

**TOWN OF PLATTSBURGH  
TOWN BOARD SEMI-MONTHLY MEETING  
May 16, 2024**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

<b>MEMBERS:</b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor		x
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

**Resolution No. 024-114**

**Approve Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of **April 4, 2024** and **April 11, 2024** be approved, and the reading of the minutes be dispensed with.

**Motion: Charles A. Kostyk**  
**Seconded by: Barbara E. Hebert**  
**Discussion: None**

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**Public Comment - None**

**Resolution No. 024-115**

**Abstract 5B- 24**

**RESOLVED**, that the abstract of audited claims **No. 5B-24** for \$266,202.41, **Abstract 5B-24** prepays for the amount \$165,113.61 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion: Barbara E. Hebert**  
**Seconded by: Thomas E. Wood**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>			x		
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-116**

**Sale of Obsolete Equipment**

**WHEREAS**, it has been has determined that the equipment listed below are obsolete and no longer needed; and

- 1992 WHITE/GMC Dump Truck 4V2JCBME7NR817513
- 14' Sea King aluminum boat
- 2012 FORD F250 Pick-up Truck with Plow 1FT7W2B64CEC05452
- 2008 CHEVY Express Van 1GCFH154681228224

**WHEREAS**, the equipment will be put out for bid through International Auction for the proper disposal; therefore, be it

**RESOLVED**, that the Town Board does hereby authorize the sale of said equipment; and, it is further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager.

**Motion: Charles A. Kostyk**

**Seconded by: Barbara E. Hebert**

**Discussion: Charles A. Kostyk, Barbara E. Hebert**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>			x		
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-117**

**Request to Purchase New 2024 Chevrolet  
Dump Body Truck with Double Cab and V Plow  
for the Building and Grounds Department**

**WHEREAS**, normal use requires that the Town of Plattsburgh must periodically update vehicles; and

**WHEREAS**, Mike Drew, Building and Grounds Superintendent, has complied with the New York State OGS procurement requirements for vehicle acquisition by the completion of the

competitive mini-bid process executed via the New York State Vehicle Marketplace; therefore, be it

**RESOLVED**, to receive a letter dated April 26, 2024 from Mr. Drew requesting permission to purchase one (1) 2024 Chevrolet Dump Body Truck with double cab and V plow in the amount of \$68,515.35 for use by the Town of Plattsburgh Building and Grounds Department pursuant to the New York State Office through the General Services Standards and Purchase Group Contract; and it is further

**RESOLVED**, that the Town Board does hereby grant permission to Mr. Drew to order said truck from Joe Basil Chevrolet in Depew, NY and the Supervisor is hereby authorized to sign any related documents required for the purchase; and it is further

**RESOLVED**, that payment for said purchase will be made payable from the 2024 Equipment Capital Outlay Account AAA.1620.2000.0000 and that a copy of this Resolution be given to the Building and Grounds Superintendent, Town Clerk and Finance Manager.

**Motion: Charles A. Kostyk**  
**Seconded by: Barbara E. Hebert**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>			x		
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-118**

**Request to Purchase New 2024 Chevrolet Work Body Truck with Regular Cab and V Plow for the Building and Grounds Department**

**WHEREAS**, normal use requires that the Town of Plattsburgh must periodically update vehicles; and

**WHEREAS**, Mike Drew, Building and Grounds Superintendent, has complied with the New York State OGS procurement requirements for vehicle acquisition by the completion of the competitive mini-bid process executed via the New York State Vehicle Marketplace; therefore be it

**RESOLVED**, to receive a letter dated April 15, 2024 from Mr. Drew requesting permission to purchase one (1) 2024 Chevrolet Work Body Truck with regular cab and V plow in the amount of \$71,996.44 for use by the Town of Plattsburgh Building and Grounds Department pursuant to the New York State Office through the General Services Standards and Purchase Group Contract; and it is further

**RESOLVED**, that the Town Board does hereby grant permission to Mr. Drew to order said truck from Mohawk Chevrolet in Ballston Spa, NY and the Supervisor is hereby authorized to sign any related documents required for the purchase; and it is further

**RESOLVED**, that payment for said purchase will be made payable from the 2024 Equipment Capital Outlay Account AAA.1620.2000.0000 and that a copy of this Resolution be given to the Building and Grounds Superintendent, Town Clerk and Finance Manager.

**Motion: Charles A. Kostyk**  
**Seconded by: Thomas E. Wood**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**Resolution No. 024-119**

**Temporary Seasonal Hire for the Building and Grounds Department – Jacob Pierce**

**WHEREAS**, the Supervisor has received a letter from Michael Drew, Superintendent of Buildings and Grounds, requesting to hire a seasonal worker; and,

**WHEREAS**, Jacob Pierce (\$19.00/hour) be appointed to said position when all employment verification and eligibility provisions have been satisfied starting on May 20, 2024; now, therefore be it

**RESOLVED**, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help for the Building and Grounds Department and a certified copy of this Resolution be given to the Finance Manager and the Clinton County Civil Service Department of Personnel for their final approval and a copy be placed in Mr. Pierce’s personnel file.

**Motion: Thomas E. Wood**  
**Seconded by: Barbara E. Hebert**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**Resolution No. 024-120**

**Temporary Seasonal Hire for the Building and Grounds Department – Ryder Estes**

**WHEREAS**, the Supervisor has received a letter from Michael Drew, Superintendent of Building and Grounds, requesting to hire a seasonal worker; and,

**WHEREAS**, Ryder Estes (\$18.00/hour) be appointed to said position when all employment verification and eligibility provisions have been satisfied with a start date of May 20, 2024; now, therefore be it

**RESOLVED**, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help in the Building and Grounds Department and a certified copy of this Resolution be given to the Finance Manager and the Clinton County Civil Service Department of Personnel for their final approval and a copy be placed in Mr. Estes’ personnel file.

**Motion: Charles A. Kostyk**  
**Seconded by: Barbara E. Hebert**  
**Discussion: Thomas E. Wood**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**Resolution No. 024-121**

**Temporary Seasonal Hire for the Building and Grounds Department – Dominic Allen**

**WHEREAS**, the Supervisor has received a letter from Michael Drew, Superintendent of Building and Grounds, requesting to hire a seasonal worker; and,

**WHEREAS**, Dominic Allen (\$17.00/hour) be appointed to said position when all employment verification and eligibility provisions have been satisfied with a start date of May 20, 2024; now, therefore be it

**RESOLVED**, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help in the Building and Grounds Department and a certified copy of this Resolution be given to the Finance Manager and the Clinton County Civil Service Department of Personnel for their final approval and a copy be placed in Mr. Allen’s personnel file.

**Motion: Charles A. Kostyk**  
**Seconded by: Thomas E. Wood**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>			x		
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-122**

**One-Year Agreement with SDS Management Systems**

**WHEREAS**, to ensure efficient organization and tracking of all Safety Data Sheets (SDS) for staff at the Town of Plattsburgh, while ensuring up to date information and accessibility to all safety information, it has been recommended, by Michael Drew Superintendent of Buildings and Grounds, that the Town of Plattsburgh enter into an Agreement with SDS Manger for an online SDS inventory management subscription; therefore, be it

**RESOLVED**, that the Town Board does hereby authorize the Supervisor to execute the Agreement with SDS Manager to provide SDS inventory management subscription for one year at a cost of \$1,068.00, which includes up to 400 products and replaces the current, paper-based system; and, it is further

**RESOLVED**, that the Supervisor is hereby authorized to sign the agreement with SDS Manager and copies of this Resolution be given to the Building and Grounds Superintendent and the Finance Manager.

**Motion: Charles A. Kostyk**

**Seconded by: Barbara E. Hebert**

**Discussion: Thomas E. Wood, Barbara E. Hebert, Charles A. Kostyk**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>			x		
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-123**

**Authorize Bidding for Asphalt  
Concrete Materials and Delivery**

**WHEREAS**, the Town of Plattsburgh is seeking bids for furnishing and delivering plant mixed Hot Mix Asphalt (HMA) produced at a New York State Department of Transportation (NYSDOT) approved production facility; and

**WHEREAS**, the Town Board does hereby accept and approve the Bid Proposal documents for Asphalt Concrete Materials and Delivery; therefore, be it

**RESOLVED**, that the Town Clerk is authorized to advertise for bids for the Project using the Bid Proposal Documents approved by the Town Board with the bids to be opened at the Town of Plattsburgh Town Hall located at 151 Banker Road, Plattsburgh, NY 12901, with an opening date and time of June 14, 2024 at 11:00 A.M.; and, be it further

**RESOLVED**, that the Town of Plattsburgh Town Board reserves the right to reject any or all bids offered; and, it is further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager and the Highway Superintendent.

**Motion: Thomas E. Wood**

**Seconded by: Barbara E. Hebert**

**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>			x		
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-124**

**Playground Equipment Purchase for East Morrisonville Recreation Park and West Plattsburgh Recreation Park**

**WHEREAS**, to maintain the value and safety of playground equipment the Parks and Recreation Department must upgrade older playground equipment to keep it in proper working order and

**WHEREAS**, Ms. Pangborn is recommending the acceptance of the proposal from Kirk Baughman of Baughman Bros. Inc. (a local Playground representative) and Jeffrey Associates for furnishing, delivering and installing needed playground equipment; and

**WHEREAS**, Ms. Pangborn, is requesting permission to purchase playground equipment, with installation, for East Morrisonville Recreation Park in the amount of \$99,865.00 and for West Plattsburgh Recreation Park in the amount of \$97,492.00 using Sourcewell Contract Pricing (contract #030117-LTS); therefore be it

**RESOLVED**, that the Town Board does hereby grant permission to Ms. Pangborn to order said playground equipment from Jeffrey Associates, 897 Route 910 Indianola, Pa 15051-

0335 and the Supervisor is hereby authorized to sign any related documents required for the purchase; and it is further

**RESOLVED**, that all related documents relative to the purchase of playground equipment and installation to be made payable from the 2024 Park Equipment and Capital Outlay Account A1620.2000.1000; and, it is further

**RESOLVED**, that a copy of this Resolution be forwarded to Ms. Erin Pangborn, Youth Service and Recreation Director and a copy be given to the Finance Manager.

**Motion: Charles A. Kostyk**

**Seconded by: Thomas E. Wood**

**Discussion: Thomas E. Wood, Charles A. Kostyk**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**Resolution No. 024-125**

**3% Site Plan Return Deposit for Irish Settlement Express Mart Site Plan 2023**

**WHEREAS**, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Irish Settlement Express Mart Site Plan 2023; and

**WHEREAS**, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

**RESOLVED**, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$500.00 plus accrued interest to date; and it is further

**RESOLVED**, that a certified copy of this Resolution be forwarded by the Planning & Community Development Department Secretary, with the return of deposit to Nathaniel Hyde.

**Motion: Thomas E. Wood**

**Seconded by: Barbara E. Hebert**

**Discussion: None**



	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>			x		
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-126**

**Standard Work Day and Reporting Resolution –  
Greg Burnell, Highway Superintendent**

**WHEREAS**, Regulation 315.4 from the Office of the New York State Comptroller was passed and became effective January 1, 2016, and as per the regulation it is required that the Town Board of the Town of Plattsburgh adopt a Standard Work Day and Reporting Resolution it is required the term and days worked per month be reported for each such office or position; and

**WHEREAS**, the Standard Work Day and Reporting Resolution should be updated periodically to reflected changes in work hours and for newly elected and appointed officials; and be it further

**RESOLVED**, that the Town Board of the Town of Plattsburgh does hereby set the standard work day and service credit, that will be reported to the New York State and Local Employees’ Retirement System as attached; and be it further

**RESOLVED**, that on passing, this Resolution shall be posted on the Town website and the official sign-board located near the Town Clerk’s office for a minimum of thirty days; and, be it further

**RESOLVED**, that a certified copy of this Resolution, and an affidavit of posting, be filed with the Office of the State Comptroller within 45 days of the adoption of said Resolution.

**Motion: Thomas E. Wood**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>			x		
<b>Michael S. Cashman</b>	x				

**Resolution No. 024-127**

**Permanent Appointment of Brett Baker as  
Code Enforcement Officer**

**WHEREAS**, the Civil Service examination for the position of Code Enforcement Officer was held and Brett Baker, provisional Code Enforcement Officer, has successfully completed said examination; now, therefore be it

**RESOLVED**, that Mr. Baker’s appointment as Code Enforcement Officer for the Town of Plattsburgh Codes & Zoning Department be made permanent and a copy of this Resolution be given to the Finance Manager, a copy to Civil Service and a copy be placed in his personnel file.

**Motion: Barbara E. Hebert**  
**Seconded by: Charles A. Kostyk**  
**Discission: None**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**Resolution No. 024-128**

**Host Community Agreement Between Town of Plattsburgh and Saranac Power Partners, L.P.**

**WHEREAS**, this Host Community Agreement (the “Agreement”) by and between SARANAC POWER PARTNERS, L.P. (the “Company”), a limited partnership organized and existing under the laws of the State of Delaware and the TOWN OF PLATTSBURGH, a municipal corporation organized under the laws of New York State, located in Clinton County, New York (the “Town”); and

**WHEREAS**, on March 18, 2024, the Clinton County Industrial Development Agency (“IDA”) passed a resolution authorizing a First Amendment to the Amended and Restated Payment in Lieu of Tax Agreement Between the IDA and the Company (the “PILOT”) regarding property that the Company owns located at 99 Weed Street and further identified as Tax Parcel Number 207.-2-2.2) (the “Property”); and

**WHEREAS**, the parties anticipate that the IDA will pass a resolution authorizing a Second Amendment to the PILOT in May 2024 and that the Second Amendment will be executed shortly thereafter; and

**WHEREAS**, the current Host Community Agreement has expired; and

**WHEREAS**, Town Attorney James J. Coffey has reviewed said Agreement; and

**WHEREAS**, in consideration for the tax reductions provided by the PILOT, the Company has agreed to enter into this Host Community Agreement, a copy of which is attached and made a part hereof; now, therefore be it

**RESOLVED**, that Supervisor Michael Cashman is hereby authorized to execute the attached Host Community Agreement; and, it is further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager and Town Assessor.

**Motion: Barbara E. Hebert**

**Seconded by: Charles A. Kostyk**

**Discussion: Michael S. Cashman**

**Roll Call:**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

### **HOST COMMUNITY AGREEMENT**

This Host Community Agreement (the "Agreement") is made as of the date below by and between SARANAC POWER PARTNERS, L.P. (the "Company"), a limited partnership organized and existing under the laws of the State of Delaware and the TOWN OF PLATTSBURGH, a municipal corporation organized under the laws of New York State, located in Clinton County, New York (the "Town").

**WHEREAS**, on March 18, 2024, the Clinton County Industrial Development Agency ("IDA") passed a resolution authorizing a First Amendment to the Amended and Restated Payment In Lieu of Tax Agreement Between the IDA and the Company (the "PILOT") regarding property that the Company owns located at 99 Weed Street and further identified as Tax Parcel Number 207.-2-2.2 (the "Property"); and

**WHEREAS**, the parties anticipate that the IDA will pass a resolution authorizing a Second Amendment to the PILOT in May 2024 and that the Second Amendment will be executed shortly thereafter; and

**WHEREAS**, in consideration for the tax reductions provided by the PILOT, the Company has agreed to enter into this Host Community Agreement; and

**NOW, THEREFORE**, in consideration of good and valuable consideration, the receipt of and sufficiency of which is hereby acknowledges, the parties agree as follows:

1. Host Community Payment. In addition to the PILOT payments detailed in the PILOT, the Company shall make an additional payment to the Town in the total amount of \$182,000, made in bi-annual payments of \$91,000 due by Company to the Town on April 1 and October 1 of each year. The initial payment due April 1, 2024 shall be made within 30 days of execution of this Agreement.

2. Term. This Agreement shall expire on December 31, 2028.

3. Agreement Not To Challenge The Assessment. The parties agree that the assessment on the Town of Plattsburgh assessment roll shall remain at \$32,000,000 through the end of calendar year 2026 (including the 2026 assessment roll, taxable status date March 1, 2026). Provided that the assessment remains at \$32,000,000, the Company agrees not to challenge the assessment through the end of calendar year 2026.

4. Transition to the Taxable Assessment Roll. Beginning in 2027, the Town and Company will discuss the property's assessment in good faith. The current PILOT Agreement extends through December 31, 2028. Provided that the Company makes all payments required by the PILOT and this Agreement, RPTL 520 shall not be used to assess any pro-rata levy associated with the 2028 assessment roll. Unless the PILOT is further amended, the parties anticipate that the Property will be assessed as fully taxable on the 2029 assessment roll.

5. Special District Payment Floor. Regardless of any reduction to the Property's assessment on the 2027 and 2028 assessment rolls, the Company's special district tax payments shall be a minimum of \$100,000 for special district tax associated with the 2027 assessment roll and \$60,000 for special district tax associated with the 2028 assessment roll.

6. Destruction of Facility. In the event that the power plant located on the Property is damaged, destroyed, or condemned so as to render it incapable of generating electrical power for a period of one year or more, the parties shall engage in good faith efforts to agree to an adjusted host community payment. If a good faith agreement cannot be reached within 60 days of notification of the damage, destruction or condemnation and commencement of good faith negotiations, the Company shall have the right to terminate this Agreement.

7. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be original but all of which shall constitute one and the same instrument.

8. Amendment. This Agreement may not be amended, changed, modified or altered except in writing executed by the parties hereto.

9. Applicable Law. The Agreement shall be governed exclusively by the applicable laws of the State of New York without regard or reference to its conflicts of laws principles.

10. No Waiver. In the event any agreement herein is breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

11. Jury Waiver. The parties waive the rights to a jury trial regarding any dispute arising from this Agreement.

12. Binding Effect. This Agreement inure to and be binding upon the parties and their respective successors and assigns and shall supersede all prior agreements between the parties.

13. Approval of Second Amendment By IDA. This Agreement is conditioned on the IDA's approval and the execution of the Second Amendment to the PILOT. If the Second Amendment is not executed by July 1, 2024, this Agreement may be voided by either party.

IN WITNESS THEREOF, Company and the Town have executed this Agreement as of the date first written above.

[Signatures on the following page]

Dated: \_\_\_\_\_

SARANAC POWER PARTNERS, L.P.

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_

TOWN OF PLATTSBURGH

By: \_\_\_\_\_

Its: \_\_\_\_\_

**Resolution No. 024-129**

**Open Payroll Checking Account**

**WHEREAS**, the town is the need to open a payroll checking account in TDBank due to the receipt consolidation of checking accounts in TDBank and Glens Falls National Bank; therefore be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh authorize the Supervisor to open a payroll checking account at TDBank; and be it further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager.

**Motion: Barbara E. Hebert**  
**Seconded by: Thomas E. Wood**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**Resolution No. 024-130**

**Purchase of New Vehicles**

**WHEREAS**, the Water & Wastewater Dept. needs 2 new vehicles to replace current vehicles; and

**WHEREAS**, the Water & Wastewater Dept has complied with the NYS OGS procurement requirements for acquisition by the completion of the competitive mini-bid process executed via the NYs Vehicle Marketplace; therefore be it

**RESOLVED**, to accept the following bids:  
Metro Ford Sales Inc. – (2) 2024 Ford F-150 XL @ \$86,781.52

pursuant to the New York State Office through the General Services Standards and Purchase Group Contract; and it is further

**RESOLVED**, that the Town Board does hereby grant permission to purchase the above vehicles, and a copy of this resolution be given to the Water & Wastewater Dept. and Budget Officer.

**Motion: Charles A. Kostyk**  
**Seconded by: Barbara E. Hebert**  
**Discussion: Thomas E. Wood, Barbara E. Hebert, Charles A. Kostyk**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**Resolution No. 024-131**

**Municipal Insurance Broker Services**

**WHEREAS**, the Town of Plattsburgh sought to engage a reputable insurance broker to ensure adequate coverage, risk assessment, and cost-effective insurance solutions while interfacing with NYMIR, Workers Compensation, PERMA; and

**WHEREAS**, it is essential to engage an agency from qualified and experienced insurance brokerage firms to provide comprehensive insurance brokerage services; and

**WHEREAS**, the Town of Plattsburgh published a request for proposal and received numerous replies, each of which was examined through the lens of the scope of services; and

**WHEREAS**, proposals have been evaluated based on the experience and expertise of the agency in providing insurance brokerage services, understanding of the municipality’s needs and ability to provide tailored solutions, qualifications and capabilities of key personnel, cost-effectiveness and value of proposed services, and quality of references; and

**WHEREAS**, Northern Insuring Agency is licensed and authorized to conduct insurance services, has demonstrated experience in providing insurance brokerage services to municipal entities or similar organizations, is knowledgeable about the insurance marketplace and trends in employee benefits, has the ability to provide responsive and attentive customer service to both the municipality and its employees, possesses financial stability and a proven track record of effectively managing insurance programs, and complies with all relevant laws, regulations, and industry standards; and

**WHEREAS**, the ad hoc committee has examined all materials and recommends Northern Insuring Agency; therefore

**BE IT RESOLVED**, that the Supervisor is authorized to sign any and all related documents required for engaging Northern Insuring Agency and to ensure the timely commencement and completion of the project.

**Motion: Charles A. Kostyk**

**Seconded by: Thomas E. Wood**

**Discussion: Michael S. Cashman**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**Resolution No. 024-132**

**Municipal Employee Insurance Agency**

**WHEREAS**, the Town of Plattsburgh is committed to offering competitive and comprehensive insurance coverage to its employees; and

**WHEREAS**, it is essential to engage a reputable insurance agency to support the procurement, management, and administration of these insurance programs; and

**WHEREAS**, the Town of Plattsburgh published a request for proposal and received numerous replies, each of which was examined through the lens of the scope of services; and

**WHEREAS**, proposals have been evaluated based on the experience and expertise of the agency in providing insurance brokerage services, understanding of the municipality's needs and ability to provide tailored solutions, qualifications and capabilities of key personnel, cost-effectiveness and value of proposed services, and quality of references; and

**WHEREAS**, Northern Insuring Agency is licensed and authorized to conduct insurance services, has demonstrated experience in providing insurance brokerage services to municipal entities or similar organizations, is knowledgeable about the insurance marketplace and trends in employee benefits, has the ability to provide responsive and attentive customer service to both the municipality and its employees, possesses financial stability and a proven track record of effectively managing insurance programs, and complies with all relevant laws, regulations, and industry standards; and

**WHEREAS**, the ad hoc committee has examined all materials and recommends Northern Insuring Agency; therefore

**BE IT RESOLVED**, that the Supervisor is authorized to sign any and all related documents required for engaging Northern Insuring Agency and to ensure the timely commencement and completion of the project.

**Motion: Barbara E. Hebert**  
**Seconded by: Thomas E. Wood**  
**Discussion: Michael S. Cashman**  
**Roll Call:**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**RESOLVED**, that this Town Board meeting be adjourned at 6:24 PM.

**Motion by: Barbara E. Hebert**  
**Seconded by: Charles A. Kostyk**  
**Discussion: None**



	<u>Yes</u>	<u>No</u>	<u>Carried</u>
<b>Thomas E. Wood</b>	x		x
<b>Barbara E. Hebert</b>	x		
<b>Charles A. Kostyk</b>	x		
<b>Dana M. Isabella</b>		<b>Absent</b>	
<b>Michael S. Cashman</b>	x		

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Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk