

**TOWN OF PLATTSBURGH TOWN BOARD**  
**WORK SESSION AGENDA**  
**March 25, 2013**

The meeting was called to order at 7:01 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
<b>MEMBERS:</b> Bernard C. Bassett, Supervisor	x	
Thomas E. Wood, Councilor	x	
Martin D. Mannix, Councilor	x	
Paul D. Lamoy, Councilor	x	
Gerard A. Renadette, Councilor	x	
Rickey J. Collins, Town Clerk	x	
James J. Coffey, Town Attorney	x	

**STAFF:** Patrick Bowen

**Public Comment**

Deb Blake  
Holly Sims

**Supervisor's Report**

1. Art Brault - Bucket Truck
2. Spring Information Meetings
3. Junk Yard Permits Letters
4. CDBG Prevost Bus Project

**Draft Resolutions**

013-XXX Minutes

013-XXX Travel Request for Water Wastewater Department for Conference Lake Placid

**Resolution No. 013-XXX**

**Request To Attend Annual New York  
Rural Water Technical Conference**

**WHEREAS**, Town of Plattsburgh Water and Wastewater Department is required to maintain professional training and licensing; and

**WHEREAS**, it is in the best interest of the Town to remain current and informed concerning changes in Water and Wastewater industry concerning regulations, technology updates and related system efficiencies; therefore be it

**RESOLVED**, that Paul Wright and Scott Stoddard, of the Water and Wastewater Department, be allowed to attend the NYRWA Annual Technical Conference held on May 20 – 23 in Lake Placid, and it is further

**RESOLVED**, that \$844.00 for lodging and meals and \$650.00 registration for the conference for Paul Wright and Scott Stoddard be charged to the Water and Wastewater budget, account number WS-1610-4410; be it further

**RESOLVED**, that a copy of this resolution be given to the Finance Manager and Water and Wastewater Director.

**Motion:**

**Seconded by:**

**Discussion:**

**Roll Call:**

**Yes No Absent Carried Tabled**

**Thomas E. Wood  
Martin D. Mannix  
Paul D. Lamoy  
Gerard A. Renadette  
Bernard C. Bassett**

## **Resolutions**

013-107 CDBG Grant - Prevost Bus Training

013-108 Requests for Road Stripping Program 2013

013-109 Requests to Sell Hanson Snow Blower to another Municipality

013-110 Requests to Purchase a 2012 Bucket Truck

### **Resolution No. 13-107**

### **CDBG Prevost Grant Application**

**WHEREAS**, the Town of Plattsburgh recognizes and supports the effort to seek and  
Implement grant funded programs that will provide economic benefit to our community and enables the creation of new jobs; and

**WHEREAS**, the Town Board, after due consideration, has determined that it is desirable and in the public interest to undertake the necessary steps to prepare and submit a Community Development Block Grant (CDBG) application to assist Prevost, a new company in the Town of Plattsburgh, with employee training; and

**WHEREAS**, the Supervisor will work collaboratively with NOVA Bus, Prevost and the North Country Chamber of Commerce to help facilitate the solicitation of qualified applicants for consulting services and grant writing as well as program development and delivery, inclusive of all related cost for services; and, be it further

**RESOLVED** that the Supervisor be and he here by is authorized to solicit proposals and qualifications from qualified community planning and economic development consultants to provide grant writing, program administration assistance and program delivery assistance for a 2013 CDBG Economic Development Grant; and, be it further

**RESOLVED**, that the Town Clerk make available copies of the attached Request For Proposals and have published a public noticed, as attached, with proposals due to the Clerk's Office before 3:30 pm on April 5, 2013.

**Motion: Gerard A. Renadette**

**Seconded by: Paul D. Lamoy**

**Discussion: Yes**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>	<b>x</b>				
<b>Martin D. Mannix</b>	<b>x</b>				
<b>Paul D. Lamoy</b>	<b>x</b>				
<b>Gerard A. Renadette</b>	<b>x</b>				
<b>Bernard C. Bassett</b>	<b>x</b>				

**Resolution No. 013-108**

**2013 Highway Road Striping Program**

**WHEREAS**, the Town of Plattsburgh and Clinton County participate in shared services to save cost and duplication of services; and

**WHEREAS**, Highway Superintendent, Jim Woods, has recently been in contact with the Clinton County Highway Department Superintendent , Al Rascoe, regarding the highway striping program for the Town of Plattsburgh; and

**WHEREAS**, the Town of Plattsburgh has appropriated money in the 2013 Highway Budget for the 2013 Road Striping Program; and

**WHEREAS**, Mr. Jim Woods, Highway Superintendent, has submitted the 2013 Highway Road Striping Program (see attached listing) in the amount of \$22,776.00; now, therefore be it

**RESOLVED**, that the Town Board does hereby authorize the Highway Superintendent to spend the 2013 budgeted funds from account DA-5110-4300-000 to execute the aforementioned 2013 Road Striping Program; and be it further

**RESOLVED**, that a copy of this Resolution be given to the Budget Officer, the Highway Superintendent, Finance Manager and the Clinton County Highway Superintendent.

**Motion: Thomas E. Wood**

**Seconded by: Martin D. Mannix**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>	<b>x</b>				
<b>Martin D. Mannix</b>	<b>x</b>				
<b>Paul D. Lamoy</b>	<b>x</b>				
<b>Gerard A. Renadette</b>	<b>x</b>				
<b>Bernard C. Bassett</b>	<b>x</b>				

**Resolution No. 013-109**

**Permission to Sell A Hanson Snow Blower to Another Municipality**

**WHEREAS**, normal use requires the Town to periodically update vehicles and equipment used to maintain roads in the Town of Plattsburgh; and,

**WHEREAS**, the Highway Department has a Hanson Snow Blower; and

**WHEREAS**, the Town of Chazy now wishes to purchase said Snow blower from the Town of Plattsburgh Highway Department; and

**WHEREAS**, the Town Board, has considered said request and acknowledges the Snow blower needs to be replaced: therefore be it

**RESOLVED**, that the Highway Superintendent is hereby authorized to make said sale to the Town of Chazy for the agreed on price of \$1,700.00; and, be it further,

**RESOLVED**, and that the Supervisor is hereby authorized to sign any and all related documents required for the sale; and, it is further

**RESOLVED**, that a copy of this Resolution be given to the Budget Officer, Finance Manager and the Highway Superintendent.

**Motion: Thomas E. Wood**

**Seconded by: Gerard A. Renadette**

**Discussion: Yes**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>	<b>x</b>				
<b>Martin D. Mannix</b>	<b>x</b>				
<b>Paul D. Lamoy</b>	<b>x</b>				
<b>Gerard A. Renadette</b>	<b>x</b>				
<b>Bernard C. Bassett</b>	<b>x</b>				

**Resolution No. 013-110**

**Request to Purchase A 2012 International Terra Star Bucket Truck**

**WHEREAS**, the Town of Plattsburgh provides traffic light and streetlight service and maintenance along certain streets, roads, highways and other public places in the Town; and

**WHEREAS**, maintenance of said traffic lights and street lights is a responsibility of the Buildings and Grounds Department requiring the use of a Bucket Truck; and

**WHEREAS**, the Department's 1987 Bucket Truck has 139,351 miles and will no longer pass New York State Motor Vehicle inspection; and

**WHEREAS**, Arthur Brault, Buildings and Grounds Supervisor, has received a Federal contract pricing quote, GSA Contract # GS-30F-1028G, for the purchase of a new Atlec AT37G 2012 International Terra Star Bucket truck at a total estimated cost of \$89,000.00; therefore, be it

**RESOLVED**, the Town Board approve the purchase as recommended and that Mr. Brault is hereby authorized to make said purchases with payment made payable from Account # SLC.5182.2000; and, be it further

**RESOLVED**, that the Supervisor is hereby authorized to sign any and all related documents required for said purchase and a copy of this Resolution be given to the Budget Officer, Finance Manager and Building and Grounds Supervisor.

**Motion: Martin D. Mannix**

**Seconded by: Paul D. Lamoy**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>	<b>x</b>				
<b>Martin D. Mannix</b>	<b>x</b>				
<b>Paul D. Lamoy</b>	<b>x</b>				
<b>Gerard A. Renadette</b>	<b>x</b>				
<b>Bernard C. Bassett</b>	<b>x</b>				

**Committee Reports -**

None

**Executive Session**

Collective bargaining negotiations

**Motion to go into** Executive Session

**Motion to come out** of Executive Session

Motion by: Gerard A. Renadette

Motion by: Thomas E. Wood

Seconded by: Paul D. Lamoy

Seconded by: Martin D. Mannix

Time: 7:40

Time: 9:13

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Martin D. Mannix</b>	<b>x</b>	
<b>Paul D. Lamoy</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>x</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSENT</u></b>
<b>Thomas E. Wood</b>	<b>x</b>		
<b>Martin D. Mannix</b>	<b>x</b>		
<b>Paul D. Lamoy</b>	<b>x</b>		
<b>Gerard A. Renadette</b>	<b>x</b>		
<b>Bernard C. Bassett</b>	<b>x</b>		

**MOTION TO ADJOURN**

**Motion by:**

**Seconded by:**

**Discussion:**

**Roll Call:** **Yes** **No** **Carried**

**Thomas E. Wood**  
**Martin D. Mannix**  
**Paul D. Lamoy**  
**Gerard A. Renadette**  
**Bernard C. Bassett**

Town Board meeting be adjourned at \_\_\_\_\_PM.

**ADJOURNMENT**

**Respectfully Submitted,**

---

**Rickey J. Collins, Town Clerk**