

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
March 3, 2014**

The meeting was called to order at 7:00 p.m. by the presiding officer at the Town Hall on the Banker Road.

| <b>MEMBERS:</b>                       | <b><u>PRESENT</u></b> | <b><u>ABSENT</u></b> |
|---------------------------------------|-----------------------|----------------------|
| <b>Bernard C. Bassett, Supervisor</b> | x                     |                      |
| <b>Thomas E. Wood, Councilor</b>      | x                     |                      |
| <b>Martin D. Mannix, Councilor</b>    | x                     |                      |
| <b>Michael S. Cashman Councilor</b>   | x                     |                      |
| <b>Gerard A. Renadette, Councilor</b> | x                     |                      |
| <b>Rickey J. Collins, Town Clerk</b>  | x                     |                      |
| <b>James J. Coffey, Town Attorney</b> | x                     |                      |

**Resolution No.014-86**

**Approve Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of February 24, 2014 be approved and the reading of the minutes be dispensed with.

**Motion by: Michael S. Cashman**

**Seconded by: Martin D. Mannix**

**Discussion:**

| <b>Roll Call:</b>          | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Absent</u></b> | <b><u>Carried</u></b> | <b><u>Tabled</u></b> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| <b>Thomas E. Wood</b>      | x                 |                  |                      |                       |                      |
| <b>Martin D. Mannix</b>    | x                 |                  |                      |                       |                      |
| <b>Michael S. Cashman</b>  | x                 |                  |                      |                       |                      |
| <b>Gerard A. Renadette</b> | x                 |                  |                      |                       |                      |
| <b>Bernard C. Bassett</b>  | x                 |                  |                      |                       |                      |
|                            |                   |                  |                      | x                     |                      |

**PUBLIC RECOGNITION**

**Present:** Alexander Axala, Dan Heath, Deborah Blake, Tom Metz

**Comments:** None

**Resolution No. 014-87**

**Abstract 3A**

**RESOLVED**, that the abstract of audited claims **No.3A-14(281-336)** for \$91,588.82, **Abstract 3A-14 (89-105)** prepays for the amount \$297,328.98 and be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion:** Gerard A. Renadette

**Seconded by:** Michael S. Cashman

**Discussion:**

**Roll Call:**

|  | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|--|------------|-----------|---------------|----------------|---------------|
|--|------------|-----------|---------------|----------------|---------------|

|                     |   |  |  |  |  |
|---------------------|---|--|--|--|--|
| Thomas E. Wood      | x |  |  |  |  |
| Martin D. Mannix    | x |  |  |  |  |
| Michael S. Cashman  | x |  |  |  |  |
| Gerard A. Renadette | x |  |  |  |  |
| Bernard C. Bassett  | x |  |  |  |  |

**Resolution No. 014-88**

**Building Maintenance and Safety Committee**

**Monthly Report**

**RESOLVED**, to receive and place on file a report from Art Brault, Building Maintenance Supervisor, for the month of February 2014.

**Motion: Thomas E. Wood**

**Seconded by: Gerard A. Renadette**

**Discussion: Yes**

| <b>Roll Call:</b>          | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Absent</u></b> | <b><u>Carried</u></b> | <b><u>Tabled</u></b> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
|                            |                   |                  |                      | <b>x</b>              |                      |
| <b>Thomas E. Wood</b>      | <b>x</b>          |                  |                      |                       |                      |
| <b>Martin D. Mannix</b>    | <b>x</b>          |                  |                      |                       |                      |
| <b>Michael S. Cashman</b>  | <b>x</b>          |                  |                      |                       |                      |
| <b>Gerard A. Renadette</b> | <b>x</b>          |                  |                      |                       |                      |
| <b>Bernard C. Bassett</b>  | <b>x</b>          |                  |                      |                       |                      |

Resolution No. 014-89

Gene Guynup Resignation & Retirement

**WHEREAS**, Gene Guynup, Machine Equipment Operator II from the Highway Department, has announced his intent to retire effective March 27, 2014; therefore, be it

**RESOLVED**, that the Town Board, with appreciation for the many years of service to the Town of Plattsburgh, accept his resignation and place on file Mr. Guynup's letter of retirement with the New York State Retirement Board; and be it further

**RESOLVED**, that on behalf of the Town Board, the Supervisor sends a letter of congratulations, thanking Mr. Guynup for his dedication and service to the Town; and be it further

**RESOLVED**, that a copy of this Resolution be given to the Highway Superintendent and a copy be place in Mr. Guynup's personnel file.

**Motion: Martin D. Mannix**

**Motion: Michael S. Cashman**

**Seconded by: Michael S. Cashman**

**Seconded by: Thomas E. Wood**

**Discussion: Yes**

|                   |            |           |               |                |               |
|-------------------|------------|-----------|---------------|----------------|---------------|
| <b>Roll Call:</b> | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|                   |            |           |               |                | x             |

|                            |   |
|----------------------------|---|
| <b>Thomas E. Wood</b>      | x |
| <b>Martin D. Mannix</b>    | x |
| <b>Michael S. Cashman</b>  | x |
| <b>Gerard A. Renadette</b> | x |
| <b>Bernard C. Bassett</b>  | x |

**Resolution No. 014- 90**

**Request To Attend New York Planning Federation Conference**

**WHEREAS**, the Town of Plattsburgh Planning Department and Planning Board Members are required to maintain professional training and development; and

**WHEREAS**, it is in the best interest of the Town Planning Department to update technical knowledge and new regulation information regarding comprehensive planning, complete streets, subdivision and site plan reviews; now therefore be it

**RESOLVED**, that Phil Von Barga and Trevor Cole, of the Planning Department, as well as Planning Board Members; Terry Besaw, Jeff Wagner and Tim Palmer be allowed to attend the NY Planning Federation Conference held on March 31-April 1, 2014 in Saratoga Springs, New York ; and, be it further

**RESOLVED**, that \$859.35 for lodging and meals and \$845.00 for registration be charged to the Planning Department Budget, account number A-8020.4410.000; and be it further

**RESOLVED**, that copies of this Resolution be given to the Finance Manager. and Planning Department Head and one put in the personnel files of the Conference Participants .

**Motion: Thomas E. Wood**

**Seconded by: Michael S. Cashman**

**Discussion: Yes**

|                   |            |           |               |                |               |
|-------------------|------------|-----------|---------------|----------------|---------------|
| <b>Roll Call:</b> | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|                   |            |           |               | x              |               |

|                            |   |
|----------------------------|---|
| <b>Thomas E. Wood</b>      | x |
| <b>Martin D. Mannix</b>    | x |
| <b>Michael S. Cashman</b>  | x |
| <b>Gerard A. Renadette</b> | x |
| <b>Bernard C. Bassett</b>  | x |

**Resolution NO. 14-91**

**Highway Request for Town Road Closures**

**WHEREAS**, the Supervisor has received a letter dated February 26, 2014 from Jim Woods Superintendent of Highways requesting permission to temporarily post the following Town Roads effective March 10, 2014;

Akey Rd. (from Rt. 3 going north to Beekmantown line), Bart Merrill Road (Section North of the Gene Lefevre Rd. intersection), Bradford Road, (from Rt. #374 going north to Rt. #190), Champlain Park (all entrances), Cliff Haven Community (all entrances), Durand Road, Gene LeFevre Rd, Kennedy Road, Robinson Road, Stafford Road, South Jct. Road, Trudeau Road, Thunderbird Heights,(all entrances), Woodcliff Drive and Wallace Hill Road

Therefore be it,

**RESOLVED**, that certain vehicles, as described in the New York State Vehicle and Traffic Law, Section 1660, be excluded from Town Highways and/or sections thereof listed in the aforementioned letter upon (1) the erection of signs posting the respective highways or sections thereof; and (2) a notice, pursuant to said section 1660, being published in the Press Republican; and it is further

**RESOLVED**, that the Town Board does hereby authorize and direct the Town Clerk to cause said notice to be published in the Press Republican in accordance to Town Law; and be it further.

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager, Highway Superintendent and Town Clerk.

**Motion: Martin D. Mannix**  
**Seconded by: Gerard A. Renadette**  
**Discussion: Yes**

| <b>Roll Call:</b>          | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Absent</u></b> | <b><u>Carried</u></b> | <b><u>Tabled</u></b> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
|                            |                   |                  |                      | <b>x</b>              |                      |
| <b>Thomas E. Wood</b>      | <b>x</b>          |                  |                      |                       |                      |
| <b>Martin D. Mannix</b>    | <b>x</b>          |                  |                      |                       |                      |
| <b>Michael S. Cashman</b>  | <b>x</b>          |                  |                      |                       |                      |
| <b>Gerard A. Renadette</b> | <b>x</b>          |                  |                      |                       |                      |
| <b>Bernard C. Bassett</b>  | <b>x</b>          |                  |                      |                       |                      |

**Resolution No. 014-92**

**Bid Award to Steven Fuller Excavating Inc. for Capital Projects Route 3 and Sorrell Ave. Lift Stations**

**WHEREAS**, Scott Stoddard, Water & Wastewater Director, has requested authorization to solicit bids to retrofit and improve upon the interior configuration of the two Capital Projects titled “Route 3 Lift Station” and “Sorrell Lift Station; and

**WHEREAS**, Resolution 014-56 authorized Advertisement for bids for Route 3 and Sorrell Life Stations and all bids received were opened on February 27, 2014; and

**WHEREAS**, Laberge Engineering and Consulting Group and Scott Stoddard, Director of the Water Wastewater Department, have reviewed all bids received;

**RESOLVED**, that the Town Board approve the bid award as recommended and that the Water & Wastewater Director is hereby authorized to enter in an agreement with the low bidder Steven E. Fuller Excavating Inc. of 8 Chesterfield Street, PO Box 386, Keeseville, New York 12944 for an amount not to exceed \$557,250.00; and, be it further

**RESOLVED**, that payment be made payable from the 2013 Water & Wastewater Budget Account Sorrel Avenue H3-H120, 2000 and Route 3 H4-H120, 2000 and that a copy of this Resolution be given to the Director of Water & Wastewater Department, and Finance Manager.

**Motion: Thomas E. Wood**

**Seconded by: Martin D. Mannix**

**Discussion: Yes**

| <b>Roll Call:</b>          | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Absent</u></b> | <b><u>Carried</u></b> | <b><u>Tabled</u></b> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
|                            |                   |                  |                      | <b>x</b>              |                      |
| <b>Thomas E. Wood</b>      | <b>x</b>          |                  |                      |                       |                      |
| <b>Martin D. Mannix</b>    | <b>x</b>          |                  |                      |                       |                      |
| <b>Paul D. Lamoy</b>       | <b>x</b>          |                  |                      |                       |                      |
| <b>Gerard A. Renadette</b> | <b>x</b>          |                  |                      |                       |                      |
| <b>Bernard C. Bassett</b>  | <b>x</b>          |                  |                      |                       |                      |

**Resolution No. 014-93**

**NYS Uniform Fire Prevention and Building Codes Fee  
Schedule Amendment 2014**

**WHEREAS**, the Town Board of the Town of PLATTSBURGH has duly adopted Local Law No. 1 of 2007, a local law providing for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the “Local Law”); and

**WHEREAS**, Section 16 of said law provides that a fee schedule be established by Resolution, of the Town Board, and that such fee schedule may from time to time be amended, and that fee schedule shall be charged and collected for the submissions of Applications, the issuance of Building Permits, amended and renewed Building Permits, Certificate of Occupancy/Certificate of Completion, Temporary Certificates, Operating Permits, fire safety and property maintenance inspections and other actions of the Code Enforcement Officer described in or contemplated by the Local Law; and

**WHEREAS**, the Code Enforcement Department has proposed changes to the fee schedules in the past and it is necessary to review and update them; now, therefore be it.

**RESOLVED**, that the Town Board, of the Town of Plattsburgh, after review and discussion of said proposed changes to the fees schedule authorized by Local Law No. 1 of 2007, a local law providing for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the “Local Law”) does hereby adopt the attached amended Fee Schedule dated March 2014; and, be it further

**RESOLVED**, this Resolution shall be effective immediately; and be it further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager, a copy be updated to the Codes and Zoning Department Website and the Bookkeeper for filing in the Town’s official Policy Book.

**Motion: Gerard A. Renadette**  
**Seconded by: Michael S. Cashman**  
**Discussion: Yes**

| <b>Roll Call:</b>          | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Absent</u></b> | <b><u>Carried</u></b> | <b><u>Tabled</u></b> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
|                            |                   |                  |                      | <b>x</b>              |                      |
| <b>Thomas E. Wood</b>      | <b>x</b>          |                  |                      |                       |                      |
| <b>Martin D. Mannix</b>    | <b>x</b>          |                  |                      |                       |                      |
| <b>Michael S. Cashman</b>  | <b>x</b>          |                  |                      |                       |                      |
| <b>Gerard A. Renadette</b> | <b>x</b>          |                  |                      |                       |                      |
| <b>Bernard C. Bassett</b>  | <b>x</b>          |                  |                      |                       |                      |

**RESOLVED**, that this Town Board meeting be adjourned at 7:30 PM.

**Motion by: Gerard A. Renadette**

**Seconded by: Martin D. Mannix**

**Discussion:**

| <b>Roll Call:</b>          | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Carried</u></b> |
|----------------------------|-------------------|------------------|-----------------------|
|                            |                   |                  | <b>x</b>              |
| <b>Thomas E. Wood</b>      | <b>X</b>          |                  |                       |
| <b>Martin D. Mannix</b>    | <b>x</b>          |                  |                       |
| <b>Michael S. Cashman</b>  | <b>x</b>          |                  |                       |
| <b>Gerard A. Renadette</b> | <b>x</b>          |                  |                       |
| <b>Bernard C. Bassett</b>  | <b>x</b>          |                  |                       |

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**Motion to go** into Executive Session  
collective bargaining negotiations  
per Article 14 of Civil Service Law

Motion by:  
Seconded by:  
Time:

**Roll Call:**            **YES**    **NO**

**Thomas E. Wood**  
**Martin D. Mannix**  
**Michael S. Cashman**  
**Gerard A. Renadette**  
**Bernard C. Bassett**

**Motion to come out** of Executive Session

Motion by:  
Seconded by:  
Time:

**Roll Call:**            **YES**            **NO**

**Thomas E. Wood**  
**Martin D. Mannix**  
**Michael S. Cashman**  
**Gerard A. Renadette**  
**Bernard C. Bassett**

Respectfully Submitted

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Rickey J Collins, Town Clerk