

## Town of Plattsburgh Complete Streets & Trails Steering Committee

### Preliminary Draft Brief Meeting Notes from our Tuesday, September 25<sup>th</sup> Gathering #4 at Town Hall, 4:30 PM until roughly 6 PM

**Headnote:** Special appreciation to **Bob Fuller**, who was enlisted earlier in the week to serve as 'chairperson pro-tem' at the start of our September 25<sup>th</sup> meeting, based on A. Paul Scott's need to attend to a particular matter until roughly 5 PM or so. Bob provided solid service as 'chairperson pro tem'. Much appreciated, Bob!

At Tuesday afternoon's meeting we:

1. **Placed** our name on the attendance roster as part of accurately recording our attendance at this third meeting of our steering committee.
2. **Engaged** in 'hear from each committee member' around the room fashion regarding the tasks ahead for our steering committee, and which of our commissioned tasks we believe should be given full consideration for inclusion in our to-be-drafted November 2012 report to the Town Board. Areas emphasized by steering committee members included:
  - A. Inventorying of the Town's infrastructure with a 'complete streets' approach and focus in mind
  - B. Examining intersections as part of integrating longer-term planning with year-to-year project priorities across our township
  - C. Recommending signage for future updating & upgrading
  - D. Promoting State Department of Transportation partnerships with our town
  - E. Learning more about bike routes, bike lanes, bike paths and bikeway networks [Mapping out such a system may be feasible via a graduate studies student partnership effort with SUNY Plattsburgh]
  - F. Eventually discussing the prospect of community "Summit" events for year 2013 and 2014

A. Paul Scott will begin constructing for our steering committee's October 2012 gathering a preliminary draft fall 2012 progress report to the Town Board. We'll collaboratively 'tune up' and strengthen that preliminary draft report when we meet in October.
3. **Heard** from members of our steering committee who participated with our Planning Department at the September 18<sup>th</sup> Glens Falls, NY Walk-Bike Symposium [Governor's Traffic Safety Committee] Several steering committee members volunteered to be part of the contingent, and we'll receive a briefing on that symposium from our steering committee colleagues who attended on our behalf. Seven of the seventy attendees [10%] were Clinton County residents.

4. **Gathered** a September update from Phil VonBargen regarding follow-up efforts so far associated with his recent correspondence with Lynn Godek, the New York State Department of Transportation's [NYSDOT] Regional Bike & Pedestrian Coordinator. We'll be striving for a fall 2012 mid-day gathering, ideally scheduled on the same date as one of our steering committee meetings. The intent of engaging with that NYSDOT coordinator is to hopefully attract some NYSDOT attention to our steering committee's efforts and perhaps engage the coordinator's attendance to a future steering committee meeting and/or face-to-face engagement with Phil and Trevor of our Town Planning Department. As previously mentioned to us, our Town is certainly fortunate to have a sidewalk system extending from the Saranac River Rt. 22B bridge all the way to the city of Plattsburgh –roughly four miles in length. Phil VonBargen is striving to engage the NYSDOT coordinator in conversation and examination of several intersections along the way that are particularly dangerous for pedestrian and bicyclists.
5. **Received** an update from the Planning Department two projects: [1] on the NYSDOT's project [now underway] to upgrade the signal light at Military Turnpike/Route 3 intersection, which is appearing to include pedestrian improvements that are more in keeping with a Complete Streets viewpoint; and [2] the Saranac River Trail Corridor, previously earmarked in the Regional Economic Development Council's December 2011 selection, to which would fund a consultant and perhaps other 'next steps' associated with what is certainly a long-term concept and area of interest.
6. **Adopted** a Complete Streets & Trails Steering Committee Resolution #2012-01 of September 25, 2012 proposing the Town Board to allocate \$5K in the FY 2013 Town Budget for a Complete Streets program. A **PDF preliminary draft copy of that resolution is attached** to these brief meeting notes. Please email A. Paul Scott if you believe you discover any errors or omissions. Thanks!
7. **Committed** to reach out to particular others, offering to add them to our steering committee's listserv. As follow-up Chairperson A. Paul Scott will be reaching out to County Legislators Bob Butler, Mark Dame and Sara Rowden. He'll offer each of those three County Legislators the opportunity to be added to our steering committee's listserv.
8. **Obtained** an update on Planning Department efforts to provide steering committee members with **digital maps of town roads**, to help us in future discussions. Those maps make clear which roads within our township are state, town county roads or city-owned roadways. Such digital maps will be provided to steering committee members in PDF via email distribution.
9. **Reserved** our October 2012 meeting mostly for generating a preliminary draft list of steering committee recommendations for the Town Board to consider, based on our summer/fall 2012 steering committee discussions. We may be engaging with NYSDOT officials and/or other welcome guests at our October meeting.
10. **Tentatively scheduled** our October 2012 steering committee meeting for the 23<sup>rd</sup> or 30<sup>th</sup>, dependent upon which date is feasible for NYSDOT officials and/or other guests.
11. **Briefly shared** some thoughts around the table; and
12. **Adjourned.**

Respectfully submitted by A. Paul Scott, Chairperson