

**TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
September 23, 2013**

The meeting was called to order at 7:02 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Bernard C. Bassett, Supervisor	x	
Thomas E. Wood, Councilor	x	
Martin D. Mannix, Councilor	x	
Paul D. Lamoy, Councilor	x	
Gerard A. Renadette, Councilor		x
Rickey J. Collins, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Supervisor's Report

1. Meeting on September 30- fifth Monday
2. 2014 Budget Tax Cap Over ride
3. Symposium
4. Contract for Audit Firm
5. GASB 45 Actuarial Services

Draft Resolutions

- 013-282 Audit Services for 2013-2015.
- 013-XXX Minutes
- 013-XXX Tentative Budget for 2014
- 013-XXX 2014 Budget Work Sessions
- 013-281 2013 Culvert Pipe Order for Highway
- 013-XXX 2013 Water /Sewer Capital Project Budget Amendments
- 013-XXX Closure of seven (7) Telecommunication Projects with Applicable Write-Offs and Refunds
- 013-XXX Authorization to Proceed with Proposal for GASB 45 for years 2013 ,2014 ,2015

Committee Reports –

Resolution No. 013-282

Professional Auditing Services for 2013, 2014 and 2015

WHEREAS, the Town Board of the Town of Plattsburgh has determined that it is in the best interest of the Town to obtain professional consultant services for purposes of examining and reviewing Town books and financial reports to prepare an audit for the years 2010, 2011 and 2012; and

WHEREAS, the Town, in accordance with the Single Audit act of 1984 and the Single Audit Amendment of 1996 (Federal Public Law 98-502), contacted by mail several accounting firms and received proposals for review and then followed-up with formal interviews; and

WHEREAS, it was determined that the services offered by the firm of Abbott, Frenyea & Russell, CPA's, PC will best meet the auditing needs of the Town of Plattsburgh; and

WHEREAS, the firm of Abbott, Frenyea & Russell, CPA's, PC have agreed to perform the above service at an amount not to exceed \$29,000 for the fiscal year 2013, \$31,000 for the audit of the fiscal year 2014 and \$31,000 for the fiscal year 2015, as indicated by the attached proposal letter; now, therefore be it

RESOLVED, the Town Board of the Town of Plattsburgh, upon approval and recommendation of the Town Attorney, does hereby accept the proposal as submitted by Abbott, Frenyea & Russell, CPA's, PC for auditing services for the years 2010, 2011 and 2012; and it is further

RESOLVED, that the Supervisor be and hereby is authorized and directed to execute an Agreement for said consulting services as stated in the attached proposal with billing and payments made through the normal Purchase Order process; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and Finance Manager

Motion: Martin D. Mannix

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette			x		
Bernard C. Bassett	x				

Executive Session – as needed

Employment History of a particular person/ Corp.or matters leading to said dismissal, removal, promotion, appointment, employment

Motion to go into Executive Session

Motion to come out of Executive Session

Motion by: Martin D. Mannix

Motion by: Martin D. Mannix

Seconded by: Paul D. Lamoy

Seconded by: Thomas E. Wood

Time: 7:50

Time: 8:35

Roll Call: **YES** **NO**

Roll Call: **YES** **NO**

Thomas E. Wood x
Martin D. Mannix x
Paul D. Lamoy x
Gerard A. Renadette Absent
Bernard C. Bassett x

Thomas E. Wood x
Martin D. Mannix x
Paul D. Lamoy x
Gerard A. Renadette Absent
Bernard C. Bassett x

Town Board meeting be adjourned at 8:40 PM.

ADJOURNMENT

Respectfully Submitted,

Rickey J. Collins, Town Clerk

