

Town of Plattsburgh Complete Streets & Trails Steering Committee

Brief Meeting Notes from our Tuesday, October 23rd Gathering #5

at Town Hall, 4:30 PM until roughly 5:57 PM

At last Tuesday's afternoon's October 23rd meeting we:

Placed our name on the attendance roster as part of accurately recording our attendance at this fifth meeting of our steering committee.

Received an October update from Phil Von Barga regarding continuing efforts this fall to engage our Town and Steering Committee with Lynn Godek, the New York State Department of Transportation's [NYSDOT] Regional Bike & Pedestrian Coordinator. **We're slated for a Tuesday, November 27, 2012 mid-day special gathering** of any & all steering committee members available to meet from 10 AM until 2 PM with the NYSDOT. The **10 AM segment** will start at Town Hall and will feature "field work" at particular key intersections within the Town of Plattsburgh associated with State Routes 3, 9 and 22. **Next**, we'll have a light "working lunch" session together, back at Town Hall. A key question for the mid-day special gathering will be "*How do we engage in a planning process with the NYSDOT, and how does the planning process work?*" The **final segment** until 2 PM will be focused on engaging with that NYSDOT coordinator and any other NYSDOT representatives attending, to hopefully attract some NYSDOT attention to our steering committee's efforts and encourage that coordinator's engagement with Phil and Trevor of our Town Planning Department in the months and years ahead, associated with State road renovation/rebuilding projects.

Steering committee members who are able and interested in attending the 10 AM until 2 PM special segment of our November 27th mid-day special meeting will please email or telephone steering committee chairperson A. Paul Scott and/or Phil at the Planning Department by no later than noon on November 16th, to inform us you expect to be engaging with us on that date. If you have specific ideas you wish Phil and Trevor to include on a "topics list" for our discussion with the NYSDOT, please email or telephone steering committee chairperson A. Paul Scott and/or Phil at the Planning Department as soon as possible. Thanks for that!

Learned that Phil and Mel will be representing the Town at this time regarding the regional planning effort to be funded by a NYS Regional Economic Development Award, via the Town of Saranac. The Clinton County Planning Office and the Clinton County Legislature are helping support this effort through a variety of roles. It's forecasted the discussion phase will continue the next few months, rather than moving ahead with specific projects or launching specific initiatives in the months ahead.

Received an update from Jim Woods, who described to the recently completed Town Highway road shoulder paving and City Plattsburgh sidewalk expansion project on Rugar Street. The work completed makes bicycling and walking more safe east of Ampersand Drive. Jim agreed to engage in discussion with the steering committee in advance of moving ahead with any year 2013 pedestrian/bicycling road improvements by the Highway Department.

Recommended the Town Web site include a page regarding “Complete Streets”. Phil and Trevor will report back to the steering committee about any progress made on this matter.

Discussed and dismissed the concept of our steering committee hosting spring 2013 **bike rodeos** within our town. We learned at our meeting that such activities are now considered the domain of school districts and/or service clubs and/or foundations [such as the CVPH Foundation] rather than a steering committee such as ours.

Collaboratively ‘tuned up’ and strengthened a preliminary first draft **December 2012** steering committee report to the Town Board offering several steering committee suggestions for the Town Board to consider, based on our summer/fall 2012 steering committee discussions. We decided to **delay** publication of our first biannual report until **after** our November 27th meeting. Doing so positions us well to include highlights of that special gathering within our report. We’ll receive a copy of the revised draft December 2012 biannual report at our November 27th 4:30 PM meeting.

Learned from the Town Planning Department our Town Council moved ahead with our Complete Streets & Trails Steering Committee Resolution #2012-01 of September 25, 2012 proposing the Town Board to allocate \$5K in the FY 2013 Town Budget for a Complete Streets program.

Set November 27, 2012 at 4:30 PM as the date and time for our **next regular monthly steering committee meeting**. We decided the November 27th meeting will be our **‘wrap up calendar year 2012’** gathering. No meeting this December. At our November 27th meeting we’ll establish a **winter 2013 meetings schedule** featuring January, February, March and April monthly meetings, perhaps on the fourth Tuesday of each month, as a help for those who prefer to schedule meeting dates well in advance.

Adjourned at roughly 5:57 PM.

Respectfully submitted by A. Paul Scott, Chairperson.