

Town of Plattsburgh Town Hall, 151 Banker Road, 4 PM Start of Meeting

Launch our organizational meeting with a welcome to all.

Place our name and preferred email/ mailing address on the participation sheet to properly route routine steering committee correspondence in the months and years ahead.

Receive very short introductions from each member of the steering committee, and meet the various Town of Plattsburgh officials who will be working with those of us volunteering our time and service.

Receive a briefing from Phil VonBargen, Manager, Town of Plattsburgh Planning Department on the Town's preliminary set of goals and objectives for this steering committee:

- A. Overview of Complete Streets
- B. Safety & sustainable
- C. Quality community
- D. Health benefits
- E. Economic development
- F. Environmental

Engage in short, small group conversations regarding what we've just learned from Planning Department.

Identify whether or not the steering committee members have a somewhat common understanding - and interest in - moving forward with the preliminary set of goals and objectives we've been commissioned with at this time.

Receive a briefing from the chairperson on the intended active engagement approach to steering committee meetings and field work.

1. **Commissioned** by the Town to examine, discuss and formulate recommendations
2. Include **public engagement** opportunities within our planned scope of activities
3. **Twice-yearly report** submitted for Supervisor and Town Board consideration
4. **Geography** – where we'll be focused on in the months and years ahead
5. A **data sheet** for member information and directory purposes
6. **Consider** meeting on a monthly basis, for the most part, perhaps with 'field visits' then integrated now and then within our scheduled gathering time
7. **Establish** a set of meeting times and dates that will generally 'work' for the committee
8. **Learn** from the Town Planning Department what resources will be available to us
9. **Receive an invitation** from the Town for 'Vision to Action' [V2A] complete streets presentation by Jeff Olson of Alta Planning, slated for Tuesday, July 24, 2012
10. **Learn** about a September 18th Walk-Bike Symposium [Governor's Traffic Safety Committee].

Around the Table: Thirty seconds or less: **Brief response opportunity** for each member of the steering committee: What's something we've learned about today that we are excited about and/or prepared to engage with as a committee member.

Receive some facts and perspectives regarding the Saranac River Greenway Trail associated with municipal involvement, the consultant from Alta Planning, and Friends of the Saranac River Greenway Trail.

Gather member feedback regarding this prospective list of topics for future committee meetings:

- A. Crafting a set of priority streets and sidewalks for Town attention and focus
- B. Inventorying of the Town's infrastructure with a 'complete streets' approach and focus in mind
- C. Intersections
- D. Signage
- E. Mapping
- F. Routing: bike routes, bike lanes, bike paths and bikeway networks
- G. Summit events for year 2013 and 2014

Other items as essential; then **adjourn**.