

**TOWN OF PLATTSBURGH**  
**TOWN BOARD MONTHLY MEETING**  
**February 4, 2013**

The meeting was called to order at \_\_\_\_\_ p.m. by the presiding officer at the Town Hall on the Banker Road.

<b>MEMBERS:</b>	<u>Present</u>	<u>Absent</u>
<b>Bernard C. Bassett, Supervisor</b>	x	
<b>Thomas E. Wood, Councilor</b>		x
<b>Martin D. Mannix, Councilor</b>	x	
<b>Paul D. Lamoy, Councilor</b>	x	
<b>Gerard A. Renadette, Councilor</b>	x	
<b>Rickey J. Collins, Town Clerk</b>	x	
<b>James J. Coffey, Town Attorney</b>	x	

**Resolution No.013-58**

**Approve Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of January 14 and January 28, 2013 be approved and the reading of the minutes be dispensed with.

**Motion by: Martin D. Mannix**

**Seconded by: Gerard A. Renadette**

**Discussion: No**

<b>Roll Call:</b>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
<b>Thomas E. Wood</b>			x	x	
<b>Martin D. Mannix</b>	x				
<b>Paul D. Lamoy</b>	x				
<b>Gerard A. Renadette</b>	x				
<b>Bernard C. Bassett</b>	x				

**Resolution No. 013-59**

**Abstract 2A**

**RESOLVED**, that the abstract of audited claims **No.2A-13(553)** prepays for the amount for \$5,717.56, Abstract **2A-13 No.(3022-3031)** for the amount of \$17,899.16, **No.2A-(6-54)** prepays for the amount of \$1,319,191.21,**No. 2A-13 (37-169)** in the amount of \$2,699,163.82, be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion: Gerard A. Renadette**

**Seconded by: Paul D. Lamoy**

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

**Resolution No. 013-60**

**Building Maintenance and Safety Committee  
Monthly Report**

**RESOLVED**, to receive and place on file a report from Art Brault, Building Maintenance Supervisor, for the month of January 2013.

**Motion: Martin D. Mannix**

**Seconded by: Gerard A. Renadette**

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

**Resolution No. 013-61**

**Highway Superintendent's Monthly Report**

**RESOLVED**, to receive and place on file a report from Jim Woods, Superintendent of Highways, for the month of January 2013.

**Motion: Paul D. Lamoy**

**Seconded by: Martin D. Mannix**

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

**Resolution No. 013-62**

**NYS Retirement System Amendment  
of Standard Workday Hours**

**WHEREAS**, Resolution 09-270 was passed on August 17, 2009 to establish standard workday hours for elected and appointed officials as well as all Civil Service, who are members of the New York State Retirement System; and

**WHEREAS**, when Resolution 09-270 was passed, a standard work day was not established for the position of Deputy Receiver of Taxes and the Deputy Town Clerk as these individuals were not members of the Retirement System; and

**WHEREAS**, the New York State Retirement System requires the Town to establish a standard workday for all elected and appointed officials as well as Civil Service; now therefore, be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh does hereby set the following standard work day for elected and appointed officials as well as Civil Service employees as follows:

Elected Officials	Standard Workday Hours
Supervisor	8 hours
Councilperson	6 hours
Town Clerk	6 hours
Receiver of Taxes and Assessments	6 hours
Highway Superintendent	8 hours
Town Justice	6 hours
Appointed Officials	
Town Attorney	6 hours
Town Planning & Zoning Attorney	6 hours
Justice Court Clerks	8 hours
Budget Officer	7 hours
Secretary to the Supervisor	8 hours
Director of Water & Wastewater Utilities	8 hours
Water & Sewer Assistant Superintendent	8 hours
Youth Recreation Director	8 hours
Zoning Enforcement Officer	8 hours
Assessor	8 hours
Dog Control Officer	6 hours
Building Maintenance Supervisor	8 hours
Bus Drivers	6 hours
Deputy Receiver of Taxes	6 hours
Deputy Town Clerk	6 hours

An be it further

**RESOLVED**, that this Resolution become effective immediately and a copy of this Resolution be given to the Finance Manager.

**Motion: Gerard A. Renadette**

**Seconded by: Paul D. Lamoy**

**Discussion: Yes**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>			<b>x</b>		
<b>Martin D. Mannix</b>	<b>x</b>				
<b>Paul D. Lamoy</b>	<b>x</b>				
<b>Gerard A. Renadette</b>	<b>x</b>				
<b>Bernard C. Bassett</b>	<b>x</b>				

**Resolution No. 13-63**

**Municipal Property and Liability Insurance Renewal**

**WHEREAS**, it is necessary for the Town of Plattsburgh to provide risk management services and municipal property and liability insurance; therefore be it

**RESOLVED**, that the Supervisor is authorized to renew its Agreement with the Cool Insuring Agency Inc., principally located at PO Box 2153, Glens Falls, NY 12801-2153 to provide Risk Management Services and as insurance broker for the Town to provide Municipal Insurance coverage; and be it further

**RESOLVED**, that, after careful review of the Town's needs and market options and as recommended in a letter dated January 18, 2012 from Peter R. Prescott, Vice President of the Cool Insuring Agency, recommending property and liability insurance for the period January 20, 2013 to January 20, 2014 shall be provided by NYMIR Reciprocal, for a premium of \$118,564.00, +/- endorsements as warranted during said period; and, be it further

**RESOLVED**, the Supervisor be authorized to sign all related documentation with NYMIR and Cool Inc. and that a copy of this Resolution be given to the Budget Officer Finance Manager and Cool Inc.

**Motion: Gerard A. Renadette**

**Seconded by: Martin D. Mannix**

**Discussion: No**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>			<b>x</b>		
<b>Martin D. Mannix</b>	<b>x</b>				
<b>Paul D. Lamoy</b>	<b>x</b>				
<b>Gerard A. Renadette</b>	<b>x</b>				
<b>Bernard C. Bassett</b>	<b>x</b>				

**Resolution No. 013-64**

**Town of Plattsburgh Public Participation In Board Meetings Policy**

**WHEREAS**, to remain current and compliant with changing needs and/or legislation it is often necessary to make amendments and revisions to existing policies and to incorporate said revisions therein; and

**WHEREAS**, the public has the right to attend Town Board Meetings to listen to deliberations and observe their elected officials in action; and

**WHEREAS**, a Town Board has the right and obligation to promulgate rules of procedure for the orderly conduct of its meetings and for the proper administration of the business and affairs of the Town; and

**WHEREAS**, the Town has caused to be prepared the attached public participation in Town meetings policy for 2013, and the Town Board has reviewed and approved same; now, therefore be it

**RESOLVED**, that said Policy be incorporated in the Town's respective Policy Hand Book and is hereby approved and shall be strictly adhered to by the Town and enforced as stated therein; and, it is further

**RESOLVED**, that said policy is to take effect upon adoption of this Resolution and copies of said Policy shall be distributed accordingly; and, be it further

**RESOLVED**, that a copy of this Resolution be given to the Bookkeeper.

**Motion: Gerard A. Renadette**

**Seconded by: Paul D. Lamoy**

**Discussion: No**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>			<b>x</b>		
<b>Martin D. Mannix</b>	<b>x</b>				
<b>Paul D. Lamoy</b>	<b>x</b>				
<b>Gerard A. Renadette</b>	<b>x</b>				
<b>Bernard C. Bassett</b>	<b>x</b>				

**Resolution No. 13-65**

**PROCLAMATION OF RECOGNITION**

**WHEREAS**, the Town of Plattsburgh Town Board periodically recognizes individuals who have demonstrated leadership and commitment to our community; and,

**WHEREAS**, on August 27, 1979 Grace (Gracie) Jabaut began her employment with the Joint Council for Economic Opportunity (JCEO) as a Community Outreach Worker and was assigned to provide services to residents of the Town of Plattsburgh; and

**WHEREAS**, over the years she has demonstrated a high level of service and commitment when working with co-workers and others to provide services to residents of the Town of Plattsburgh by linking them to individuals and agencies including the TEFAP (commodities distribution) that is remembered by most as "cheese day", the

Christmas Bureau, Holiday Food Baskets, the Food Pantry, The Food Cooperative, HEAP, Medical Transportation, the Summer Lunch Program for children, and resources for emergency fuel and clothing; and

**WHEREAS**, Grace’s knowledge of the available community resources combined with her personal effort to provide support for many families who benefited by her unwavering dedication and commitment to make a difference; therefore, be it

**RESOLVED**, that the Town of Plattsburgh Town Board, on behalf of all residents of the Town of Plattsburgh, wishes to express to Mrs. Jabaut appreciation for all of her years of service to residents of the Town of Plattsburgh; and, be it further

**RESOLVED**, that henceforth Gracie should spent her time and energies enjoying bingo, doing crafts, traveling and sharing time with friends at the Senior Citizens Center and with her 5 children, 17 grandchildren and 36 great grandchildren.

**Motion: Paul D. Lamoy**

**Seconded by: Martin D. Mannix**

**Discussion: Yes**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>			<b>x</b>		
<b>Martin D. Mannix</b>	<b>x</b>				
<b>Paul D. Lamoy</b>	<b>x</b>				
<b>Gerard A. Renadette</b>	<b>x</b>				
<b>Bernard C. Bassett</b>	<b>x</b>				

**RESOLVED**, that this Town Board meeting be adjourned at 7:23 PM.

**Motion by: Paul D. Lamoy**

**Seconded by: Gerard A. Renadette**

**Discussion: No**

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSENT</u></b>
<b>Thomas E. Wood</b>			<b>x</b>
<b>Martin D. Mannix</b>	<b>x</b>		
<b>Paul D. Lamoy</b>	<b>x</b>		
<b>Gerard A. Renadette</b>	<b>x</b>		
<b>Bernard C. Bassett</b>	<b>x</b>		

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**Motion to go** into Executive Session

Motion by:  
Seconded by:  
Time:

**Roll Call:**            YES    NO

**Thomas E. Wood**  
**Martin D. Mannix**  
**Paul D. Lamoy**  
**Gerard A. Renadette**  
**Bernard C. Bassett**

**Motion to come out** of Executive Session

Motion by:  
Seconded by:  
Time:

**Roll Call:**            YES            NO

**Thomas E. Wood**  
**Martin D. Mannix**  
**Paul D. Lamoy**  
**Gerard A. Renadette**  
**Bernard C. Bassett**

**ADJOURNMENT**

**Respectfully Submitted,**

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**Rickey J. Collins, Town Clerk**