

TOWN OF PLATTSBURGH
APPLICATION FOR SITE PLAN APPROVAL

This Application is made to the Town of Plattsburgh Planning Board for site plan approval as per Article VII of the Town Zoning Ordinance.

Applicant: Name: _____ Title: _____

Signature: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Cell Phone: _____ E-Mail: _____

Consultant: Name: _____ Title: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Cell Phone: _____ E-Mail: _____

Owner: Name: _____ Title: _____

If other than Applicant Address: _____

City, State, Zip: _____

Telephone: _____ Cell Phone: _____ E-Mail: _____

PROJECT DESCRIPTION

Project Title: _____

Address: _____

Tax Parcel ID(s): _____ Current Zoning: _____

Action Requires a **Use / Area** Variance Yes No

Explain: _____

Current use: Residential Commercial Industrial Institutional Vacant/Other

Site Description _____

Utilities Available at Project Location: Public Water Yes No Public Sewer Yes No

Project Description: _____

Description of Proposed Structures: _____

Anticipated increase in number of residents, users, shoppers, employees, etc. as a result of the Project:

Character of surrounding area: _____

Total Site Area: _____ Total Area of Site Disturbance: _____

Project Will Be Phased: Yes No Describe Phasing: _____

Project Commencement: _____ Completion: _____

APPLICATION CHECKLIST

- | | |
|---|--|
| <input type="checkbox"/> Completed Application | <input type="checkbox"/> Completed and Notarized Affidavit |
| <input type="checkbox"/> Completed Short/Long SEQRA EAF Part I | <input type="checkbox"/> Applicable Fees |
| <input type="checkbox"/> Full Size Plans 5-sets (24"x36") | <input type="checkbox"/> 3% Construction Cost Worksheet |
| <input type="checkbox"/> Reduced Plans 1-set (11"X17")
Document Amended 1/4/16 | <input type="checkbox"/> W9 & Escrow Agreement Form |

AFFIDAVIT

TO BE COMPLETED BY OWNER OF TITLE FOLLOWING PROPERTY:

"Property Address": _____

Town of Plattsburgh, Clinton County, New York

Tax Map Parcel(s): _____ Zoning District(s): _____

Application: **circle one** Subdivision -- Site Plan -- Special Use Permit -- Use Variance -- Area Variance

State of New York, County of Clinton:

That _____, the undersigned, being duly sworn deposes and says:

1. That he/she resides at _____ in the County of _____ and the State of _____. That **he/she/ (it)** is the Owner of the within "Property Address" as described hereinabove and referenced in the foregoing application for **Subdivision / Site Plan / Special Use Permit / Use Variance / Area Variance** approval(s) and that the statements contained therein are true to the best of his/her knowledge and belief.

2. That we hereby authorize _____ to act as our representative in all matters regarding the application that may come before the Town of Plattsburgh **Planning / Zoning Board**.

3. That **he/she** has the legal right to make or authorize the making of said application.

4. That **he/she** understands that the Town of Plattsburgh **Planning / Zoning Board** intends to rely on the foregoing representation in making a determination to issue the requested applications and approvals and that under penalty of perjury he/she declares that he/she has examined this affidavit and that it is true and correct.

5. In the matter of pending application before the Town **Planning / Zoning Board** for a _____, the owner swears that the proposed use will be constructed and operated in accordance with the standards and qualifications hereinafter set forth in the Zoning Code of the Town of Plattsburgh; except as set forth in the pending _____ variance application.

6. The undersigned, owner of the subject premises, further certify that the proposed use is not restricted or otherwise prohibited by or from covenants, agreements or other restrictions running with the subject lands. _____ (initial)

7. That **he/she** understands that the approval or disapproval of this **subdivision / site plan/ special use permit** by the Planning Board does not constitute express or implied support for any required expansion of any special (highway, sewer, water, fire or other) district.

Owner

Owner

Sworn to before me this _____ day of _____, 20_____

Notary Public