

**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 6, 2014**

The meeting was called to order at 7:00 p.m. by the presiding officer at the Town Hall on the Banker Road.

MEMBERS:	Present	Absent
Bernard C. Bassett, Supervisor	x	
Thomas E. Wood, Councilor	x	
Martin D. Mannix, Councilor	x	
Paul D. Lamoy, Councilor	x	
Gerard A. Renadette, Councilor	x	
Rickey J. Collins, Town Clerk	x	
James J. Coffey, Town Attorney	x	

PUBLIC: Deb Blake, Nate Stanton, Allison Fink, Kathleen Bullis, Tim Staton, Tom Metz, Bill Brudvig, Mike Cashman

STAFF: Patrick Bowen

Resolution No.014-01 Approving the Minutes of the Previous Meeting

RESOLVED, that the minutes of December 23, 2013 be approved and the reading of the minutes be dispensed with.

Motion by: Martin D. Mannix

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-02

Town Board Meetings for 2014

RESOLVED, that the Town Board "REGULAR" Monthly and Semi-Monthly meetings be held on the first and third Monday respectively of each month at 7:00 P.M. prevailing time at the Town Hall on 151 Banker Road, Plattsburgh, New York; and, it is further

RESOLVED, that on occasion the Town Board will meet fifteen minutes earlier to distribute material to councilors and prepare for the meeting; and, be it further

RESOLVED, that, as needed, Town Board "INFORMAL" Work-Session meetings shall be held on the second and fourth Monday of each month at 7:00 P.M. prevailing time at the Town Hall on 151 Banker Road, Plattsburgh, New York, pursuant to Section 62 of Town Law; and, it is further

RESOLVED, in the event that there is a fifth Monday in any month, meetings will be scheduled at the discretion of the Supervisor; and, be it further

RESOLVED, that, due to holidays and observances the Town Board does hereby change the dates of its respective scheduled meetings as follows:

Monday **January 20, 2014 canceled**, Monday **February 17, 2014 canceled**,
Monday **May 26, 2014 canceled**, Monday **September 1, 2014 Rescheduled** to Tuesday **September 2, 2014**, Monday **October 13, 2014 Rescheduled** to Tuesday **October 14, 2014**,
Monday **November 3, 2014 Rescheduled** to Thursday **November 6, 2014**, Monday **November 10, 2014 cancelled**, **December 22, 2014 Year End Meeting** and **December 29 cancelled**
And, be it further

RESOLVED, that a copy of the date changes be posted on the Town's website and a copy of this Resolution be given to the Finance Manager.

Motion by: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-03

Addressing The Town Board During Public Meetings

WHEREAS, the Town Board supports open communication with the community, and wishes to hear from individuals who are interested in formally addressing the Board; and

WHEREAS, a process to conduct Town Business in a manner that supports the ability of elected officials to govern in an orderly and respectful environment is necessary to allow for the public to observe and be made aware of the decisions and actions of their Town Board during Board meetings; and

WHEREAS, the Town Board schedules regular meetings on the first and third Monday with Work Sessions on the second and fourth Monday each month when members of the community and others are welcomed to attend and observe said meetings and functions of the Board; therefore, be it

RESOLVED, that any person wishing to address the Town Board may do so at the beginning of scheduled work sessions on any given month; and, it is further

RESOLVED, that any person wishing to address the Board at that time will state their name, address and be given up to five (5) minutes to make comments; and, be it further

RESOLVED, that this Resolution shall amend and supersede any previous Resolution(s) concerning the formal scheduling of opportunities to address the full Board during scheduled Town Board Meetings.

Motion by: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-04 Supervisor To Retain The Original Of All Correspondence

RESOLVED, the Supervisor be authorized to retain the original of correspondence he receives and file photo copies with the Town Clerk.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-05

Supervisor Shall be in Charge of all Special Districts

RESOLVED, that the Supervisor and in his absence the Deputy Supervisor shall be in charge of all special districts which includes water, sewer, ambulance, storm water management districts, consolidated highway district and lighting district pursuant to Section 29 of Town Law.

Motion by: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion: Yes as amended with the name of the Supervisor taken out.

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-06

Supervisor Shall Act As Chief Fiscal Officer for The Town of Plattsburgh

RESOLVED, that, as the Chief Fiscal Officer for the year 2014, be authorized and directed to deposit idle monies into interest bearing accounts or to purchase Certificates of Deposit from any Town funds, including special districts, in the Adirondack Bank, Key Bank of New York, TD Bank, Glens Falls National Bank and Trust Company, Champlain National Bank, NBT Bank, or Community Bank pursuant to Section 64, Subdivision 1 of Town Law; and be it further

RESOLVED, that General Highway and Special District Funds be deposited in checking accounts with the aforementioned banks with offices located in the Town of Plattsburgh, for the year 2014 or any other bank that provides the necessary collateral as required by Audit and Control; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion by: Paul D. Lamoy

Seconded by: Thomas E. Wood

Discussion: Yes as amended with the name of the Supervisor taken out.

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-07

Authorization To Pay Public Utility Services Claims

RESOLVED, that pursuant to Section 118 of the Town Law the Supervisor be authorized to pay claims for public utility services (electric, gas, water, sewer, fuel oil and telephone), postage, freight and express charges before they are audited; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion by: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion:

Town Clerk	\$100.00
Receiver of Taxes and Assessments	\$400.00
Town Justices	\$100.00 each
Youth Services Director	\$60.00

; and, it is further

RESOLVED, a copy of this Resolution be given to the Finance Manager.

Motion by: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.014-010

Purchase Procedures for Goods and Services

RESOLVED, that the Town of Plattsburgh adopted procedure policies, last revised on 9/16/2013 as indicated in the Town’s Official Policy Book, shall be the procedures to be followed by all elected and appointed officials and Town employees for the year 2014, for the purchase of Commodities, Equipment or Goods for Public Works Projects/Contracts (Schedule-B), for Professional Services and Consultants for Purchase Order Policy and Cash Disbursements Procedures; and it is further

RESOLVED, that the Town Board of the Town of Plattsburgh does authorize and order that the Purchase Order Policies and Cash Disbursement Procedures, as outlined in Schedules A, B, C and D, shall become the policy and procedures to be followed by Town of Plattsburgh personnel for purchase orders and cash disbursements for the year 2014 and; it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Yes date of revision added

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.014-11

Investment Policy

RESOLVED, that the attached Town of Plattsburgh 2014 Investment Policy be and the same hereby is approved effective this date and the Supervisor is authorized and directed to implement the same for the Town and to schedule an annual review of said policy by the Town Board Audit Committee for the purpose of reviewing and recommending to the Town Board any amendments thereto; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Bookkeeper for filing in the Towns officials Policy Book.

Motion: Gerard A. Renadette Motion to Table: Martin D. Mannix

Seconded by: Thomas E. Wood Seconded by: Thomas E. Wood

Discussion:Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
					x
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.014-12

Mileage Reimbursement Rates For 2014

WHEREAS, there are times when a Town vehicle is not available to staff and elected officials when performing Town business requiring the use of privately owned vehicles; now, therefore be it

RESOLVED, that elected or appointed Town Officials and all Town employees, when performing Town business and a Town vehicle is not available or when the use of a private vehicle is authorized by a Department Head or the Town Supervisor, will be compensated at the most current IRS mileage rate for mileage incurred for the year 2014; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Department Heads.

Motion by: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.014-13

Naming The Official Town Newspaper for 2014

RESOLVED, that pursuant to Section 64 of Town Law, the Press-Republican be named as the official newspaper for the Town of Plattsburgh for 2014.

Motion by: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood		x			
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-14

Appointment Of The Budget Officer

RESOLVED, that Patrick Bowen be appointed as Budget Officer to serve at the pleasure of the Supervisor and for the Town of Plattsburgh for 2014 pursuant to Section 20 of Town Law; and, be it further

RESOLVED, that Mr. Bowen assumes the position without additional compensation, and be it further

RESOLVED, that Mr. Bowen takes the oath of office within thirty days of this Resolution; and, be it further

RESOLVED, that a copy of this Resolution be given to Mr. Bowen, be placed in his personnel file and a copy be sent to the State Retirement Board.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Yes with no additional compensation

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-15

Deputy Supervisor Appointment For 2014

RESOLVED, pursuant to Section 42 of the Town Law that Councilor Martin D. Mannix be appointed by the Supervisor to serve at his pleasure as Deputy Supervisor for the Town of Plattsburgh for 2014; and, be it further

RESOLVED, that Mr. Mannix take an oath of office within thirty days of this Resolution and, in the absence of the Supervisor, that he be given Signatory authority and, be it further

RESOLVED, that copies of this Resolution be given to the Finance Manager, one be placed in Mr. Mannix's personnel file and one sent to the New York State Retirement Board.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Yes as amended

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	Abstain				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-16

Appointment Of The Town Historian

RESOLVED, that pursuant to Section 148 of the Education Law, Jerry Bates is hereby re-appointed to serve at the pleasure of the Supervisor, as Town Historian for the Town of Plattsburgh; and, be it further

RESOLVED, that Mr. Bates take an oath of office within thirty days of this Resolution; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, a copy put in his personnel file and a copy, if required, be sent to the State Retirement Board.

Motion by: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-17

Deputy Town Clerk Appointment for 2014

Motion by: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
					x
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.014-18

Appointment Of A Dog Control Officer

RESOLVED, pursuant to Section 20 of Town Law that David Duquette be re-appointed as Town of Plattsburgh Dog Control Officer; and be it further

RESOLVED, that Mr. Duquette take an oath of office within thirty days of this Resolution; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, a copy put in his personnel file and a copy be sent to the State Retirement Board.

Motion by: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution NO. 014-19

Deputy Dog Control Officer's Agreement

WHEREAS, the Town is desirous of entering into an Agreement to provide occasional, on call, dog control services to the Town of Plattsburgh; and

WHEREAS, Mr. Charles Grimshaw, is desirous of furnishing said services to the Town, from January 6, 2014 to December 31, 2014; therefore, be it

RESOLVED, that, after final review by the Town Attorney, the Supervisor be authorized to enter into an Agreement with Mr. Grimshaw to provide dog control services in the Town of Plattsburgh upon the terms and provisions set forth herein; and, be it further

RESOLVED, that, after execution and review by the Town Attorney of said Agreement, a copy of this Resolution be given to the Finance Manager , Town Clerk, Cool Insuring and the Dog Control Officer.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Yes amended to add Attorney review

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-20

Committee Appointments For 2014

RESOLVED, that Councilors ----- and ----- be appointed to serve on the Assessing, Planning and Zoning Committee for the year 2014. This Committee shall assist with rezoning, updating zoning and matters concerning assessing; and, it is further

RESOLVED, that Councilors -----and ----- be appointed to the Auditing Committee for the year 2014. This Committee shall examine all vouchers presented to the Town Board for payment; and, it is further

RESOLVED, that Councilors ----- and ----- be appointed to serve on the Building and Grounds Committee for the year 2014. This Committee shall make reports and recommendations on all Town buildings and properties including special districts; and, it is further

RESOLVED, that Councilors -----and ----- be appointed to serve on the Community Services and Ambulance Committees for the year 2014. This Committee shall concern itself with liaison and cooperation with municipalities and Ambulance Service providers in the matters of joint service issues that may be presented to the Town Board; and, it is further

RESOLVED, that Councilors ----- and ----- be appointed to serve on the Highway Committee for the year 2014. This Committee is to observe the conditions of all highway equipment, road signs and Town highways and thereby report to the Town Superintendent of Highways and to the Town Board on said conditions and recommendations; and, it is further

RESOLVED, that Councilors ----- and ----- be appointed to serve on the Safety Committee for the year 2014. This Committee shall review all reported employee accidents, preside over employee safety meetings and make reports and recommendations to the Town Board; and, it is further

RESOLVED, that Councilors ----- and ----- be appointed to serve on the Water and Sewer Committee for the year 2014. This Committee shall inspect the water

and sewer facilities and make a report of conditions and recommendations to the Water and Wastewater Director and the Town Board; and, it is further

RESOLVED, that Councilors ----- and ----- be appointed to serve on the Youth Services and Recreation Committee for the year 2014. This Committee shall advise the Youth Services and Recreation Director and make a report of conditions and recommendations to the Town Board: and, it is further

RESOLVED, that Councilors ----- and -----be appointed to serve on the Personnel Committee for the year 2014. This Committee shall advise the office staff and make a report of conditions and recommendations to the Town Board and it is further

RESOLVED, that Councilors----- and ----- be appointed to serve on the Justice Court Committee for the year 2014 This Committee shall advise the office staff and make report of conditions and recommendations to the Town Board

Motion to table: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
					x
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.014-21

Fire District Liaison for 2014

WHEREAS, the Town Board of the Town of Plattsburgh desires to maintain effective communications with the various fire districts and volunteer fire departments situated within the Town of Plattsburgh and provide to each fire district and department a Town Board member as liaison; now, therefore be it

RESOLVED, that Councilor Thomas E. Wood be appointed to serve as a Town liaison with the District and District # 3 Fire Department; and, it is further

RESOLVED, that Councilor _____ be appointed to serve as a Town liaison with the District and Cadyville Fire Department; and, it is further

RESOLVED, that Supervisor Bernard C. Bassett be appointed to serve as a Town liaison with the District and Morrisonville Fire Department; and, it is further

RESOLVED, that Councilor ----- be appointed to serve as a Town liaison with the District and South Plattsburgh Fire Department; and, it is further

RESOLVED, that -----, be appointed to serve as a Town liaison with the District and Cumberland Head Fire Department; and, it is further

RESOLVED, that the liaison write a letter to each District and Department advising each of their appointment and offering their assistance as Town Board member for the year 2014.

Motion to table: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				x
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-22

Adirondack Humane Society Contract Agreement for 2014

RESOLVED that, after the Town Attorney's review, the Supervisor be authorized to sign the attached Contract Agreement between Adirondack Humane Society and the Town Of Plattsburgh to follow the provision of Article 7 of the Agriculture and Markets Law and any rules and regulation promulgated pursuant thereto in relation to the seizure, holding, care, redemption and disposition of seized dogs, in The Town of Plattsburgh; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Dog Control Officer and Adirondack Humane Society at 134 Idaho Avenue Plattsburgh New York .

Motion by: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-23

Appointment Of Deputy Town Historian

RESOLVED, that pursuant to Section 148 of the Education Law, William Glidden is hereby appointed to serve, at the pleasure of the Supervisor, as Deputy Town Historian for the Town of Plattsburgh; and be it further

RESOLVED, that Mr. Glidden take an oath of office within thirty days of this Resolution.

Motion by: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-024

Reappointment of James J. Coffey as Town Attorney

WHEREAS, James Coffey, is willing to continue serving as The Town of Plattsburgh Town Attorney; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby re-appoint Mr. Coffey, a resident of the Town of Plattsburgh, Town Attorney for a term to expire December 31, 2015; and, be it further

RESOLVED, that Mr. Coffey take the oath of office within thirty days of this Resolution; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, a certified copy be given to Mr. Coffey and also be put in his personnel file and a copy be sent to the State Retirement Board.

Motion by: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-025

Reappointment of CJ Madonna as Deputy Town Attorney

WHEREAS, CJ Madonna, is willing to continue serving as The Town of Plattsburgh Deputy Town Attorney; therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby re-appoint Mr. Madonna, a resident of the Town of Plattsburgh, Deputy Town Attorney for a term to expire December 31, 2014; and, be it further

RESOLVED, that Mr. Madonna take the oath of office within thirty days of this Resolution; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, a certified copy be given to Mr. Madonna and also be put in his personnel file and a copy be sent to the State Retirement Board.

Motion by: Martin D. Mannix

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 014-26 **Town of Plattsburgh Web Site Management Independent Contractor/Consultant Agreement**

WHEREAS, the consulting firm Kimmel Technology Integration Services located at 15 Duke Ave, Cadyville New York, has prepared and submitted a proposal between the Town of Plattsburgh and David Kimmel to provide website development and management on a contractual basis for 2014; therefore, be it

RESOLVED, that the Town of Plattsburgh, a municipal corporation organized and existing under and by virtue of the laws of the State of New York with offices and principal place

of business at 151 Banker Road, Plattsburgh, New York, party of the first part, and David Kimmel (the "Contractor"), now residing at 15 Duke Ave, Cadyville NY 12918, party of the second part, in consideration of the promises; and, be it further

RESOLVED, that Mr. Kimmel is an independent contractor and shall not be considered an employee or agent for the Town and as Contractor is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this Agreement or his right, title or interest herein; and, be it further

RESOLVED, that, after review by the Town Attorney, the Supervisor is duly authorized and empowered to execute the attached Agreement on behalf of the Town of Plattsburgh; and be it further

RESOLVED, a copy this Resolution and said Agreement be given to the Finance Manager, Mr. Kimmel and that this Resolution become effective immediately

Motion by: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.014-27

Innerworks Computer Services

WHEREAS, the consulting firm of Innerworks Computer Services, 98 Akey Road, Morrisonville, NY 12962, has prepared and submitted a proposal between the Town of Plattsburgh and Innerworks Computer Services dated January 1, 2014 for professional services to provide computer hardware and software support for the Town of Plattsburgh on a contractual basis for the calendar year 2014; now, therefore it is

RESOLVED, the Town Board does accept the proposal and does hereby award the professional consulting contract for services in accordance with the proposal for the period

January 1, 2014 thru December 31, 2014, to Innerworks Computer Services to assist with computer hardware, software and technical support, maintenance and consulting services ;and be, it further

RESOLVED, that the Town Board does hereby authorize and direct the Supervisor to execute, on behalf of the Town of Plattsburgh, said contract at the rate of \$50.00 per hour in an amount not to exceed \$10,000.00; and, be it further

RESOLVED, that the Supervisor is hereby authorized to execute said Agreement upon review and approval of same by the Town Attorney and that a copy of this Resolution be given to the Finance Manager and Mr. Myers from Innerworks Computer Services.

Motion by: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.014-28

Employee Assistance Services (EAS)

WHEREAS, the Town of Plattsburgh ("Town" herein) has had an annual contract with the Clinton County Mental Health Association, Inc., doing business as Employee Assistance Services ("Agency" herein), whereby Agency provides informational services to the Town as an employer and, among other services, provides counseling to employees of the Town; and

WHEREAS, the Agency will submit to the Town its Town of Plattsburgh Employee Assistance Services Annual Report from January 1, 2013 to December 31, 2013 upon completion in January 2014; and

WHEREAS, the Town Board has provided, within the General Fund of the Town of Plattsburgh 2014 budget, sufficient funds to cover employees for the renewal of a one-year contract with Agency; and

WHEREAS, the Agency has submitted a proposed contract dated as of the first day of January 2014 for a one-year renewal of the annual contract between Agency and Town at the rate of \$25.00 per person to be paid by Town to Agency upon execution of said contract by the Town; and

WHEREAS, the Town attorney has approved as to form the one-year contract submitted by the Agency; now, therefore, it is

RESOLVED, that the one-year renewal contract submitted by the Agency is approved and the Supervisor is authorized to execute the same for the Town for the year 2014; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution NO. 14-29

Drug and Alcohol Testing Program Agreement

WHEREAS, the Town of Plattsburgh desires to implement a drug and alcohol program according to the U.S. Department of Transportation Highway Administration for current and prospective employees of the Town who are required to have a Commercial Driver's License (CDL) and operate a commercial vehicle as stated in Federal Regulations and all others as per NYS Law and Town Policy; and

WHEREAS, Industrial Med Testing located at 220 Tom Miller Road, Plattsburgh New York, operates an occupational medicine service for the performance of Drug and Alcohol Testing services to employers and other organizations; and

WHEREAS, the Town of Plattsburgh desires to contract with Industrial Med Testing to provide such services to the employees of the Town of Plattsburgh; and

WHEREAS, the term of this Agreement shall be for one year, commencing on January 1, 2014, and Industrial Med Testing shall provide the services set forth in the contract attached and made a part hereof by reference; therefore, be it

RESOLVED, that a copy of this Resolution be given to the Melanie Defayette, and the Finance Manager, Designated Employer Representatives (DER), Industrial Med and Cool Insurance.

Motion by: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	Abstain				
Bernard C. Bassett	x				

Resolution No. 014-30

Election Worker's Compensation for 2014

RESOLVED, that the 2014 compensation rates paid by the Town of Plattsburgh to election workers shall be as per the attached schedule from the Clinton County Board of Elections; and, be it further:

RESOLVED, that the Finance Manager receive a copy of this Resolution with attachments.

Motion by: Paul D. Lamoy

Motion to Table: Thomas E. Wood

Seconded by: Gerard A. Renadette

Seconded by: Gerard A. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
					x
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

RESOLVED, that this Town Board meeting be adjourned at 8:59 PM.

Motion by: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Motion to go into Executive Session to Discuss the work history of certain individuals. **Motion to come out of Executive Session**

Motion by: Paul D. Lamoy
Seconded by: Gerard A. Renadette
Time:8:07

Motion by: Paul D. Lamoy
Seconded by: Thomas E. Wood
Time: 8:58

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Gerard A. Renadette	x	
Bernard C. Bassett	x	

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Gerard A. Renadette	x	
Bernard C. Bassett	x	

ADJOURNMENT
Respectfully Submitted

Rickie J. Collins, Town Clerk

