

Town of Plattsburgh Complete Streets & Trails Steering Committee

Brief Meetings Notes from our First Regular Meeting of Year 2013

Tuesday, January 29, 2013 at Town Hall on Banker Road, 4:30 PM until 5:50 PM

1. **Placed** our names on the attendance roster as part of accurately recording our attendance at this first gathering of year 2013. **Attending** were: Trevor Cole, Melanie Defayette, Dr. Robert Fuller, Marty Mannix, Jr., Nancy L. Olsen, Tim Palmer, Jeff Wagner, Jim Woods, Phil Von Bargen and chairperson A. Paul Scott.
2. **Received and discussed** a verbal summary from Planning Department Staff regarding New York State Department of Transportation [DOT] correspondence, feedback and suggestions received since our fall 2012 engagement with various DOT regional officials. Our fall 2012 engagement was intended to advance the interests of motorist, bicyclist and pedestrian safety and travel associated with State road renovation/building projects in and associated with our town. Phil mentioned about the continued importance of the "Three Es": Engineering, Education and Enforcement.
3. **Received and discussed** a verbal summary from Planning Department Staff of the proposed "Homesteads at Ampersand" 64 unit multifamily housing project and its considerations for transit oriented development (TOD) including sidewalks and a Clinton County Public Transit (CCPT) bus stop.
4. **Engaged** in a roundtable discussion regarding the Vision2Action community forum of January 24, 2013 at the Strand Theater at 6 PM where several of our steering committee members gathered and where Phil Von Bargen provided all those attending a "snapshot" look at transportation-related initiatives to enhance quality of life and living here, advance commerce and tourism and bolster cyclist and pedestrian safety. The address for this region's Vision2Action Web site is: <http://ncvision2action.org/>.
5. **Discussed and decided** to move ahead this month to start archiving steering committee documents [January 2013 forward] on the Town of Plattsburgh's Web site featuring a page regarding "Complete Streets", as follow-up to fall 2012 discussions.
6. **Reserved** a major segment of our **February 26, 2013 agenda** for a conversation regarding how our steering committee might provide help the Town Highway Department identify and set priorities for year 2013 repair/renovation/improvement work on Town roads.
7. **Agreed** that another segment of next month's agenda will be receiving a briefing on the highway department's prospective scope of work for the warmer weather months of year 2013, and **generating** a preliminary draft list of challenges & opportunities for the Town Highway Department to consider addressing within that scope of work in an affordable manner to enhance, improve and/or better serve those who make use of those roadways & thoroughfares.
8. **Set** one other agenda item for next month's meeting agenda: A briefing and status report from Dr. Robert Fuller on the SUNY Plattsburgh effort to provide action research support via a SUNY Plattsburgh graduate student assistant.
9. **Received** at our meeting the preliminary draft [revised & updated] first biannual report to the Town Supervisor and Town Board. This January 2013 edition reflects feedback received from the steering committee fall 2012. The final edition of the biannual report will be forwarded later this week to the Town Supervisor. A PDF copy will be posted on the town's Web site, as well. A PDF copy will be distributed to steering committee members.
10. **Established** our **meetings schedule** for winter and early spring 2013: Tuesday, February 26th; Tuesday March 26th and Tuesday, April 23rd. Each meeting will start at 4:30 PM.

Respectfully submitted by A. Paul Scott, Chairperson