

**TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
January 13, 2014**

The meeting was called to order at 7:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

| | <u>Present</u> | <u>Absent</u> |
|--|----------------|---------------|
| MEMBERS: Bernard C. Bassett, Supervisor | x | |
| Thomas E. Wood, Councilor | x | |
| Martin D. Mannix, Councilor | x | |
| Paul D. Lamoy, Councilor | x | |
| Gerard A. Renadette, Councilor | x | |
| Rickey J. Collins, Town Clerk | x | |
| James J. Coffey, Town Attorney | x | |

PUBLIC: Michael Cashman, Matt Sims, Tom Metz, Deb Blake, Bill Budvig, Tom Rascoe, Tony Busky, Morgan Edrp, Gabe Thatcher, Paul Herrer, Dan Heath, Emma Newell, Brady Burleigh, Lori LaPoint, Gabe Thatcher, John St. Germain

Public Comments

John St. Germain Board Appointments

Supervisor's Report

1. Youth Services and Recreation Director - Job Description
2. WWW Department Capital Project Update – Director
3. WWW Staff Requests – Out Of Title Work, Seasonal Help
4. Historian's Blog
6. Deputy Dog Control Officer – Agreement
7. Alternate Appointment for ZBA Board

Draft Resolutions

014-11 Investment Policy (tabled)

014-17-Deputy Town Clerk Appointment for 2014(tabled)

014-20 Committee Appointments for 2014(tabled)

014-21 Fire District Liaison for 2014(tabled)

014-30 Election Workers Compensation for 2014(tabled)

014-031 Terminations of Employees of Kyle Kourofsky and Alex Provost

014-32 Abstract

014-XXX Contract Estimate for Plattsburgh Morrisonville

014-XXX Independent Contractor for Assessors Office

014-XXX Minutes

014-XXX Building Maintenance and Safety Monthly Reports

014-XXX Codes and Zoning Monthly Report

014-XXX Historian's Monthly Report

014-XXX Parks and Recreation Monthly Report

014-XXX Planning Departments Monthly Report

014-XXX Town Clerks Monthly Report

014-XXX Codes and Zoning Year End Report

014-XXX Town Clerk's Year End Report

014-XXX Cumberland 12 Cinemas Renewal License

014-XXX Regal Cinemas Renewal License

014-XXX Request to Attend Annual Code Enforcement Educational Conference

014-XXX Request for Refund of 3% Construction Deposit – S. Brodi Site Plan 2013

014-XXX Out of Title Work Water and Wastewater Department

014-XXX Temporary Position for Water and Wastewater Department

Committee Reports -

Resolution No. 014-17

**Extend Deputy Town Clerk's
Appointment for 2014 Until
Further Notice**

WHEREAS, the Town Clerk has not made a new appointment of Deputy Town Clerk for 2014; and

WHEREAS, it is necessary that a Deputy Clerk be assigned to the Clerk's Office to maintain office hours and provide necessary services to the community; therefore, be it

RESOLVED, that the Deputy Clerk's appointment be extended until further notice; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Town Clerk.

Motion: Marty Mannix

Seconded by: Paul Lamoy

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | x | | | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No. 014-20

**Extend Committee Appointments
For 2014 Unit Further Notice**

RESOLVED, that Councilors Thomas E. Wood and Martin D. Mannix be appointed to serve on the Assessing, Planning and Zoning Committee for the year 2014. This Committee shall assist with rezoning, updating zoning and matters concerning assessing; and, it is further

RESOLVED, that Councilors Paul D. Lamoy and Gerard A. Renadette be appointed to the Auditing Committee for the year 2014. This Committee shall examine all vouchers presented to the Town Board for payment; and, it is further

RESOLVED, that Councilors Paul D. Lamoy and Martin D. Mannix be appointed to serve on the Building and Grounds Committee for the year 2014. This Committee shall make reports and recommendations on all Town buildings and properties including special districts; and, it is further

RESOLVED, that Councilors Martin D. Mannix and Gerard A. Renadette be appointed to serve on the Community Services and Ambulance Committees for the year 2014. This Committee shall concern itself with liaison and cooperation with municipalities and Ambulance Service providers in the matters of joint service issues that may be presented to the Town Board; and, it is further

RESOLVED, that Councilors Martin D. Mannix and Thomas E. Wood be appointed to serve on the Highway Committee for the year 2014. This Committee is to observe the conditions of all highway equipment, road signs and Town highways and thereby report to the Town Superintendent of Highways and to the Town Board on said conditions and recommendations; and, it is further

RESOLVED, that Councilors Paul D. Lamoy and Gerard A. Renadette be appointed to serve on the Safety Committee for the year 2014. This Committee shall review all reported employee accidents, preside over employee safety meetings and make reports and recommendations to the Town Board; and, it is further

RESOLVED, that Councilors Gerard A. Renadette and Thomas E. Wood be appointed to serve on the Water and Sewer Committee for the year 2014. This Committee shall inspect the water and sewer facilities and make a report of conditions and recommendations to the Water and Wastewater Director and the Town Board; and, it is further

RESOLVED, that Councilors Paul D. Lamoy and Thomas E. Wood be appointed to serve on the Youth Services and Recreation Committee for the year 2014. This Committee shall advise the Youth Services and Recreation Director and make a report of conditions and recommendations to the Town Board: and, it is further

RESOLVED, that Councilors Martin D. Mannix and Gerard A. Renadette-be appointed to serve on the Personnel Committee for the year 2014. This Committee shall advise the office staff and make a report of conditions and recommendations to the Town Board and it is further

RESOLVED, that Councilors Paul D. Lamoy and Thomas E. Wood be appointed to serve on the Justice Court Committee for the year 2014 This Committee shall advise the office staff and make report of conditions and recommendations to the Town Board

Motion: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | x | | | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No.014-21

**To Extend Fire District Liaison for
2014 Until Further Notice**

WHEREAS, the Town Board of the Town of Plattsburgh desires to maintain effective communications with the various fire districts and volunteer fire departments situated within the Town of Plattsburgh and provide to each fire district and department a Town Board member as liaison; now, therefore be it

RESOLVED, that Councilor Thomas E. Wood be appointed to serve as a Town liaison with the District and District # 3 Fire Department; and, it is further

RESOLVED, that Councilor Martin D. Mannix be appointed to serve as a Town liaison with the District and Cadyville Fire Department; and, it is further

RESOLVED, that Supervisor Bernard C. Bassett be appointed to serve as a Town liaison with the District and Morrisonville Fire Department; and, it is further

RESOLVED, that Councilor Paul D. Lamoy be appointed to serve as a Town liaison with the District and South Plattsburgh Fire Department; and, it is further

RESOLVED, that Gerard A. Renadette, be appointed to serve as a Town liaison with the District and Cumberland Head Fire Department; and, it is further

RESOLVED, that the liaison write a letter to each District and Department advising each of their appointment and offering their assistance as Town Board member for the year 2014.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | x | | | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No. 014-30

Election Worker's Compensation for 2014

RESOLVED, that the 2014 compensation rates paid by the Town of Plattsburgh to election workers shall be as per the attached schedule from the Clinton County Board of Elections; and, be it further:

RESOLVED, that the Finance Manager receive a copy of this Resolution with attachments.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: Yes.

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | no | |
| Thomas E. Wood | | x | | | |
| Martin D. Mannix | | x | | | |
| Paul D. Lamoy | | x | | | |
| Gerard A. Renadette | | x | | | |
| Bernard C. Bassett | | x | | | |

Resolution No. 014-031

**Termination of Employment Kyle Kourofsky
and Alex Provost**

WHEREAS, the Town of Plattsburgh's 2014 Budget had a number of cuts and reductions in spending that included the elimination of certain positions resulting in two layoffs in the Union work force; and

WHEREAS, the positions of Cleaner and one Building and Grounds Maintenance Worker were eliminated from the 2014 Budget; and

WHEREAS, Article 10 in the Teamster's Union Agreement has very specific language that addresses the layoff process that ultimately forced the termination of Kyle Kourofsky, from the Water Wastewater Department, and Alex Provost, from the Highway Department; now, therefore be it

RESOLVED, that effective December 31, 2013, Mr. Kourofsky and Mr. Provost are no longer employees of the Town of Plattsburgh and their salary and employee benefits, connected with each position, shall be terminated as of that date; and, be it further,

RESOLVED, that a copy of this Resolution be given to the Highway Superintendent, Water Wastewater Director, Teamster Business Agent and Finance Manager and place in each employee's file.

Motion: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | x | | | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No. 014-32

Abstract 1A-14

RESOLVED, that the abstract of audited claims **No.1A-14(2841-2920)** for \$274,334.20, **Abstract 1A-14 (500-508R)** prepays for the amount \$278,608.61 and be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | x | | | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No. 014-33

Re-Appointment of Michael Cashman as Full Time Member of the Zoning Board of Appeals

WHEREAS, Michael Cashman, a member of the Zoning Board of Appeals (ZBA), is willing to continue serving on the ZBA; therefore, be it

RESOLVED, that as per Local Law #1 of 1999 the Town Board does hereby appoint Mr Cashman, a resident of the Town of Plattsburgh, to the Zoning Board of Appeals for a term to expire December 31, 2018; and, be it further

RESOLVED, that Mr. Cashman take an oath of office within thirty days of this Resolution; and, be it further

RESOLVED, that a copy of this Resolution be given to Board Chairperson, Mr. Cashman and to Steve Imhoff, Department Head

Motion: Martin D. Mannix

Seconded by: Thomas E. Wood

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | x | | | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No. 014-34

Cumberland 12 Cinemas License Application

WHEREAS, to comply with the Town of Plattsburgh Codes and Zoning Laws, Cumberland 12 Cinemas has applied for a license to conduct and operate a cinema, know as Cumberland 12 Cinemas, located in the Town of Plattsburgh at 18 North Bowl Lane, Route 9; and

WHEREAS, said application was applied for and received with license fee of \$500.00; and

WHEREAS, the Codes Department has completed their inspection and has found Cumberland 12 Cinemas to be in compliance with all Local Laws and New York State Regulations and Codes; therefore, be it

RESOLVED, to receive and place on file an application for a license to conduct and operate Cumberland 12 Cinemas; and it is further

RESOLVED, that the Town Clerk is hereby authorized to issue said license for the period from January 1, 2014 through December 31, 2014.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | x | | | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No. 014-35

Regal Cinemas License Application

WHEREAS, to comply with the Town of Plattsburgh Codes and Zoning Laws, Regal Cinemas has applied for a license to conduct and operate a cinema, know as Regal Cinemas, located in Champlain Centre North in the Town of Plattsburgh; and

WHEREAS, said application was applied for and received with license fee of \$500.00; and

WHEREAS, the Codes Department has completed their inspection and has found Regal Cinemas to be in compliance with all Local Laws and New York State Regulations and Codes; therefore, be it

RESOLVED, to receive and place on file an application for a license to conduct and operate Regal Cinemas; and, it is further

RESOLVED, that the Town Clerk is hereby authorized to issue said license for the period from January 1, 2014 through December 31, 2014.

Motion: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | x | | | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Town Board meeting be adjourned at **9:20 PM**

Respectfully Submitted

Rickey J. Collins, Town Clerk

