total:</b>	<b>66,569.47</b>	<b>59,600.00</b>	<b>126,169.47</b>
			<b>Grand Total:</b>	<b>66,569.47</b>	<b>59,600.00</b>	<b>126,169.47</b>

### Fund Summary

Fund	Before	Adjustment	After
Budget Code:2024 - Adopted 2024 Budget Fiscal: 2024			
AAA	457,300.00	59,600.00	516,900.00
DAA	685,168.97	0.00	685,168.97
SSC	35,350.00	0.00	35,350.00
SWC	-1,111,249.50	0.00	-1,111,249.50
<b>Budget Code 2024 Total:</b>	<b>66,569.47</b>	<b>59,600.00</b>	<b>126,169.47</b>
<b>Grand Total:</b>	<b>66,569.47</b>	<b>59,600.00</b>	<b>126,169.47</b>

**Resolution No. 024-168**

**Twinstate Maintenance Renewal Agreement**

**WHEREAS**, the Town of Plattsburgh ("Town" herein) maintains an annual Maintenance Renewal Agreement with Twinstate to provide telephone hardware, software and system support; and

**WHEREAS**, Twinstate has submitted a Renewal Agreement to the Town for Service from September 1, 2024 to September 30, 2025; and

**WHEREAS**, the Town Board has provided, within the General Fund of the Town of Plattsburgh 2024 Budget, for the renewal of its one-year contract with Twinstate in the amount of \$7,233.35 and

**WHEREAS**, the Town attorney has approved as to form the one-year contract submitted by Twinstate; now, therefore be it

**RESOLVED**, that the one-year renewal contract submitted by Twinstate be approved and the Supervisor is authorized to execute the same for the Town of Plattsburgh and a copy of this Resolution be given to the Finance Manager.

**Motion: Barbara E. Hebert**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-169**

**Request to Attend E/One Factory Training & Visit**

**WHEREAS**, it is in the best interest of the Water & Wastewater Department to remain current and informed concerning all aspects of the E/One Pump; and

**WHEREAS**, training through E/One is being offered at their factory in Niskayuna, NY from August 13-15<sup>th</sup>, 2024; and

**WHEREAS**, Mr. Brent Davis and Mr. David Loope have the educational opportunity to attend this year; therefore, be it

**RESOLVED**, that Mr. Davis and Mr. Loope be approved to attend this training and that the amount does not exceed \$900.00 for lodging, transportation and meals for the training be charged to the Water & Wastewater Department's budget; and be it further





**Discussion: Michael S. Cashman**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-171**

**Authorization for Grant Application for Salt Storage Shed for Town of Plattsburgh Highway Department**

**WHEREAS**, the Town of Plattsburgh Highway Superintendent, Greg Burnell, has requested to have a Salt Storage Shed constructed for the Town of Plattsburgh Highway Department; and

**WHEREAS**, the Lake Champlain-Lake George Regional Planning Board has agreed to assist the Town of Plattsburgh with a grant application to help cover some of the expense of said project; therefore, be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh does hereby authorize the Lake Champlain-Lake George Regional Planning Board to prepare said grant application for the construction of a Salt Storage Shed at a location to be determined that satisfies the health and safety agreed upon by the consensus of the Town Board; and, be it further

**RESOLVED**, that the Town Supervisor is authorized to sign all documents associated with the grant application and that a copy of this Resolution be given to the Finance Manager and the Superintendent of the Highway Department.

**Motion for Amendment: Charles A. Kostyk**  
**Amendment Seconded by: Barbara E. Hebert**  
**Discussion: None**

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Motion: Thomas E. Wood**  
**Seconded by: Dana M. Isabella**  
**Discussion: None**

<b>Roll Call:</b>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Resolution No. 024-172**

**Contract Between Towne Meeting and the Town of Plattsburgh**

WHEREAS, the Town of Plattsburgh recognizes the importance and value of special events in promoting community engagement; and

WHEREAS, the Town of Plattsburgh Recreation Department is requesting to have Towne Meeting perform a concert at Cadyville Recreation Park on August 5, 2024, which will be free to the public; therefore, be it

RESOLVED, that the Supervisor is authorized to sign all necessary documents for said short term Contract with Towne Meeting; and, be it further

RESOLVED, that a copy of this Resolution be given to the Recreation Department and the Finance Manager.

**Motion: Dana M. Isabella**

**Seconded by: Charles A. Kostyk**

**Discussion: Michael S. Cashman, Thomas E. Wood, Barbara E. Hebert**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Resolution No. 024-173**

**Resolution Authorizing the Supervisor to Apply for and Receive Funding Under The PY2024 NYSED Capital Improvement Grants for Pro-Housing Communities Program**

WHEREAS, the Plattsburgh Town Board (hereafter “Town Board”), after due consideration, has determined that it is desirable and in the public interest to submit an application to the NYS Empire State Development Corp. (NYSESD) for Capital Improvement Grants for Pro-Housing Communities (CIPHC) Program funding; and

**WHEREAS**, the Town of Plattsburgh Rugar Street Forcemain Improvements Project proposes the construction of a new forcemain as part of the Capital Improvement Grants for Pro-Housing Communities Program; and

**WHEREAS**, the proposed project is in accordance with Town, County, and regional housing objectives; and

**WHEREAS**, the proposed financing is appropriate for the specific project; and

**WHEREAS**, the proposed project facilitates effective and efficient use of existing and future public resources so as to promote both economic development and community development; and

**WHEREAS**, the Town Board hereby authorizes and directs the Town Supervisor to submit an application for financial assistance under the Capital Improvement Grants for Pro-Housing Communities Program; and

**WHEREAS**, projects will be considered by NYSESD for up to fifty percent (50%) of the financing based on the eligible total project cost, and

**WHEREAS**, applicants are required to contribute a minimum of ten percent (10%) of the total project cost in the form of cash equity; and

**WHEREAS**, the Town Board hereby authorizes the commitment of a minimum fifty percent (50%) match of the total project cost, of which no less than 10% will be provided as cash equity, as required in order to apply and receive financial assistance under the Capital Improvement Grants for Pro-Housing Communities Program.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board hereby supports and will sponsor an application for Capital Improvement Grants for Pro-Housing Communities Program funding and will administer the grant in accordance with all applicable rules and regulations established by NYSESD, and

**BE IT FURTHER RESOLVED**, that the Town Supervisor hereby is authorized to execute and file an application on behalf of the Town of Plattsburgh with NYSESD for a Capital Improvement Grants for Pro-Housing Communities Program grant on behalf of the Town; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is hereby authorized and designated as the representative and to act as such in connection with the application to provide additional information as may be required including all understandings and assurances contained in the application; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is hereby authorized and directed to execute any contract and/or agreement with NYSESD in connection with the

Application and his designee is further authorized to request and expend funds from New York State to said contract and/or agreement; and

**BE IT FURTHER RESOLVED**, that the Town Board commits to a minimum fifty percent (50%) match of the total project cost, of which no less than 10% will be provided as cash equity, as required by NYSED for Capital Improvement Grants for Pro-Housing Communities Program funding; and

**BE IT FURTHER RESOLVED**, to the extent all or any actions hereby authorized have been executed and/or performed by the Town Supervisor all are hereby ratified and confirmed and this Resolution take affect immediately.

**Motion: Dana M. Isabella**  
**Seconded by: Barbara E. Hebert**  
**Discussion: Michael S. Cashman**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**RESOLVED**, that this Town Board meeting be adjourned at 6:15 PM.

**Motion by: Dana M. Isabella**  
**Seconded by: Barbara E. Hebert**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
<b>Thomas E. Wood</b>	x		
<b>Barbara E. Hebert</b>	x		
<b>Charles A. Kostyk</b>	x		
<b>Dana M. Isabella</b>	x		
<b>Michael S. Cashman</b>	x		

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk



