

Town of Plattsburgh Complete Streets & Trails Steering Committee

Planned Meeting Agenda for July 31st from 4:30 PM until No Later Than 6:00 PM

This month's meeting date is next week on Tuesday, **July 31st**. Please mark your calendar to set **Tuesday, July 31st at 4:30 PM** until no later than 6 PM for our next steering committee gathering. Although our 'ballpark' end time for our monthly meetings will continue to be 5:45 PM, our field work for the July 31st meeting will almost certainly require our active engagement until 6 PM. Our **August meeting** slated to be inside Town Hall will return us to a **5:45 PM** end time. We hope you'll be part of our gathering next week!

At our July 31st meeting we will:

1. **Gather** at 4:30 PM in our Town Hall parking lot on Banker Street, at the north-facing entrance nearest to the Development Corporation buildings.
2. **Receive** our bright, reflective safety vests for our field work during the hour ahead.
3. **Ride** in a caravan to two intersections, stopping at each intersection for field examination, fact gathering and a photo session at both of these two locations: [1] the intersection of Quarry Road & Tom Miller Road plus [2] the intersection of Cornelia Street and Military Turnpike.
4. **Return** to Town Hall for a short, preliminary debriefing session and return our bright, reflective safety vests to our Town Highway Superintendent.
5. **Update** if and as necessary our **name** and **preferred email/ mailing address** on the preliminary draft steering committee roster sheet we'll each receive.
6. **Engage** in **debriefing conversations** regarding what we observed and took note of regarding the two intersections that were the subject of this afternoon's field work.
7. **Set** a date and time for our August meeting, which will return to the **"Inside Town Hall"** format rather than the field trip focus of our July meeting.
8. **Reserve** time at our August meeting to discuss the **attached** journal article.
9. **Receive thanks** for our service on the steering committee and **receive** any time-sensitive updates and invitations for steering committee members.
10. **Adjourn** until we gather again in August.

Attached is an **advance copy** of the journal article we'll discuss at our **August** meeting. **Phil VonBargen** will be emailing a **field visit worksheet** to us within the next day or two, as follow-up to this agenda notice. Thanks! A. Paul Scott, Chairperson