

TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
January 14, 2013

The meeting was called to order at 7:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Bernard C. Bassett, Supervisor	x	
Thomas E. Wood, Councilor	x	
Martin D. Mannix, Councilor	x	
Paul D. Lamoy, Councilor	x	
Gerard A. Renadette, Councilor	x	
Rickey J. Collins, Town Clerk		x
James J. Coffey, Town Attorney	x	
Danielle M. Scholl, Deputy Town Clerk	x	

Persons Wishing To Address the Board:

Gary Condon, Phil Von Bargaen, Debbie Blake, John St. Germain, John Andrus

Supervisor's Report

1. Corner Stone – Gary Condon
2. Lake Champlain Grant Opportunity – Phil V
3. Public Hearing Guidelines
4. Planning Board Alternate Position
5. Association of Towns- Delegate

Resolution No. 013-45

Amending Resolution 013-02
Town Board Meetings for 2013

WHEREAS, Town Board Monthly and Semi-Monthly meetings are held on the first and third Monday respectively of each month at 7:00 P.M. prevailing time at the Town Hall on 151 Banker Road, Plattsburgh, New York; and,

WHEREAS, Resolution 013-02 was passed with dates for those meetings that were incorrect and the Board wishes to correct the official schedule for Board meetings; therefore be it

RESOLVED, that, due to holidays and observances the Town Board does hereby change the dates of its respective scheduled meetings as follows:

Monday January 21, 2013 canceled, Monday February 18, 2013 canceled, Monday May 27, 2013 canceled, Monday September 2, 2013 Rescheduled to Tuesday September 3, 2013, Monday October 14, 2013 Rescheduled to Tuesday October 15, 2013, Monday November 4, 2013 Rescheduled to Thursday November 7, 2013, Monday November 11, 2013 cancelled, Monday December 23, 2013 canceled, December 30, 2013 Year End Meeting

And, be it further

RESOLVED, that the revised schedule be posted on the Town's website, the Town Clerk's Bulletin Board and a copy of the date changes be given to the Finance Manager.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 13-46

Requests to Attend Annual Code Enforcement Educational Conference

WHEREAS, it is in the best interest of the Town Code Enforcement Officers to remain current and informed concerning changes in regulation and participation in the Annual Conference will enable the codes Officers to earn 24 credits to maintain their license; therefore it is

RESOLVED, that Stephen Imhoff and Allen Reece, Codes Enforcement Officers, be allowed to attend the Northern Adirondack Code Enforcement Officials Association's 18th Annual Educational Conference held from March 4 – March 7, 2013, in Lake Placid, New York at the Crown Plaza Resort and Golf Club; and it is further

RESOLVED, that \$480.00 for conference fees and \$718.00 for lodging and meals be charged to the Code/Zoning Budget; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Codes Enforcement Officers.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 013-47

Stormwater Management RFP

WHEREAS, the Town of Plattsburgh Master Plan has recognized and recommends the need to identify stormwater infrastructure to inventory, map and prioritize areas of concern, and generate a plan of action; and

WHEREAS, the Lake Champlain Basin Program has announced a Request for Proposals (RFP) to provide funding for technical services to inventory, map, assess and identify stormwater infrastructure for an amount up to \$200,000; and

WHEREAS, staff from the WWW, Planning and Highway Departments have met with a representative from Stone Environmental, Inc., 535 Stone Cutters Way, Montpelier, VT 05602 who have demonstrated the resources and expertise to develop an RFP to apply for funding that is available from the Lake Champlain Basin Program; and

WHEREAS, at no cost to the Town of Plattsburgh, Stone Environmental will develop the RFP and, if funded, will partner with the Town to design, develop and execute a plan to help inventory and map stormwater infrastructure, assess vulnerabilities and identify appropriate “green initiatives” inclusive of stormwater retrofitting technologies; therefore, be it

RESOLVED, that the Supervisor, on behalf of the Town, be authorized to execute any and all documents with Stone Environmental, Inc. to prepare an RFP to the Lake Champlain Basin Program for funding a Town stormwater project; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, WWW Director, Highway Superintendent and Planning Department.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 13-48

Request for Highway Superintendent to Order 2013 Bobcat Skid-Steer

WHEREAS, normal use requires that the Town must periodically update vehicles used to maintain roads and sidewalks in the Town of Plattsburgh; and,

WHEREAS, Jim Woods, Highway Superintendent, has submitted a letter dated January 11, 2013, requesting permission to place an order for a new 2013 Bobcat Skid/Steer through the NYS OGS contracts at a total estimated cost not to exceed \$30,000.00; and

WHEREAS, the Town Board, has considered said request and acknowledges the need to upgrade the Department’s equipment; now, therefore be it;

RESOLVED, that the Highway Superintendent is hereby authorized to make said purchase and the Supervisor is authorized to sign any and all related documents required for the purchase of said vehicle; and, be it further

RESOLVED, that payment be made payable from the Highway Budget Equipment & Capital Outlay Account # DA-5130-2000 and that a copy of this Resolution be given to the Finance Manager and Highway Superintendent .

Motion: Paul D. Lamoy

Seconded by: Thomas E. Wood

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 013-49

Purchase of Water Meters

WHEREAS, Resolution 09-296 authorized the standardization of water reading meters to be Neptune Water Meters, and

WHEREAS, Neptune Technology Group has submitted documentation stating Ti Sales Inc. is the authorized Level I certified distributor for Neptune and is the exclusive supplier of Neptune products in the Upstate New York market area; therefore, be it

RESOLVED, the Town Board approve the purchase of Water Meters as attached and that the Water & Wastewater Director is hereby authorized to make said purchase in the amount of \$16, 604.50: and, be it further

RESOLVED, that payment be made payable from the 2013 Water & Wastewater Budget Account #SW6.8340.4170 and that a copy of this Resolution be given to the Water & Wastewater Department and Finance Manager.

Motion: Thomas E. Wood

Motion to Table: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Seconded by: Gerard A. Renadette

Discussion: Yes

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
					x
Thomas E. Wood		x			
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 13-50

Meter Installation Fittings

WHEREAS the Water & Wastewater Department is responsible for installation and maintenance of Water Meters in the Town of Plattsburgh; and

WHEREAS, formal written quotes for the purchase of fittings necessary to facilitate the installation and maintenance meters were received and reviewed by Mr. Stoddard, Director of the Water & Wastewater Department; therefore, be it

RESOLVED, that the Town Board does hereby authorize the purchase of the previously mentioned fittings, in the amount of \$21,697.50; and, it is further

RESOLVED, that the Supervisor be authorized to sign all related documents relative to the purchase of said fittings to be made payable from the Water & Wastewater account SW6.8340.4170 for 2013; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Water & Wastewater Director.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				No	
Thomas E. Wood	x				
Martin D. Mannix		x			
Paul D. Lamoy		x			
Gerard A. Renadette		x			
Bernard C. Bassett		x			

Draft Resolutions

013- Minutes

013-45 Amendment of 013-02 Meeting Dates

013-46 Codes Enforcement Officials Educational Conference

013-47 Storm water Management RFP

013-48 Request from Highway to Purchase Bobcat Steer Skid

013-49 Request to Purchase Water Meters

013-50 Request to Purchase Fittings for Water Meters

013-XXX Dog control Officer’s Monthly Report

013-XXX Historian’s Monthly Report

Committee Reports –

Park and Recreation Committee Report

Executive Session – as needed

Motion to go into Executive Session to discuss the employment history of a particular person.

Motion to come out of Executive Session

Motion by:

Motion by:

Seconded by:

Seconded by:

Time:

Time:

Roll Call: **YES** **NO**

Roll Call: **YES** **NO**

Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett

Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett

