

Town of Plattsburgh
Complete Streets Steering Committee
Agenda
Tuesday, March 26, 2013
4:30 PM until no later than 6 PM

Place our names on the attendance roster as part of accurately recording our attendance at this third gathering of year 2013.

1. Welcome one or more guests from Clinton County Government, and use a brief portion of this afternoon's gathering for an informal and collaborative exchange of ideas.
2. Obtain this month's early progress report from Planning Department Intern, Ms. Cassandra Whyte, a college student at SUNY Plattsburgh, is developing a GIS database of pedestrian and bicycle infrastructure within the Town. This initiative is a partnership with SUNY Plattsburgh that is intended to bolster our town's awareness and implementation of a more "complete streets" approach.
3. Receive a briefing on the highway department's prospective scope of work for the warmer weather months of year 2013. That briefing included a set of lists, facts and figures from Highway Superintendent Jim Woods. Discussion ensued. Steering committee members expressed appreciation to the Highway Department team and Jim Woods regarding the preliminary draft scope of work presented to us, plus the well-done snow plowing and sanding/salting service these past months across our township.
4. Discuss a preliminary draft set of challenges & opportunities presented for steering committee consideration by the Town Highway Department.
5. Complete the process of examining the Highway Department's prospective priorities and a planned scope of work for the warmer weather months of 2013.
6. Offer feedback to the Highway Department regarding those prospective priorities and that scope of work, intended to advance the Highway Department's intent to enhance, improve and/or better serve those who walk, bike or drive on Town roadways & thoroughfares.
7. Roll up our proverbial sleeves to examine and collaboratively "tune up" a preliminary first draft "fact sheet" regarding Complete Streets, as one early step toward establishing a Complete Streets Policy Proposal to be considered by the Town of Plattsburgh later this spring.
8. Watch a [roughly five minutes in duration] video associated with the Saranac River Trail, then gather steering committee member feedback regarding that video.

9. Determine the level of availability and interest in having a few members of our steering committee attend an April 23, 2013 morning segment of the NYS Planning Federation Conference in Saratoga Springs, which is slated to feature two presentations associated with Complete Streets. We'll receive details from Phil and Trevor.
10. Establish a revised date for our April regular monthly meeting, based on the conference outlined above. Perhaps the fourth Thursday in April, rather than the fourth Tuesday?
11. Receive a short follow-up briefing from the Planning Department on the New York State Bicycling Coalition and the New Yorkers for Active Transportation (NY4AT) organization, along with the advocacy efforts and priorities for those organizations; then, discuss and generate one or more recommendations regarding a doable and realistic scope of engagement with one or both of those organizations for calendar year 2013.
12. Scope out a plan of action for a spring 2013 field work: A late afternoon/early evening walkability study of the Route 3/Smithfield Boulevard area, including the intersection with the Interstate off/on ramp, with support from the Planning Department, our region's Chamber of Commerce and associated tourism affiliates.
13. Discuss and decide whether or not there is interest in enlisting a small ad-hoc cadre of additional volunteers to assist our steering committee with that spring 2013 walkability study.
14. Continue brainstorming on what might be worth striving for regarding the Town of Plattsburgh hosting a summer 2013 regional bicyclist/pedestrian summit in partnership with the NY Bicycling Coalition. This could be a key community outreach. Intent: Offer pertinent workshops at this summit for the planning board, our steering committee and interested others in our town, surrounding towns and the City of Plattsburgh.
15. Adjourn before 6 PM.