

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
December 16, 2013**

The meeting was called to order at 7:00 p.m. by the presiding officer at the Town Hall on the Banker Road.

PUBLIC:Debbie Blake, Michael Cashman, Tom Metz, Dan Heath, William Brudvig

STAFF:

	Present	Absent
Bernard C. Bassett, Supervisor	x	
Thomas E. Wood, Councilor	x	
Martin D. Mannix, Councilor	x	
Paul D. Lamoy, Councilor	x	
Gerard A. Renadette, Councilor		x
Rickey J. Collins, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No.013-259

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of, December 2 and December 9, 2013 be approved and the reading of the minutes be dispensed with.

Motion by: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No. 013-260

Abstract 12C

RESOLVED, that the abstract of audited claims **No.12C-13(2672-2750)** for \$75,312.99 **Abstract 12C-13 (455-477)** prepays for the amount \$474,178.04 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No. 013-261

**Building Maintenance and Safety Committee
Monthly Report**

RESOLVED, to receive and place on file a report from Art Brault, Building Maintenance Supervisor, for the month of November 2013.

Motion: Martin D. Mannix

Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No.013-262

Codes and Zoning Department Monthly Report

RESOLVED, to receive and place on file a report from Stephen Imhoff, Codes Enforcement Officer, for the month of November 2013.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution NO. 013-263

Highway Superintendent's Monthly Report

RESOLVED, to receive and place on file a report from Jim Woods, Superintendent of Highways, for the month of October and November 2013.

Motion: Paul D. Lamoy

Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No.013-264

Historian's Monthly Report

RESOLVED, to receive and place on file the Historian's Monthly Report for the month of November 2013.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No. 13-265
Report

Parks and Recreation Department Monthly

RESOLVED, to receive and place on file a report from Melanie Defayette, Recreation and Youth Services Director, for the month of November 2013.

Motion: Martin D. Mannix

Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No.013-266

Planning Department Monthly Report

RESOLVED, to receive and place on file a report from Phil VonBargen, Planning and Engineering Department Head, for the month of December 2013.

Motion: Paul D. Lamoy

Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No.013-267

SUPERVISOR'S MONTHLY FINANCIAL REPORT

RESOLVED, to receive and place on file the Supervisor's Financial Report for the month of November 2013.

Motion: Martin D. Mannix

Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No. 013-268

Town Clerk's Monthly Report

RESOLVED, to receive and place on file a report from Rickey J. Collins, Town Clerk, for the month of November 2013.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No. 013-269

**Water Wastewater Department's
Monthly Report**

RESOLVED, to receive and place on file a report from Scott Stoddard Water Wastewater Department, Director for November 2013.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No. 013-270

Alternate Planning Board Appointment

WHEREAS, Tim Palmer is willing to serve as an Alternate Planning Board member; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby appoint Tim Palmer to the Planning Board for a term to expire 12/31/2015; and be it further

RESOLVED, that a copy of this Resolution be given to the Planning Department Head, the Chairperson of the Planning Board and a certified copy also be given to Mr. Palmer; and be it further

RESOLVED, that he take the oath of office within thirty days of this Resolution.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No. 013-271

Alternate Planning Board Appointment

WHEREAS, Kevin Hulbert is willing to serve as an Alternate Planning Board member; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby appoint Kevin Hulbert to the Planning Board for a term to expire 12/31/2016; and be it further

RESOLVED, that a copy of this Resolution be given to the Planning Department Head, the Chairperson of the Planning Board and a certified copy also be given to Mr. Hulbert; and be it further

RESOLVED, that he take the oath of office within thirty days of this Resolution.

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No. 013-272

Alternate Planning Board Appointment

WHEREAS, Sandy Latourelle is willing to serve as an Alternate Planning Board member; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby appoint Sandy Latourelle to the Planning Board for a term to expire 12/31/2016; and be it further

RESOLVED, that a copy of this Resolution be given to the Planning Department Head, the Chairperson of the Planning Board and a certified copy also be given to Mrs. Latourelle; and be it further

RESOLVED, that she take the oath of office within thirty days of this Resolution.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Gerard A. Renadette		x
Bernard C. Bassett	x	

Resolution No. 013-273

Planning Board Re-Appointment

WHEREAS, Terry Besaw is willing continue serving as a Planning Board Member and his term will expire 12/31/2013; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby re-appoint Terry Besaw, a resident of the Town of Plattsburgh, to the Planning Board for a term to expire December 31, 2020; and be it further.

RESOLVED, that a copy of this Resolution be given to the Planning Department Head, the Chairperson of the Planning Board and a certified copy also be given to Mr. Besaw and be it further

RESOLVED, that he take the oath of office within thirty days of this Resolution.

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Gerard A. Renadette		x
Bernard C. Bassett	x	

Resolution No. 013-274

Request for Refund of 3% Site Plan Construction Deposit – Elf Farm Winery and Cider Mill

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirement of the Elf's Farm Winery and Cider Mill Site Plan 2012; and

WHEREAS, the Elf's Farm Winery and Cider Mill Site Plan 2012 has on file with the Town of Plattsburgh, a 3% deposit for construction of their project in the original amount of \$500.00 plus accrued interest; and,

WHEREAS, the Planning Department has coordinated inspection of said project and reports all requirements have been met and completed; and

WHEREAS, Elf's Farm Winery and Cider Mill Plan 2012 has requested that the 3% deposit in the original amount of \$500.00 plus accrued interest be returned; now, therefore be

RESOLVED, that the Supervisor is hereby authorized and directed to release said deposit in the amount of \$500.00 plus accrued interest to date; and, be it further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning Department Secretary, with the return of deposit to. Elf's Farm Winery and Cider Mill.

Motion: Martin D. Mannix

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No. 013-275

**Request for 3% Site Plan Return Deposit for
Knight Automotive Site Plan 2004 and 2012**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirement of the Knight Automotive Site Plan 2012; and

WHEREAS, the Knight Automotive Site Plan Site Plan 2012 has on file with the Town of Plattsburgh, a 3% deposit for construction of their project in the original amount of \$608.13 plus accrued interest; and,

WHEREAS, the Planning Department has coordinated inspection of said project and reports all requirements have been met and completed; and

WHEREAS, Knight Automotive Site Plan 2012 has requested in an email that the 3% deposit in the amount of \$608.13 plus accrued interest be returned; now, therefore be

WHEREAS, the 3% deposit was submitted by Conroy and Conroy, contractors for Knight Automotive and having received an email from Conroy and Conroy authorizing the Town to return the funds to Knight Automotive; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release said deposit in the amount of \$608.13 plus accrued interest to date; and, be it further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning Department Secretary, with the return of deposit to Richard Knight.

Motion: Paul D. Lamoy

Seconded by: Thomas E. Wood

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No. 013-276

**Adoption of An Enforcement Response Plan For
Industrial Wastewater Users**

WHEREAS, Scott Stoddard, Director of the Water Wastewater Department, has made recommendation that the Department adopt an enforcement response plan for industrial wastewater users in the Town of Plattsburgh; and

WHEREAS, the Director has collaborated with the City of Plattsburgh and the Department of Environmental Conservation to identify practices consistent with regulation and compliance needs; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby adopt the attached *Town of Plattsburgh Enforcement Response Plan For Industrial Wastewater Users*; and, be it further

RESOLVED, that a copy of this Resolution and Response Plan be given to the WWW Department Director and the Bookkeeper for inclusion in the Town's official Policy Books.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Resolution No. 013-277

Agreement To Extend Realtor Services

WHEREAS, Resolution No. 13-106 authorized the sale of Town property, tax map I.D. #233.-1-37.1, containing 6.46 acres located in the Town of Plattsburgh east of Rt. 9 South and on the Lake Champlain shoreline; and

WHEREAS Resolution No. 13-142 authorized the Supervisor to retain a licensed Real Estate Broker to locate a buyer for said premises and Neil Fesette of Fesette Realty LLC was placed under contract to represent the Town for that purpose until December 31, 2013; and

WHEREAS, Mr. Fesette has indicated that he has identified a level of interest in the property that he would like to continue to encourage and as a result would like an extension of his service agreement; therefore, be it

RESOLVED, that the Town Board does authorize the Supervisor to enter into an agreement with Mr. Fesette to extend his length of contract with the Town to locate a buyer for said property and on behalf of the Town of Plattsburgh as indicated by the attached agreement; and, be it further

RESOLVED, that a copy of this Resolution be given to Finance Manager and Mr. Fesette.

Motion: Martin D. Mannix

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

RESOLVED, that this Town Board meeting be adjourned at 7:18 PM.

Motion by: Martin D. Mannix

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Thomas E. Wood	x		
Martin D. Mannix	x		
Paul D. Lamoy	x		
Gerard A. Renadette			x
Bernard C. Bassett	x		

ADJOURNMENT
Respectfully Submitted

Rickey J. Collins, Town Clerk

